

December 10, 1956

Dear Member

At a meeting of the **Congregation** held at the Center on Sunday, December 9, 1956, the **Memorial Committee** reported the following prices for the various memorials:

Ark	5,000
Eternal Light	2,000
Menorah	1,000 each
Windows	750 each
Choir Loft	1,000
Lecturn	250
Torah Stand	500
Small Chapel	1,000
Small Eternal Light	300
Social Hall	3,000
Kitchen	2,000
Class Rooms	500 each
Outside Emblem or Motif	1,500
Kitchenette	150
Pews	200
Fountains	1,000

After some discussion, the members of the Congregation present approved the list which was adopted and approved by the Board of Directors.

The following suggestions were made:

1. Where more than one person request a specific Memorial, the person having made the largest contribution to the building fund has the preference.
2. After the Memorial lists have been issued to the members of the Congregation, said members will be given sixty (60) days in which to mail their requests. No phone calls will be accepted.
3. After the sixty day period, Memorials will be sold, first come, first served.
4. Terms for payment of Memorials: one-third with signed application; payment of balance to be arranged with the Committee.
5. All applications subject to approval of - Memorial Committee.

Sincerely yours,