

The regular monthly board meeting of Ladies Hospital Aid Society was held on Thursday, January 31, 1963 at the Nurses Residence, Mrs. Gilbert Broff presided.

A motion to dispense with reading of the December Board Meeting minutes was moved and seconded.

Minutes of the 64th Annual Meeting were read and approved as corrected.

The minutes of the Executive Committee meeting held January 22, 1963 were read and accepted.

Mrs. Philip Brostoff, corresponding secretary reported four letters written, 19 notes received and read the following:

A letter from Mr. Irwin Goldberg thanking us for the check in the amount of \$35,000 representing the proceeds from the 1961 Holiday Ball towards the creation of the new Intensive Care Unit.

A letter from Mr. Stanley J. Kann on the same subject and expressing his gratitude for our contribution.

Mrs. Max Bluestone, Financial Secretary reported:

"Dues collected for month of January - \$6,967.00. This amount included the following:paid:

123 contributors @ \$10.00
2 contributors @ \$15.00
3 new members
4 members paid 1963 dues @ \$6.00
1 member paid 1963 dues @ \$8.00
26 members paid 1962 dues
21 members paid 1962 and 1963 dues
1064 members paid 1963 dues

This amount of \$6967.00 for January 1963 compares to \$6,150.00 in January, 1962.

Mrs. Gilbert Goldman, Ass't. Treasurer reported the following:

Cash in Bank - January 1, 1963	\$4,189.57
January Receipts	43,415.47
Total Receipts	47,605.04
January Disbursements	37,314.23
Balance January 31, 1963	10,290.81

Mrs. Broff introduced the new members to the Board and welcomed all in her most gracious and warm manner.

Mrs. Broff requested that anyone who makes any purchase for supplies must sign the bill stating her name and Chairmanship in the Organization and then send the

Bill to Mrs. Reuben Helfant, Treasurer.

Mrs. Broff announced that, for the coming year, Mrs. Milton Michaels and Mrs. Reinhart Levy will be delegates to Pittsburgh Conference of Jewish Women's Organizations; Mrs. Milton Chetlin and Mrs. Julius Schoenberg will be delegates to Southwestern Penna. Association of Hospital Auxiliaries; Mrs. Robert Whitehill will be Chairman of the Leadership Training program which will be a one day event held in April.

Due to personal reasons, Mrs. M. H. Hirschfield resigned as Recording Secretary. Mrs. Seymour Krause, Nominating Committee Chairman presented the name of Mrs. A. Leonard Lenchner for approval as new Recording Secretary. Nomination seconded and elected.

Mrs. Broff called on Mrs. Richard S. Simon, Chairman of Budget & Finance to present the anticipated budget for 1963 outlined as follows:

Total Estimated receipts	\$24,509.77
Total Estimated disbursements	29,977.26
Anticipated Deficit	5,467.49

Mrs. Nathan Balmuth moved that the Budget for 1963 be approved and accepted. Motion seconded and unanimously carried.

Mrs. Broff presented the following Executive Committee recommendation for the consideration of the Board: "That we change policy of the Annual Meeting during the years that we do not change presidency to "a more social affair and that this decorum is necessary to convey more meaning to the new officers". It was so moved and adopted.

It was moved and approved that the existing committee to evaluate the future planning of the gift shop, under the chairmanship of Mrs. Perrin, be also empowered to study the reorganization of the shop with the possibility of placing control in the hands of a separate committee and that a final report be presented by the 1963 Annual Meeting.

Upon the recommendation of Mrs. J. J. Buchman, Vice-President, Dept. of Membership, the President raised the question of holding the culminating membership affair in the Spring of the year rather than the traditional Fall. Discussion following brought out several points including the necessity of changing Volunteer's Recognition Day and rescheduling of other traditional events.

Mrs. Ray Goldbloom, Chairman of Membership Committee moved for the year 1963, the membership campaign ^{Be culminated} ~~to be held~~ during the second week of May. This motion was seconded and passed by the Board.

Mrs. Milton Michaels moved that a committee be appointed to evaluate the calendar of program meetings for 1964. Motion carried. Mrs. Broff designated that this committee should be comprised of all Vice-Presidents.

Mrs. Maurice Marcus, Chairman of the Blood Bank Committee gave an interesting and informative report on the work being done by her Committee. This new Committee will be placed in the Department of Hospital Service.

The following reports were submitted under the various departments:

Mrs. M. Lazear, Postage & Supplies reports a total expenditure of \$497.83 for Jan., 1963.

Mrs. Joseph Fineberg, Chairman Reception Desk reports 48 volunteers spent 581 hours.

Mrs. Theodore Tabachnik, Chairman, Young Women's Evening Group reports their first meeting was held January 21st, a program meeting is scheduled for Feb.

13th and plans are being formulated for their Volunteer Project--Nursery Photo.

Mrs. Murray Klein, Special Gifts Chairman reports total receipts for January, 1963 - - \$782.50.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly board meeting of Ladies Hospital Aid Society was held on Thursday, February 28, 1963 at the Nurses Residence, Mrs. Gilbert Broff presided.

The minutes of the January Board meeting were read and approved as corrected.

Mrs. Philip Brostoff, Corresponding Secretary reported four letters written, five notes received and read a thank you note from Mrs. Reuben Helfant for the flowers sent during her recent illness.

Mrs. Gilbert Goldman, Assistant Treasurer reported the following:

Cash in Bank February 1, 1963	\$10,290.81
February Receipts	38,589.45
Total Receipts	48,880.26
February Disbursements	40,049.48
Balance February 28, 1963	8,830.78

Mrs. Richard Simon requested that future reference to "Piggy Bank Receipts" be changed to read "Gift Shop Tip Money". Mrs. A. Alan Herring referred to the financial success of the 1962 Holiday Ball and pointed out that approximately \$2200 was transferred from Gift Shop Funds to complete our \$35,000 pledge to the Hospital.

Mrs. Broff welcomed the following new board members: Mrs. Robert Lando, Gift Shop Chairman; Mrs. Betty Siegal, Chairman Escort Service; Mrs. Jeannette Sharon, Co-Chairman of Desk.

Mrs. Julius Schoenberg, Vice President, Department of Social Service spoke on the difficulties encountered by her Department since LHAS Professional Services Liaison Committee became inactive. After discussion on the subject, a motion was made by Mrs. Richard Simon, seconded by Mrs. Julius Schoenberg that LHAS Professional Services Liaison Committee be re-activated. Motion carried.

At the request of the Hospital's Social Service Department, Mrs. Schoenberg made a motion approving the expenditure of \$15.00 per month for six months for transporting Michelle Herman to Anna B. Heldman Day Nursery. Motion seconded by Mrs. Benjamin Doroff and carried.

Mrs. Paul S. Caplan and Mrs. Lester Berlin, assisted by Mrs. Philip Brostoff spoke in behalf of the 1963 United Jewish Federation Campaign. A stirring movie was shown depicting work being done by the Federation at home and abroad and an urgent plea was made for plus giving this year.

Mrs. A. Alan Herring, Vice President, Department of Finance reported that a Departmental meeting was held in February, also a meeting of the Budget and Allocation Committee. Mrs. Alter Friedman spoke on being in contact with the Hilton Hotel regarding a definite date for the 1963 Holiday Ball.

Mrs. Broff brought up for discussion a letter from Mr. Irwin Goldberg requesting that we purchase eight Hillron chairs for Sixth Floor use. She pointed out that Nursery Photo Funds were available for this project.

A motion was made by Mrs. Paul S. Caplan, seconded by Mrs. Julius Schoenberg to allot the funds in Nursery Photo to purchase eight Hillron Chairs at a cost of \$70.00 each for Sixth Floor use. Motion carried.

Mrs. Broff discussed the necessity of having two more placque walls available for use until the new building is completed.

Under the Department of Hospital Service, the following reports were read:

Mrs. Betty Siegal, Chairman of Escort Service reported that during the month of January, four volunteers worked a total of 42 hours.

Mrs. Jeannette Sharon, Co-Chairman of Information Desk reported 10 new volunteers, 48 volunteers spent 590 hours.

Mrs. Robert Lando spoke most enthusiastically about her job as Gift Shop Chairman for the coming year and asked for volunteers. She also advised that Carol Ecker would be Chairman of the Gift Cart.

Mrs. Max Antis, Chairman of Volunteens discussed the Volunteens project which will be a roller skating party held April 11th at the Bethel Park Rink. It will be an open affair to the teen age public in the City and Mrs. Antis requested that parents of Volunteens also attend.

Mrs. Broff announced Volunteer Recognition Day would be held March 14th at Stephen Foster Memorial and that the Membership Party would be held May 9th at the Holiday House.

The following reports were submitted under the various departments:

Mrs. M. Lazear, Chairman of Printing, Postage & Supplies reports a total expenditure of \$28.53 for January, 1963.

Mrs. Max Bluestone, Financial Secretary, reported \$2735.00 dues collected in February.

Special Gifts Fund Chairman, Mrs. Murray Klein reported \$698.50 collected during February.

Mrs. Joseph Gottlieb, Department Head of Membership reported plans for the 1963 Membership Campaign are well under way. The kick-off March 25th will be a dessert luncheon at the Nurses Residence followed by a tour of the Hospital. The membership party will be held May 9 at the Holiday House. It will be a dessert luncheon and the highlight of the afternoon will be a performance by Phyllis Diller. There will be a nominal charge for those who are not new members or those who have not brought in a new member. She further advised that the Young Women's Evening Group is also working hard on their membership campaign and are planning their party on April 19th at the Playhouse.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Esther A. Lenchner
(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly board meeting of Ladies Hospital Aid Society was held on Thursday, March 28, 1963 at the Nurses Residence, Mrs. Gilbert Broff presided.

The minutes of the February Board Meeting were read and approved.

Mrs. Sidney Busis, Assistant Corresponding Secretary reported three letters sent, eight notes received and read the following:

Letters from Mr. Irwin Goldberg and Mr. Stanley J. Kann acknowledging receipt of our check in the amount of \$35,000 representing the proceeds from the 1962 Holiday Ball, as a first payment toward our commitment to the new building program.

A letter from Mr. Irwin Goldberg acknowledging the Board's action in approving the purchase of eight Hillrom chairs for Sixth Floor use.

A letter from Mr. Irwin Goldberg thanking us for a check in the amount of \$100 from LHAS Special Gift Fund for the Research Fund.

Mrs. Herbert Walker, Financial Secretary reported:

Dues collected for the month of March - \$670.00. This amount included the following paid:

110 paid 1963 dues
5 paid 1962 and 1963 dues
1 paid 1962 dues
6 contributors
1 new member

Mrs. Reuben Helfant, Treasurer reported the following:

Cash in Bank March 1, 1963	\$8,830.78
March Receipts	1,529.60
Total Receipts	10,360.38
March Disbursements	2,909.12
Balance March 31, 1963	7,451.26

Mrs. Broff informed the Board that Mrs. Sidney Lindenberg is leaving the Hospital May 1st. A luncheon is being planned in her honor at the Ruskin on April 25th after the Board Meeting. Board members will be invited and the \$2.50 charge will include luncheon and the gift.

Mrs. Broff brought up for discussion the Leadership Training Program tentatively scheduled for April 18th. Since Mrs. Robert Whitehill, Chairman of this event was out of town, it was decided that all Vice-Presidents and Department Heads, under the supervision of Mrs. Paul S. Caplan, meet and make plans for this event in April.

Mr. Irwin Goldberg gave an informative illustrated talk on the serious monetary condition encountered by all Pittsburgh Hospitals due to free patient care. A solution to this problem would be to request that Allegheny County appropriate money to all Hospitals for this program. Mr. Goldberg suggested that the public should be informed of this situation and pressure should be exerted on the Commissioners of Allegheny County to include in their future budget funds for this purpose.

In the Department of Hospital Service, Mrs. Ralph Drosnes, Department Head gave the following report for the Gift Shop:

Total cash receipts	\$7573.51
Gross Profits	3059.96
Total Other Income	3576.86
Net profit from operations	1649.11

For Mrs. Harold Glick, Nursery Photo Chairman, she reported:

Deposit for January	\$53.50
Deposit for February	56.00
Deposit for March	56.00

Mrs. Jeannette Sharon, Co-Chairman of Information Desk reported 12 new Volunteers, 48 volunteers spent 538 hours.

Mrs. Max Antis, Chairman of Volunteens requested parents of Volunteens cooperation in attending their Roller Skating party at Bethel Park Rink on April 11th.

In the Department of Public Relations, Mrs. Reinhart Levy requested that any items to be included in the next Hospital Aider be forwarded immediately to Mrs. Roland Singer.

She also mentioned that approximately 200 women attended Volunteer's Recognition Day and they enjoyed the luncheon and program.

In the Department of Social Service, Mrs. Samuel Zions, Department Head made a plea for more volunteers.

Mrs. Nathan Snader, Chairman of Library Committee reported 153 books and magazines distributed during February; 134 distributed during March. She also mentioned that the library cart had been painted by the Hospital Maintenance Department.

Mrs. Julius Schoenberg, Vice-President reported that the Flower Recreation Committee was doing an excellent job and also the Service to Blind Committee.

In the Department of Administration, Mrs. Carl Middleman, Department Head reported that a flyer should be ready for mailing April 22nd and the Hospital Aider April 29th; also that the year book supplement was at the printers.

Mrs. M. Lazear, Chairman, Printing, Postage and Supplies reported a total expenditure of \$109.02 for March.

A request was made for volunteers for the Motor Corps to transport patients to the Hospital for daily treatment.

In the Department of Membership, Mrs. Ray Goldblum, Membership Chairman reported on the membership drive and culminating party May 9th at the Holiday House. It will be a luncheon and complete floor show and charge will be \$1.25 for paid-up members. Mrs. Goldblum requested the Board's cooperation in the Membership Drive and passed out kits for this purpose.

Mrs. Raymond Goldblum, Membership Chairman announced that the Young Womens Evening Group had a successful Dessert Luncheon at the Playhouse for membership. They enrolled 26 new paid members and billed an additional 14. She then told of the Culminating membership affair to be held May 9th at the Holiday House. Luncheon will be served for \$1.25 and Phyllis Diller will entertain. She announced a total of 85 billed and 42 paid new members to date.

In the Department of Hospital Service, Mrs. Joseph Fineberg made the following report for the Volunteer Reception Desk:

52 volunteers
12 new volunteers
578 total number of hours.

In the absence of Mrs. Murray Klein, Special Gifts Fund Chairman, Mrs. Scheinberg reported that \$513.00 was collected during the month of April.

In the Department of Administration, Mrs. Carl Middleman, Department Head reported that the membership flyer is in the mail and that the Aider would be in the mail on Monday. She then announced that Mrs. Ralph Simon would not be able to continue her chairmanship of the Addressograph Committee.

Mrs. Mark Loevner, Files Chairman, stated that the files are in order.

Mrs. Abe Foster announced she made 132 phone calls for the Leadership Seminar.

In the Department of Social Service, the Department Head, Mrs. Samuel Zions announced that the work is going along as usual. She reported that there was one new volunteer worker.

Mrs. N. E. Snader, Library Chairman reported that 8 regular books, 53 paper backs and 30 magazines were distributed during April. She further reported that none of the regular library volunteers reported during the entire month, and since the patients appreciate the library service, Mrs. Snader would like to develop a more regular and uniform service.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. Daniel (Joan) Benjamin

The regular monthly Board Meeting of Ladies Hospital Aid Society was held on Thursday, April 25 at the Nurses Residence, Mrs. Gilbert Broff presided.

The minutes of the March Board Meeting were read and approved.

It was reported that seven letters were received and a thank-you note from Mrs. Nathan Balmuth was read.

Mrs. Herbert Walker, Financial Secretary reported:

Dues collected for the month of April - \$825.00

115 paid 1963 dues	-	\$575.00
11 paid 1962 and 1963 dues	-	\$110.00
8 paid 1962 dues	-	40.00
3 Contributors	-	30.00
14 new members	-	70.00

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in bank April 1, 1963	\$7,451.26
April receipts	1,389.22
Total Receipts	8,840.48
April Disbursements	3,269.90
Balance April 30, 1963	5,570.58

Mrs. Broff announced that the Leadership Seminar was a wonderful day and tremendous success. Nothing will greater impress the greatness of the Hospital than a tour such as this. It shows the magnitude of the installation and how L.H.A.S. Helps financially and through volunteer services and public relations. A vote of thanks to Mrs. Paul Caplan and the Vice Presidents from the Board and the ~~6~~ who attended this worth while and exciting tour.

Mrs. ^{CELLA} ~~Carl~~ Moss, guest speaker, spoke on Home Care. She told how Home Care is an integral part of the services of Montefiore and explained that it is an extension of the walls of the Hospital to the walls of the patients' home.

Mrs. Broff announced that the Pittsburgh Conference of Jewish Womens Organizations is holding a luncheon at Webster Hall on May 6 to honor the out-going president and urged L.H.A.S. members to attend.

Mrs. Robert Lando, Gift Shop Chairman, introduced Jane Evans, the shop's new manager and then gave the following report:

Receipts of March, 1962	\$1228.53
March, 1963	1470.99

Receipts of 3 months: 1962	- \$4235.54
1963	- \$4380.01

Mrs. Kennel reported on the success of the Volunteen Party, due to the energy of Mrs. Max Antis, Volunteen Chairman. Eighty-five teen-agers attended the Roller Skating Party. Mrs. Antis is planning a Volunteen Recognition Day along the same lines as the Seniors Recognition Day.

Mrs. A. Alan Herring, Vice President, introduced the new dance chairmen, Mrs. Jesse Cohen and Mrs. Leonard Rudolph. The date of the dance will be November 23.

Mrs. Broff read the following report submitted by Mrs. Theodore Tabachnick, Chairman of Young Womens Evening Group: "Last meeting held March 13 with Dr. Frederick Weiniger, Clinical Director of Psychiatry at Western Psychiatric Institute as guest speaker. Membership drive will conclude with dessert luncheon April 19th. Members have begun to work on Nursery Photo Project and next meeting will be April 10th with a Workshop in the Nurses Residence to make favors for a party to be given for the children in Montefiore during May.

In the Department of Finance, Mrs. Murray Klein, Special Gifts Chairman reported \$710 collected for March.

Mrs. E. M. Davidson, Plaques Chairman reported two master plaques ^{that} have been received. *ordered have arrived + are awaiting placement.*

Mrs. A. Alan Herring, Vice-President reported that the Dance Committee has been functioning and November 23 is the date for the 1963 Holiday Ball.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly Board Meeting of Ladies Hospital Aid Society was held on Thursday, May 23 at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the April Board Meeting were read and approved as corrected.

The minutes of the Executive Committee meeting held May 20 were read.

Mrs. Philip Brostoff, Corresponding Secretary reported five notes received and eight letters written.

Mrs. Max Bluestone, Financial Secretary reported dues collected for the month of May - \$1,401.00.

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in Bank May 1, 1963	\$5,570.58
May Receipts	2,214.55
Total Receipts	7,785.13
May Disbursements	4,148.98
Balance May 31, 1963	3,636.15

Mrs. Broff read the following letter from Mr. Stanley Kam: "Hospital Association of Pennsylvania recommended that Hospital Officials lend their support to having the Collective Bargaining Bill of the Pennsylvania Nurses Association, H-1064 defeated. This bill provides for compulsory collective bargaining by Hospitals with the Pennsylvania Nurses Association and could lead the way to unionization of all Hospital employees". Mr. Kam asked for Ladies Hospital Aid Society cooperation in defeating this bill. After much discussion on the subject, it was moved and seconded that as an Organization, LHAS take no personal action on this bill. However, members may take action on an individual basis and express their feelings on the subject by writing to Jas. S. Bowman, Chairman of House Labor Relations Committee, Harrisburg, Pa.

Mrs. Broff read a letter from Hospital Council of Western Pa. asking Board of Trustees to participate in a Quarterly Council meeting June 21st.

Mrs. Broff also read a letter from Anna Marie Keenan stating that 11 students had asked for financial assistance.

In regard to the recommendations of the Executive Committee, which were presented by Mrs. Broff for Board consideration, the following were approved:

1. That we approve the format of the Dinner Dance to be held at the Hilton on November 23. There will be an Art Show and the tickets will be priced at \$35, \$50, \$100 and the Belles at \$200.00.

2. That there be the formation of a new standing committee titled "Member Relations Committee" composed of past presidents to deal only with resignations and complaints dealing with Ladies Hospital Aid Society.

3. That in conjunction with the January Board Meeting, there be an annual Leadership Seminar to orientate and indoctrinate the new board members.

Mrs. Broff asked for Board permission to have the Young Womens Evening Group make their own decision on their fund raising project for the 1963 Holiday Ball. It was recommended that Mrs. Carl Middleman be asked to attend the meeting when this subject is discussed.

Mrs. Milton Chetlin gave the following Gift Shop Report:

Net profit for April, 1962	\$1301.87
Net Profit for April, 1963	1879.30
Four Months - 1962	\$5537.41
Four Months - 1963	6259.06

The following reports were submitted under the various departments:

Mrs. M. Lazear, Chairman of Printing, Postage & Supplies reports a total expenditure of \$226.40 for April and \$5.00 for May.

Mrs. Jeannette Sharon, Co-Chairman of Information Desk reported six new volunteers, 45 volunteers worked 571 hours.

Mrs. Bess Buchman, Chairman Adult Recreation reported her committee serviced approximately 135 patients and welcomed one new volunteer.

Mrs. N. E. Snader, Chairman Library Committee reported distribution of 13 books, 50 paper backs and 83 magazines during May.

Mrs. Murray Klein, Chairman Special Gifts reported \$351.00 collected during May.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

A special Board Meeting of Ladies Hospital Aid Society was held on Monday, August 12, 1963 at the Nurses' Residence. Mrs. Gilbert Broff presided.

The purpose of the meeting was to consider amending the resolution adopted at the May 20 Executive Board meeting which established the minimum price of the Holiday Ball at \$35.00.

It was moved and seconded that the minimum price be raised to \$50.00. After full discussion for and against the proposed amendment, the motion to amend was defeated.

Therefore, the minimum price will remain at \$35.00 for the dance which will be held November 9th.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

Mrs. Gilbert Broff was hostess to the Executive Committee at an all day meeting in her home on Monday, September 16, 1963. A delicious luncheon was served.

Mrs. Broff reported that the merger of Montefiore and Magee Hospital Obstetrical Departments was working out very well and that our Sixth Floor is now 90% occupied.

A discussion followed in which the matter was brought up regarding the equipment that LHAS purchased in the past for use on the Sixth Floor. A recommendation was made that a letter go to Executive Director Goldberg requesting that LHAS be advised of what will become of this equipment in the future.

Mrs. Broff advised that the Nursing School had requested LHAS permission to install a potato chip vending machine in the Nurse's Residence. It was recommended that we go along with this request.

Mrs. Broff also advised that she had received a letter from Mr. Goldberg stating work has begun on redecorating the Nurses' Lounge and asked for the \$4000 we have allocated for this project.

A letter was read regarding a Work Shop being held October 11, 1963 at Webster Hall on the subject "Today's Emphasis on Cooperative Planning Among Hospitals". This meeting is being sponsored by the Home Care Department of Montefiore Hospital.

A letter was read from Mr. Stanley Kann inviting all Board Members to attend Montefiore Hospital's Annual Meeting on September 25 at 4:00 P.M. in the Nurses' Residence.

Mrs. Broff announced that the October Program Meeting would be held October 16th and would be a Theatre Party at the Forum. It was recommended that this affair be considered an open paid-up membership meeting inasmuch as the theatre will hold approximately 375 people. It was suggested that all details regarding this meeting be left in the capable hands of the Program Committee.

Mrs. Milton Michaels gave an informative report on the Pilot Project "Patient Motor Corps Committee" whose purpose will be to drive patients who need consistent therapy from their homes to the Hospital. It was recommended that she report more fully on this subject at the September Board meeting.

Mrs. Harry Perrin, Chairman of Future Gift Shop Planning spoke enthusiastically about plans for the new Gift Shop. The Gift Shop Planning Committee recommended that thought be given to the future management of the new Gift Shop as larger quarters will necessitate many changes in gift shop organization.

The Gift Shop Planning Committee recommends to the Board that the Gift Shop Committee in toto be separated from the Dept. of Hospital Service and be more or less an autonomous unit with an advisory board.

Discussion followed and a vote was taken and this recommendation passed.

Mrs. Milton Michaels recommended that the By-Laws Committee be consulted as to the necessary changes.

An announcement was made regarding the Gift Shop Luncheon and Antique Sale to be held Monday, Sept. 23 at the home of Mrs. Robert Lando from 11 to 4:00 P.M.

The subject of Ways and Means for members of LHAS on a year round basis was brought up. Mrs. Richard Simon and Mrs. Robert Whitehill are the new chairmen for this project and will report on their recommendations as soon as possible.

Mrs. Stanley Schmidt asked permission for Young Womens Evening Group to make candy trees for the Gift Shop to sell and YWEG would get a profit on each sale for an all year round Ways and Means Fund. It was recommended that permission be granted for this project.

Mrs. A. Alan Herring reported on the luncheon given at the Staff Residence on Sept. 9th for wives of the new interns and residents. It was a warm and profitable experience for those attending and was most enjoyable to the guests of honor.

Mrs. Herring also reported on plans for the Holiday Ball Nov. 9th and told about the enthusiastic Kick-Off Luncheon held on Sept. 13th at the home of Mrs. Harry Epstein and attended by 76 women.

It was also recommended that a letter be written to the House Staff inviting them to be our guests at the Holiday Ball.

Mrs. Jerome Buchman reported on the Young Womens Evening Group's Raffle being held October 16th at which time one share of A.T.& T. Common stock will be awarded the winner. This Raffle will be YWEG'S Ways and Means project for the 1963 Holiday Ball.

Mrs. J. Schoenberg brought up the fact that many of the workers of the Blind Committee are not aware that this project is sponsored by LHAS. Because this is not an "In-Hospital" service, this fact is easily understood. After a discussion, the suggestion was made that a letter go to all the members of this committee thanking them for their service and informing them that this is a Ladies Hospital Aid Society community service.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

Mrs. (A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly Board Meeting of Ladies Hospital Aid Society was held on Thursday, September 26 at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the May Board Meeting were read and approved.

The minutes of the Executive Committee meeting held September 16th were read.

Mrs. Philip Brostoff, Corresponding Secretary reported 48 notes received during June, July and August, seven letters written from June through September, and read the following:

Letters from Mr. Irwin Goldberg and Mr. Stanley J. Kann acknowledging receipt of LHAS check in the amount of \$4,000 for the redecoration of the Main Lounge in the School of Nursing.

Letter from Merle H. Charney, Assistant Director thanking us for our check of \$525.00 for radium treatments for ward patients paid by the Hyman Goldenson Fund. He advised that we would be billed for these funds on a monthly basis and enclosed first month's billing for \$15.00.

Letter from Miss Joan Young thanking us for check of \$19.75 given to Out Patients Department for young patient's care.

Mrs. Herbert Walker, Financial Secretary reported dues collected for the month of August - \$270.00. Total amount of dues collected to date is \$13,943.00.

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in Bank September 1, 1963	\$2,789.07
September Receipts	4,759.00
Total Receipts	7,548.07
September Disbursements	5,504.47
Balance September 30, 1963	2,043.60

Mrs. Broff announced that LHAS would receive the profits from the potato chip vending machine installed in the Nurse's Residence.

Mrs. Broff read a letter from Mr. Irwin Goldberg dated July 24th informing us that Montefiore Hospital would receive \$1,707,500.00 under the Accelerated Public Works Program for the completion of our new hospital building presently under construction.

A letter was read regarding the Conclave to be held October 28th at Rodef Shalom Temple sponsored by the Women's Division of United Jewish Federation.

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Mrs. A. Alan Herring reported on the luncheon given at the Staff Residence September 9th for wives of the new interns and residents.

Mrs. Broff reported briefly on Montefiore Hospital's Annual Meeting held September 25th and conveyed the Hospital Board's appreciation for LHAS continued support.

Under old business, November 9th was established as the date for the 1963 Holiday Ball.

Mrs. Vernon Reingold of the Young Womens' Evening Group spoke regarding their Ways and Means Project for the 1963 Holiday Ball. It will be a raffle held October 16th at which time one share of A.T. & T. Common stock will be awarded the winner. Mrs. Reingold asked the Board's support for this project and distributed raffle books for sale.

Permission was granted the Young Womens' Evening Group to make candy trees for the Gift Shop to sell.

Mrs. Broff brought up for discussion the Executive Board's recommendation that a letter be sent to Executive Director Goldberg requesting that LHAS be advised of what will become of the equipment purchased for Sixth Floor since the merger with Magee Hospital. Mrs. Broff spoke with Mr. Goldberg regarding this subject and he suggested that no definite action be taken for a period of 12 months. The Board then recommended that LHAS thank the Hospital for informing us about the merger and at the end of the 12 month period, we be advised as to the disposal of the equipment.

A discussion was held on the Gift Shop Planning Committee's recommendation that the Gift Shop Committee in toto be separated from the Department of Hospital Service and be more or less an autonomous unit with an advisory board. Since this necessitates changes in the By-laws, it was suggested that this be referred to the By-Laws Committee who should work in conjunction with Gift Shop Committees.

According to Article IV, Section 2 of the By-Laws, at the September Board meeting, a nominating committee shall be elected, consisting of four Board members and three from general membership. The following were elected:

From the Board:

Mrs. Paul Caplan, Chairman
 Mrs. Harry Perrin
 Mrs. Julius Schoenberg
 Mrs. Max Bluestone
 Mrs. Max Antis, Alternate

From General Membership:

Mrs. Morris Hirschfield
 Mrs. Harold Gondelman
 Mrs. Felix Miller

Mrs. Milton Michaels, Vice-President, Department of Administration gave the following report of Initial Activity of the LHAS Patient Motor Corps: "In the Spring of 1963, the Social Service Department of Montefiore Hospital called to my attention a growing need for a motor corps service to transport patients from their homes to the hospital where they were receiving cancer therapy. After discussing the need with the Motor Corps Chairman in the Dept. of Administration, it became obvious that this kind of service was not within the scope of her activity. Since no other mechanism existed whereby a corps of volunteers could be recruited, a trial program was initiated for the summer months through the Dept. of Administration.

During July and August four volunteers served 31 hours and helped three individual patients. It was roughly estimated that less than one-half the requests made by Social Service were filled. However, hospital professional personnel continued to urge the formal organization of this kind of volunteer service. Therefore, I recommend that the Social Service Department of Ladies Hospital Aid Society be requested to assume responsibility for sponsoring a Volunteer Patient Motor Corps and that this Department Vice-President, through the Social Service Liaison Committee authorize the appointment of a Chairman to work with the Volunteer Director and other community organizations in recruiting and training volunteers to fulfill this vital service".

Mrs. Milton Michaels moved the adoption of this report. It was seconded and unanimously passed.

Mrs. Robert Lando, Gift Shop Chairman reported on the Gift Shop Luncheon and Antique Sale held at her home September 23rd. Mrs. Lando felt that greater participation from the Board might have resulted in an even greater success. She advised that exciting new merchandise is for sale in the Gift Shop, also that a new register has been ordered for more efficient service.

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Mrs. Leonard Rudolph, Co-Chairman of the 1963 Holiday Ball reported that flyers and invitations will be mailed on schedule and asked Board members to take kits for solicitation.

Mrs. Zola Alpert spoke briefly about the Open Program Meeting to be held October 16th at the Forum Theatre.

Mrs. Broff announced that new parking facilities including free use for volunteers would be available in approximately two months.

The following reports were submitted under the various departments:

Mrs. Helen Fineburg, Chairman of Reception Desk reported for June, July and August: 29 new volunteers, 134 volunteers worked 1772 hours.

Mrs. M. Lazear, Chairman of Printing, Postage & Supplies reports a total expenditure of \$113.05 for July; \$5.88 for August and \$140.80 for September.

Mrs. N. E. Snader, Chairman Library Committee reported that the Library Cart Project is operating smoothly and with regularity and three volunteers beside the Chairman report every week for regular duty and more patients are being served than ever before. All books in the library are now catalogued and the committee has better control of the books in a very professional manner.

Mrs. Max Antis, Volunteer Chairman reported on a very successful summer. An orientation session was held June 29th and Recognition Day will be held Saturday, October 5th at the Nurses' Residence at which time awards will be presented for service, a buffet lunch will be served and program presented.

Mrs. Murray Klein, Chairman Special Gifts reported the following collected:

June	-	\$617.50
July	-	951.50
August	-	509.00
September	-	520.00

There being no further business, the meeting was adjourned.

Respectfully submitted,
Esther A. Lenchner
(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly Board Meeting of Ladies Hospital Aid Society was held Thursday, October 24 at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the September Board Meeting were read and approved.

Mrs. Philip Brostoff, Corresponding Secretary reported four letters written, six notes received and read the following:

Letter from Dr. Lowell G. Lubic, Chairman, House Staff Committee thanking LHAS for inviting the House Staff to the Holiday Ball November 9th.

Letter from Mr. Irwin Goldberg announcing the appointment of Dr. Philip Troen as full time Head of the Department of Medicine.

Letter from Mr. Irwin Goldberg regarding the nursery equipment on the 6th Floor and stated that the physical arrangements of the floor are not being altered at this time and the equipment is being kept until such time as final decision is made on the use of the floor.

Mrs. Herbert Walker, Financial Secretary reported dues collected for the month of October \$245.00.

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in Bank October 1, 1963	\$2,043.60
October Receipts	702.00
Total Receipts	2,745.60
October Disbursements	1,715.18
Balance October 24, 1963	1,030.42

Mrs. Broff announced that Mrs. Gertrude Stein, Office Secretary was out of the Hospital and would be back at work in a few weeks.

Mrs. Paul Caplan, Chairman of the Nominating Committee presented the following slate of officers for the year 1964:

President	Mrs. Reuben Helfant
Vice Presidents	Mrs. J. Jerome Buchman
	Mrs. Milton A. Chetlin
	Mrs. Reinhardt Levy
	Mrs. Milton M. Michaels
	Mrs. Julius L. Schoenberg
	Mrs. Richard S. Simon
Recording Secretary	Mrs. Max Antis
Assistant Recording Secretary	Mrs. Daniel Benjamin

Corresponding Secretary
Asst. Corresponding Secretary
Treasurer
Assistant Treasurer
Auditor
Financial Secretaries
 Zone 17
 All Other Zones
Trustee

Mrs. Philip Brostoff
Mrs. Sidney Busis
Mrs. Jack Mendelbaum
Mrs. Gilbert Goldman
Mrs. H. A. Pober

Mrs. Max Bluestone
Mrs. Herbert Walker
Mrs. Gilbert S. Broff

Directors 1964-1966

Mrs. Rae Adler	Mrs. Carl Hamburg
Mrs. Abe Berlin	Mrs. A. Alan Herring
Mrs. Jesse Cohen	Mrs. Nat P. Kann
Mrs. Morris A. Cohen	Mrs. Joseph Lazear
Mrs. Ralph Drosnes	Mrs. A. Leonard Lenchner
Mrs. Harry M. Epstein	Mrs. Joseph S. Miller
Mrs. Aaron Finegold	Mrs. Charles Plesset
Mrs. M. H. Fisher	Mrs. Milton Porter
Mrs. David M. Flom	Mrs. Leonard Rudolph
Mrs. Alter Friedman	Mrs. Samuel Zions

Directors 1964-1965 (Unexpired Term)

Mrs. Harold Gondelman	Mrs. Arthur Nelkin
Mrs. Louis J. Hoechstetter	Mrs. Benjamin H. Silverman

Mrs. Broff announced that the Open Board Meeting would be held November 21 at the Nurses' Residence and there would be a preview tour of the new building. She also announced that President's Day would be held January 9th.

In the Department of Administration, Mrs. M. Lazear, Chairman of Printing, Postage & Supplies reported a total expenditure of \$216.34 for June, and \$177.00 for October.

Mrs. Abe Foster, Telephone Chairman reported a total of 215 calls made for various projects.

Mrs. Meyer Mintz, Chairman of By-laws Committee reported that the By-laws Committee met October 10th to discuss change in the organizational structure of the gift shop. It was decided that any change at this time was premature and the committee will continue to study the situation in preparation for the opening of the new gift shop.

In the Department of Public Relations, Mrs. Broff reported briefly on the successful theatre party held at the Forum.

In the Department of Membership, Mrs. Joseph Gottlieb spoke on the successful raffle held by the Young Womens Evening Group and reported that approximately 17 girls would go to the dance as a result of this project.

In the Department of Finance, Mrs. Nathan Balmuth, Co-Chairman of the Budget and Allocation Committee reported a balance of \$125.09 in the Nursery Photo Account and recommended that this balance be a part of LHAS General Fund.

A motion was made and seconded that the Nursery Photo balance of \$125.09 become part of LHAS general checking account.

Mrs. Alter Friedman reported that collections for Holiday Ball were coming in satisfactorily and requested that reservations be made at the earliest possible date.

In the Department of Social Service, Mrs. Samuel Zionts reported that the children's floor has been serviced almost daily, however, very few volunteers were available. Mrs. Nathan Snader, Chairman of Library Service would like more volunteers to cover the book cart.

Mrs. Harry Buchman, Chairman of Adult Recreation reported her committee is making progress with patients but would like more volunteers.

Mrs. Arthur Damick, Co-Chairman of Service to Blind Committee reported on her committee's activities including amount of reading being done at the State Office of the Blind; reading to a new student at Duquesne University, four students at Pitt; at the School for the Blind they are tape recording for a 3rd grade teacher, taping sixth grade children's books; furnishing assistants to a 2nd grade teacher; also taping for a boy at Iowa State University. In order to handle all the work at the State Office of the Blind, they have appointed Mrs. Louis Siegal as Co-chairman. Mrs. Damick stated they are in great need of more readers and substitute readers and asked for volunteers.

In the Department of Hospital Service, Mrs. Joseph Fineberg, Chairman of Reception Desk reported 14 new volunteers, 45 volunteers worked 506 hours.

Mrs. Max Antis, Chairman of Volunteens reported on Volunteen Recognition Day held October 5th in the Recreation Room at the Nursing Home. Approximately 75 volunteens attended and awards were presented by Mrs. Milton Chetlin. A buffet lunch was served by the Hospital Dietary Department and entertainment was a Hootenanny presented by Dave Bergholz and Carol Saunders.

Mrs. Chetlin read the report of the blood bank committee, Mrs. Maurice Marcus, Chairman and this committee made much progress from January to June. Over the summer it was hard to get workers but there were not as many patients to contact. The committee is hard at work again and thinks the Hospital is benefitting by this department.

Mrs. Alex Gordon, Chairman of the Sewing Committee reported 1283 articles were made during August, September and October.

Mrs. Murray Klein, Chairman Special Gifts reported \$487.00 collected during October.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

Mrs. A. Leonard (Esther) Lenchner
Recording Secretary

The regular open meeting of Ladies Hospital Aid Society Board of Directors was held on Thursday, November 21, 1963 at the Nurses' Residence. Mrs. Gilbert Broff presided. Pastry and coffee were served preceding the meeting.

The minutes of the October Board Meeting were read and approved.

In the absence of the Corresponding Secretary, the Recording Secretary reported 12 notes received and read a letter from Mr. Stanley J. Kann expressing grateful appreciation and deepest thanks for the magnificent and outstanding Ball held November 9th. Mr. Kann further stated that Montefiore Hospital stands on a threshold of a new era and there is no single group in our community which has consistently given of itself as the LHAS.

Mrs. Max Bluestone, Financial Secretary reported dues collected for the month of November \$110.00. She also stated that in order to facilitate records, the Financial Secretaries have divided the membership list alphabetically.

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in Bank November 1, 1963	\$1,030.42
November Receipts	15,841.68
Total Receipts	16,872.10
November Disbursements	14,141.41
Balance November 19, 1963	2,730.69

Mrs. Broff reminded all Committee Chairmen to prepare their Annual Reports in Triplicate for the Annual Meeting.

Mrs. Broff reported it was the decision of the Vice Presidents and Department Heads that the change in calendar events was successful this past year and that we should continue to do the same in the future.

Mrs. Paul Caplan, Chairman of the Nominating Committee read the slate of officers for the year beginning 1964. Since no other nominations had been received, the secretary was authorized to cast a unanimous ballot for the slate as presented. A copy of the slate is attached hereto and made a part hereof.

Mrs. Broff called for the following Departmental Reports:

In the Department of Finance, Mrs. Jesse, Cohen, Co-Chairman of 1963 Holiday Ball reported that total figures were not complete. She thanked the women of her committee and all LHAS members for helping to make this dance such a financial success.

Mrs. Murray Klein, Chairman of Special Gifts reported \$379.00 collected during November. She further reported that the entire Special Gifts Committee met November 19th to review work being done by this Committee and for proper continuance of same.

In the Department of Hospital Service, Mrs. Jeannette Sharon, Co-Chairman of Reception Desk reported 13 new volunteers, 54 volunteers worked 704 hours.

Mrs. Paul Caplan made a plea for more volunteer workers for the new Gift Shop.

In the Department of Social Service, Mrs. Julius Schoenberg, Vice--President asked for more volunteers for the Adult Recreation Committee and announced that a Workshop for Adult and Child Recreation Committees would be held in November and open to all interested parties.

In the Department of Public Relations, Mrs. Reinhart Levy spoke on the wonderful publicity by the newspapers prior to the dance and mentioned that the Hospital Aider devoted to the dance was well received.

Mrs. Marian Damick, Co-Chairman of Service to Blind Committee reported that field trips for School for Blind Children were being planned to the Braun Baking Company and to the flower show.

In the Department of Administration, Mrs. Milton Michaels, Vice-President thanked Mrs. Meyer Harrison, Chairman of Addressograph and Mrs. Marvin Silverblatt, Chairman of Mailing for their efforts and conscientious work in getting out all the dance publicity.

Mrs. Alex Gordon, Chairman of Sewing Committee reported 1024 articles made during October and Mrs. Broff thanked the Sewing Committee for all the work they do for the Adult Recreation Committee.

Mrs. J. Jerome Buchman, Vice-President of Membership Department reported that the Young Womens Evening Group sent 18 girls to the Dance as a result of their Raffle. They are contemplating a year-round Ways & Means to be able to send more women to future dances.

Mrs. Broff introduced Mr. Irwin Goldberg who spoke briefly about the new addition. He pointed out that it will be air-conditioned and also advised that new parking facilities would soon be available at "no charge" to all Volunteers.

At this time Messrs. Goldberg, Raguso and Charney, Assistant Administrators, conducted tours of the new addition. This proved to be a most thrilling experience for those participating and made them aware of the future need for an increase in Volunteer service.

There being no further business, the meeting was adjourned.

Respectfully submitted,

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary

The regular monthly Board Meeting of Ladies Hospital Aid Society was held Thursday, December 26, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the November Open Board Meeting were read and approved.

Mrs. Philip Brostoff, Corresponding Secretary reported eight letters written and nine letters received during November and seven notes received during December.

Mrs. Reuben Helfant, Treasurer, reported the following:

Cash in Bank December 2, 1963	\$ 2,730.69
December Receipts	859.00
Total Receipts	3,589.69
December Disbursements	2,220.29
Balance December 30, 1963	1,369.40

Mrs. Broff made the following announcements:

The Adult Recreation Committee's Workshop cancelled in November due to President Kennedy's death has been rescheduled for January 6, 1964 and will be held in the Nurses' Residence at 10:15 A.M. Luncheon will be served.

The 65th Annual Meeting will be held Thursday, January 9, 1964 at Webster Hall Hotel at 10:00 A.M. All annual reports are to be presented in triplicate. The meeting will be followed by President's Day Luncheon at 12:30 P.M.

The United Jewish Federation's Annual meeting is scheduled for January 12, 1964 at Penn Sheraton Hotel. Dinner will be followed by a reception. The UJF would like representatives from all organizations to attend.

Mrs. Murray Klein, Chairman, Special Gifts Committee reported \$849.00 collected during December.

Mrs. M. Lazear, Chairman of Printing, Postage and Supplies reports a total expenditure of \$328.05 for November and \$337.03 for December.

Mrs. Julius Schoenberg, Vice-President, Department of Social Service reported that on Christmas Morning, a party was given on the Pediatrics Floor

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and Dr. David Flom acted as Santa Claus. The J. A. Williams Company donated many beautiful toys which were distributed. A member of LHAS donated a clock radio for use on the Pediatric Floor.

Mrs. Stanley Schmidt advised that the Young Womens Evening Group also held a Xmas party on the Pediatrics Floor and in the future the YWEG plans to have parties for various holidays.

Under the Department of Hospital Service, Mrs. Broff reported that the Gift Shop did a brisk business from December 17th through 24th.

Under the Department of Membership, Mrs. Stanley Schmidt reported that the Young Womens Evening Group will have a dinner for 1964 incoming officers and Mrs. Barbara Greenberg will be the new Chairman of this group.

In the Department of Public Relations, Mrs. Kennell commended all Volunteers for helping in the Gift Shop during the busy month of December and reported that Gift Shop inventory would be taken December 30th and Volunteers would participate in this project.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Esther A. Lenchner

(Mrs. A. Leonard) Esther Lenchner
Recording Secretary