

EXECUTIVE COMMITTEE MEETING OF THE BOARD OF L.H.A.S.  
January 16, 1961

The meeting of the Executive Committee of the Board of Directors of L. H. A. S. was held at the home of Mrs. Gilbert Broff at 10:15 A. M. on January 16, 1961. Mrs. Broff presided.

A letter, read by Mrs. Broff, from the Pittsburgh Conference of Jewish Women's Organizations requested its constituent organizations to consider discontinuing the publishing of names of contributors to special funds in their bulletins because of the high cost of printing.

Mrs. A. Alan Herring moved that Executive Committee recommend L. H. A. S. continue its present procedure in regard to publication of Special Gifts Fund contributions and that a letter explaining the reasons for this decision be sent to Conference. The motion was seconded and passed.

A letter from Mrs. Sidney Lindenburg requested a summer student worker be employed to assist Mrs. Friedman in the hospital recreation programs.

Mrs. Wilfred Finegold moved that Executive Committee recommend L. H. A. S. approve the request to employ a summer student social worker for a salary not to exceed \$300 per year. The motion was seconded and passed.

Mrs. Richard Simon moved that Executive Committee recommend L. H. A. S. continue alphabetizing name plates added to the master plaque in the Gift Shop hallway and that all new master placques have plates added chronologically. The motion was seconded and passed.

Mrs. M. H. Fisher moved that Executive Committee recommend L. H. A. S. discontinue the Eye Committee, and the new Special Recreation Assignment Committee be established in its place.

Mrs. Fisher presided for the preparation of the 1961 budget.

To have known Mrs. Mendelson was to have enjoyed the association with a "Lady" in the finite sense of the word; to have worked with her was to have shared the personality of a most ethical, straightforward, intelligent "Woman of Valor." She served people and causes with utter dedication and absolute sincerity. Her unerring sense of true values pervaded any task she undertook; and in her competent hands, the smallest detail or the largest decision were concluded wisely and well. Her many friends shall always remember the quiet humor and the kind heart of Florence Mendelson; but perhaps even more, they shall remember her unflinching devotion to duty, her unquenchable conviction of justice and fairness for all.

BE IT RESOLVED, Therefore, that the Secretary be directed to spread this Resolution upon the minutes of the Ladies Hospital Aid Society; that a copy thereof be printed in the Hospital Aider; and that this memorial tribute be forwarded to Mrs. Mendelson's family.

The motion was seconded and passed unanimously.

Mrs. M. H. Fisher moved that

the sum of \$500 be added to the 1961 Budget to meet a salary adjustment for Mrs. Ruth Friedman, Social Group worker, so that total salary for part-time (3/5) employment of said worker be \$3600.00 effective March 1, 1961 for one year and that said funds be transferred from Gift Shop Treasury.

The motion was seconded, discussed, and passed.

A motion ~~from the Chair~~ was seconded and passed that L. H. A. S. pay its 1960 Holiday Ball committment of \$35,000 for x-ray equipment with net profits from the Ball and additional funds from Gift Shop checking account, that the Hospital be informed concerning payment, and that an appropriate plaque be hung in the X-Ray Department.

Mrs. Fisher moved that Executive Committee recommend L. H. A. S. instruct the Refurbishing Committee to decide, in consultation with hospital personnel, on disposal of left-over furnishings. The motion was seconded and passed.

The meeting was adjourned at 3:30 P. M.

Respectfully submitted,

(Mrs. Milton M.) Lois Michaels  
Recording Secretary

BOARD MEETING - January 26, 1961

The regular meeting of L. H. A. S. Board of Directors was held on Thursday, January 26, at the Nurses' Residence. Mrs. Gilbert Broff presided.

Mrs. Howard Hershman moved to dispense with the reading of the minutes of the previous Board meeting. The motion was carried.

The minutes of the Sixty-second Annual meeting were read and approved.

The minutes of the January meeting of the Executive Committee of the Board of Directors were read and approved as corrected.

The Corresponding Secretary reported 16 letters written and 16 acknowledgements received.

The report of the Financial Secretary was submitted. The amount of dues collected for January is \$6,360.00.

The report of the Treasurer was accepted as corrected.

Cash in Bank January 1, 1961	\$ 3,654.70
January receipts	7,541.14
Total receipts	<u>11,195.84</u>
Disbursements	1,939.90
Balance - January 31, 1961	<u>\$ 9,255.94</u>

Special Gift Fund report indicated \$914.00 collected for January, 1961.

New Board members were introduced.

Announcements were made. The Gift Shop has made a new service available enabling patients and guests to purchase fresh flower arrangements for \$3.50 and up.

The following resolutions recommended by the Executive Committee were discussed and passed:

that L. H. A. S. continue its present procedure in regard to publication of Special Gifts Fund contributions and that a letter explaining the reason for this decision be sent to Conference.

that L. H. A. S. continue alphabetizing name plates added to the new master plaque in the Gift Shop hallway and that all new master plaques have plates added chronologically.

Mrs. Finegold moved that Executive Committee recommend L. H. A. S. budget a maximum of \$200.00 for President's Day to cover expenses other than the price of the individual lunch, flyers, and the President's gift. The motion was seconded and passed.

Mrs. Robert Whitehill moved that Executive Committee recommend L. H. A. S. print a 1961 Year Book. The motion was seconded and passed.

Mrs. M. Ohringer moved that Executive Committee recommend L. H. A. S. Treasurer maintain a balance in the regular checking accounts not to exceed \$2,000 and that monies exceeding \$2,000.00 be transferred to a savings account at the discretion of the President, Treasurer, and Finance Committee Chairman. The motion was seconded and passed.

Mrs. Broff appointed Mrs. Finegold, Mrs. Caplan, and Mrs. Simon to serve on a special committee to prepare a code of employment and to recommend a salary scale for the paid secretary.

Mr. Earl M. Shiring, Interior Decorator, submitted costs requested by the Committee for Refurbishing Hospital Waiting Rooms.

Mrs. Gilbert Goldman moved that Executive Committee recommend L. H. A. S. spend up to \$7,000.00 to refurbish eleven waiting room areas in the hospital. The motion was seconded and passed.

Mrs. Paul Caplan moved that Executive Committee recommend L. H. A. S. rescind the motion made at the regular monthly Board meeting on September 29, 1960 reading "\$6,991.41 balance of 1956 Holiday Ball be held in reserve for use toward our commitment for the imminent hospital fund-raising campaign" in order that funds be available to refurbish the waiting rooms. The motion was seconded and passed.



Old business regarding purchase of hospital beds was brought before the Board. Mrs. Fisher, Finance Chairman, reported that after the transfer of funds from Gift Shop Treasury to complete the 1960 Holiday Ball commitment, any additional funds for purchase of beds would have to come from another source. She then moved that

L. H. A. S. purchase one Circ-o-Lectric bed and three eye beds in an amount not to exceed \$3300.00 and that said funds be taken from L. H. A. S. Treasury.

The motion was seconded and passed.

Mrs. Aaron Finegold, 1961 Holiday Ball chairman, was introduced and her co-chairman Mrs. Leonard Rudolph announced.

Mrs. Leonard Shapiro, United Jewish Federation speaker, was introduced to talk to the Board about the 1961 U. J. F. needs.

The President called for departmental reports. The following reports were made and filed with the Recording Secretary:

1961 Membership Campaign is being organized.

Y. W. E. G. is meeting March 15.

3500 copies of the yearbook are in the process of being printed at a cost not to exceed \$1800.00.

200 copies of the Newsletter were mailed at a cost of \$2.25.

Printing and Supply costs for February were \$65.78, for January \$209.03.

Gift Shop Treasury report for January and February	
Cash Receipts	\$18,105.63
Cash Disbursements	15,120.71
Net Profit	<u>2,984.92</u>
Cash in Bank February 28, 1961	\$ 22,158.55

Nursery Photo February cash receipts	\$ 82.50
cash in bank	199.62

Baby Alumni February cash receipts	\$ 19.00
Cash in bank	176.58

19 Personal Interest notes were mailed.

The Hospital Aider is being published for March.

Hospitality is being arranged for the March 28 Program Meeting.

Volunteer Recognition Day will be May 11.

56 Volunteers worked 638 hours at the Reception Desk.

8 Volunteers worked 51 hours for Admitting Escort Service.

Respectfully submitted.

*Lois Michaels*

(Mrs. Milton) Lois Michaels  
Recording Secretary

BOARD MEETING

~~January 26, 1961~~

February 23

The regular meeting of L. H. A. S. Board of Directors was held on Thursday, February 23, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the January Board meeting were read and approved as corrected.

The Corresponding Secretary reported 11 letters written and 12 acknowledgements received. A letter from the Department of Public Welfare showed Montefiore Hospital to have high ratings on almost every score.

The report of the Financial Secretary was submitted. The amount of dues collected for February is \$3276.00.

The report of the Treasurer was accepted as follows:

Cash in Bank, February 1, 1961		\$ 9,255.94
February receipts	4269.00	<del>4,269.10</del>
Total receipts		13,524.94
Disbursements		2,537.38
Balance - February 28, 1961		\$10,987.56

Special Gift Fund report indicated \$1,911.90 collected for February 1961. A plaque for \$250 in memory of Harry Reicher and one for \$100 in memory of Mrs. Ralph Drosnes were ordered.

Mrs. Marian Blair, Public Relations Director of Montefiore Hospital, was introduced.

Announcements were made. L. H. A. S. delegates to the Conference of Jewish Women's Organizations are Mrs. A. Alan Herring and Mrs. Seymour Krause; to the Southwestern Hospital Auxiliary, Mrs. Oliver Handlesman and Mrs. Harold Friedman.

Mrs. Paul Caplan moved the adoption of the following resolution:

With profound sorrow and a shocking awareness of our loss, we, the officers and members of the Ladies Hospital Aid Society, record the untimely death of our beloved and respected friend, co-worker, officer and Director, Florence Goldfarb Mendelson on Sunday, February 5, 1961.



that L. H. A. S. spend up to \$7,000 to refurbish eleven waiting room areas in the hospital.

Mrs. Julius Schoenberg moved that L. H. A. S. rescind the motion made at the regular monthly Board meeting on September 29, 1960 reading "\$6,991.41 balance of 1956 Holiday Ball be held in reserve for use toward our commitment for the imminent hospital fund-raising campaign" in order that funds be available to refurbish the waiting rooms. The motion was seconded and passed.

The following motions from the Chair based on Executive Committee's recommendation were passed;

that L. H. A. S. discontinue the Eye Committee and establish the new Special Recreation Assignment Committee in its place.

that L. H. A. S. instruct the Refurbishing Committee to decide, in consultation with hospital personnel, on disposal of left over furnishings.

Mrs. M. H. Fisher moved the adoption of the 1961 Budget. After explanations and discussion the motion was passed.

Mrs. Marcus Shafer, Volunteer Chairman, reported that a meeting of Volunteers and L. H. A. S. personnel was held to discuss a Volunteer organization. Leah Drucker was elected chairman pro tem. After Board discussion concerning the status of such a group, the question was referred to the Executive Committee for recommendations.

The following reports for January were filed with the Recording Secretary:

Baby Alumni - Receipts \$21.00 Disbursements \$15.00

Nursery Photo - Receipts \$109.50 Disbursements \$54.75

The meeting was adjourned.

Respectfully submitted,

*(Mrs Milton) Lois Michaels*  
 (Mrs. Milton) Lois Michaels  
 Recording Secretary

Board Meeting - March 23, 1961

The regular meeting of L. H. A. S. Board of Directors was held on Thursday, March 23, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the February Board meeting were read and approved as corrected.

The Corresponding Secretary, Mrs. B. H. Silverman, reported 18 letters written and 11 acknowledgements received. A letter from Mr. Sidney Bergman, Executive Director, Montefiore Hospital, acknowledged receipt of the authorization for special bed purchase with genuine appreciation to L. H. A. S. Mr. Alton G. Kloss, Superintendent, Western Pennsylvania School for the Blind, wrote thanking L. H. A. S. for their kindness in giving the school an automatic vaporizer-humidifier.

The report of the Financial Secretary, Mrs. Harris J. Frank, was submitted. The amount of dues collected for March is \$1,236.00.

The report of the Treasurer, Mrs. Reuben Helfant, was accepted as follows:

Cash in Bank, March 1, 1961	\$10,987.56
March receipts	979.10
Total receipts	<u>12,966.66</u>
Disbursements	2,196.26
Balance - March 31, 1961	<u>\$10,770.40</u>

Special Gift Fund Chairman, Mrs. Gilbert Goldman reported \$1,531.10 collected for Special Gifts and Plaques.

Announcements were made. The new Hospital telephone number is Mu. 3-1100. A luncheon honoring Mrs. Sue Carlisle, Volunteer Director, will be held due to her leaving Pittsburgh. A moment of silence acknowledged the loss of devoted L. H. A. S. member, Mrs. Gerson Rogow.

The Board approved the recommendation of Finance Committee Chairman, Mrs. M. H. Fisher, to consolidate L. H. A. S. financial resources into two checking accounts, one for the Holiday Ball and another for general L. H. A. S. monies exclusive of Gift Shop monies.

The President called for Departmental Reports. The following reports were submitted and filed under the Department of Membership.

Mrs. James Ecker, newly appointed Young Women's Evening Group Chairman, announced the other chairmen for the group and the program for the year.

Newcomer's committee Chairman, Mrs. Daniel Benjamin, requested that names of new Pittsburghers be submitted to her committee.

The following reports were submitted and filed under the Department of Hospital Service.

Baby Alumni Chairman, Mrs. Edgar Davidson, reported a balance for March of \$209.58.

Mrs. Rae Smith Jeffer, Gift Shop Chairman, described the increased stock available for Passover as well as the regular stock of gifts and flowers, and reported that fifty-six volunteers worked 744 hours in February.

Mrs. Alfred Katz, Gift Shop Treasurer, reported:

Cash receipts	\$9,192.08
Cash disbursements	7,222.35
Net profit	\$1,970.73
Cash in bank-March 31, 1961	\$24,351.17

Mrs. Carl Middleman, Co-Chairman of Receptionists, reported sixty-six volunteers worked 621 hours in February.

Escort Service Chairman, Mrs. Leo Kostman, reported seven volunteers worked 54 hours in February.

Nursery Photo Chairman, Mrs. Harold Glick, reported a bank balance of \$231.62.

Mrs. Alex Gordon reported 1,095 articles were made by the Sewing Committee.

Mrs. Marcus Shafer, Volunteers Chairman, reported that this group met and planned for a social affair for boys and girls in the Nurses' Residence on April 29.

The following reports were submitted and filed under the Department of Social Service and the Department of Public Relations.

The Adult Recreation Committee, Mrs. Nathan Rosenson, Chairman, held a workshop on March 13, to acquaint volunteers with the proper methods for making items offered by the Recreation Program.

Mrs. Sherman Pochapin, Personal Interest Chairman, reported that 30 notes had been sent for the month.

Legislation and Education Committee Chairman. Mrs. Theodore Schmidt, reported on current events concerning medical care for the aged.

The meeting was adjourned.

Respectfully submitted,

*Lois Michaels*

Mrs. Milton (Lois) Michaels  
Recording Secretary

Board Meeting - April 27, 1961

The regular meeting of the L. H. A. S. Board of Directors was held on Thursday, April 27, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the <sup>March</sup> ~~February~~ Board meeting were read and approved.

The Corresponding Secretary, Mrs. B. H. Silverman, reported one letter written and ten acknowledgements received; Mr. Sidney Bergman, Executive Director Montefiore Hospital, wrote thanking L. H. A. S. for the \$35,000.00 check representing the 1960 Holiday Ball commitment to the hospital; Mr. Ralph Drosnes wrote thanking L. H. A. S. for informing him of the plaque to be erected in memory of his wife, Miriam, and for the selfless work L. H. A. S. does for the hospital and the community.

The report of the Financial Secretary, Mrs. Harris J. Frank, was submitted. The amount of dues collected for the month of April is \$944.00.

The report of the Treasurer, Mrs. Reuben Helfant, was as follows:

Cash in Bank, April 1, 1961	\$10,770.40
April receipts	38,958.20
Total receipts	\$49,728.60
Disbursements	40,453.19
Balance, April 30, 1961	\$ 9,275.41

The Treasurer asked that the following procedural requests be recorded.

1. All deposits should be made no later than the Friday before Board Meeting, the closing date of books.
2. No deposits are to be made after the closing date of books until the first of the following month.
3. Deposit receipts, marked with Department name, committee title, and signed by person making deposit, should be mailed immediately to the Treasurer.

Announcements were made:

There being no old or new business under consideration, departmental reports were called for.

The following reports were made and filed under the Department of Administration. *Membership*

Mrs. Jerome Buchman, Membership Chairman, announced the calendar and program for the membership campaign.

Mrs. Harold Glick, reporting for Y. W. E. G., described the toys made for pediatric patients at a Y. W. E. G. workshop meeting.

Mrs. Richard Horn, Bride's Committee Chairman, reported plans for a Bride's Tea to be held in September and the reorganization of the Bride's file.

The following reports were made and filed under the Departments of Administration and Finance.

Addressograph Chairman, Mrs. Edward Glick, reported all addressograph plates complete and up to date. File cards for membership and Dance were run off as well as the April "Newsletter" and flyers for the May program meeting.

Mrs. Henry Green, Mailing Chairman, mailed 250 "Newsletters" at a cost of \$2.50 and 3,176 flyers at a cost of \$39.70.

Mrs. Robert Weinthal, "Yearbook" Chairman, announced the "Yearbook" would be ready the middle of May.

Mrs. Milton Chetlin, Department of Finance Head, announced the change of date and anticipated an exciting 1961 Holiday Ball on Saturday, November 25.

Mrs. Gilbert Goldman, Special Gifts Chairman, reported \$2,217.00 collected for the month.

The following reports were made and filed under the Department of Social Service.

Department Head, Mrs. Julius Schoenberg, requested Board Members to aid the Adult Recreation Committee in preparing patterns.



Mrs. Leonard Klineman, Chairman, Service to Blind Committee, reported that three new books had been taped plus stories from Harper's, New Yorker, and other current literary magazines. A L. H. A. S. aided student is the first blind teacher in Allegheny County Public Schools, another has completed student teaching and is preparing for graduate school, and Mrs. Klineman observed three others conduct a special education class at the University of Pittsburgh.

Mrs. Louis Lucas, Child Recreation Committee, reports all available volunteers are helping the children but additional volunteers are needed.

Mrs. Richard Aronson, Flower Recreation Committee Chairman, requested unwanted house plants be given to her and substitute volunteers were needed.

Social Service Liason Chairman, Mrs. Milton Bilder, reported Miss Judy Finkelstein has been selected as the summer student social worker. The O. P. D. admissions have increased almost 50% making overall expenditures unusually high.

The following reports were made under the Department of Public Relations.

Volunteer Recognition Day will be held Thursday, May 11 at the Hilton Hotel.

The Hospital Aider published was mailed to the membership by Mrs. Benjamin Doroff and Mrs. Arthur Heineman, Jr., co-chairmen.

Mrs. I. D. Wolf reported that the refurbishing of hospital waiting rooms is in process.

The following reports were made and filed under the Department of Hospital Service.

Mrs. Edgar Davidson reported \$14.00 profit in Baby Alumni for March due to the low birth rate that month.

Mrs. Rae Smith Jeffer, Gift Shop Chairman, called attention to the display of gift shop merchandise available to Board members.



Mrs. Alfred Katz, Gift Shop Treasurer, reported:

Cash receipts	\$8,779.22
Cash disbursements	8,215.36
Net profit	\$ 563.86
Cash in Bank April 30, 1961	\$ 14,052.51

Nursery Photo Chairman, Mrs. Harold Glick, reported \$34.00 collected for the month.

Mrs. Leo Kostman, Escort Service Chairman, reported nine volunteers served 72 hours 7 days each week in March.

Receptionist Chairman, Mrs. Harry Reicher, reported 62 volunteers served 636 hours in March.

Mrs. Alex Gordon, Sewing Committee Chairman, reported 972 articles made.

The meeting was adjourned.

Respectfully submitted,

*Lois Michaels*

Mrs. Milton (Lois) Michaels  
Recording Secretary

The regular meeting of the L. H. A. S. Board of Directors was held on Thursday, May 25, 1961, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the April Board meeting were read and approved as corrected.

The minutes of the May meeting of the Executive Committee of the Board of Directors were read and approved.

The Corresponding Secretary, Mrs. B. H. Silverman, reported four letters written and eight letters received. A thank you note from Mrs. Ann Oseroff for L. H. A. S. congratulations on the confirmation of her daughter included a donation; Jean Hutchman, School of Nursing Librarian, wrote thanking L. H. A. S. for the fine collection of novels donated to the library; a letter from Stanley Kann warmly thanked L. H. A. S. for its check for \$35,000.00. Herman Fireberg, President, U. J. F., wrote confirming approval of the L. H. A. S. annual dance for 1961; and a letter of resignation from Mrs. Raymond Stept, Chairman, Library Committee, was received.

The report of the Financial Secretary, Mrs. Harris J. Frank, was submitted. The amount of dues collected for the month of April is \$656.00.

The report of the Treasurer, Mrs. Reuben Helfant, was as follows:

Cash in Bank, May 1, 1961	\$ 9,275.41
May receipts	1,910.25
Total receipts	\$11,185.66
Disbursements	5,281.01
Balance, May 31, 1961	\$ 5,904.65

The President introduced the new Volunteer Director of Montefiore Hospital, Mrs. Betty Kennel, and the new Director of Public Relations, Miss Janet Farrel.

Mrs. I. D. Wolf, Chairman, submitted the following report. The Nominating Committee met to nominate a director to fill the vacancy left by the untimely passing of Mrs. Mendel Mendelson. To serve as Director of L. H. A. S. for the unexpired term 1961-63, the name of Mrs. A. Leonard Lenchner is presented. A vote of the Board approved the nomination.

Announcements were made.

Mrs. Broff appointed a committee to make recommendations concerning the policies of the Special Gift Fund. Mesdames Gilbert Goldman, Paul Caplan, Wilfred Finegold, and Edward S. Sheinberg were asked to serve on the committee.

Sidney Bergman described the principles of a proposed Intensive Care Unit for Montefiore Hospital. Letters from Stanley Kann, President of the Montefiore Hospital Board of Directors, and Dr. Mayer DeRoy, President of the Medical Staff, endorsed the proposed Intensive Care Unit as an essential and important addition to the hospital facilities. Mrs. A. Alan Herring moved that L. H. A. S. approve as the project for the 1961 Holiday Ball, financing of an Intensive Care Unit on I South to meet the needs of critically ill medical and surgical patients requiring constant nursing care. The motion was seconded and passed.

The following motion, entertained by the chair upon recommendation of the Executive Committee was passed:

That L. H. A. S. approve an increment in salary for the paid secretary to \$265.00 per month with automatic \$5.00 increments every six months until the maximum of \$295.00 be reached and that this increment be retroactive to April 1, 1961; that L. H. A. S. also approve that said secretary, after one year of employment be given two weeks vacation with pay and fourteen days sick leave with pay, not cumulative, and that after ten years of employment said secretary be given three weeks vacation with pay and twenty-one days sick leave, not cumulative, and that said employee be eligible for voluntary Blue Cross Group benefits available to all Montefiore Hospital employees.

Mrs. James Ecker, Chairman, Young Women's Evening Group, requested permission from the Board for the Young Women's Evening Group to hold a card party as a ways and means effort for the Holiday Ball. Mrs. Paul Caplan moved that the Board approve the Young Women's Evening Group request to hold a ways and means card party. The motion was seconded and passed.

Mrs. Gilbert Goldman reported Special Gifts for May total \$1,097.50. Donations are being received for a plaque honoring the seventy-fifth birthday of Mrs. Celia Finegold.

The following reports were filed under the various departments:

Mrs. Alfred Katz, Gift Shop Treasurer, submitted the following report for the month of May:

Cash receipts	\$ 9,489.34
Cash disbursements	7,139.53
Net profit	2,349.81
Cash in bank, May 31, 1961	\$16,589.58

Mrs. Edgar Davidson, Chairman, Baby Alumni, reported \$20.50 collected and 17 babies enrolled.

Mrs. Harry Reicher, Receptionist Chairman, reported 61 volunteers worked 616 hours in April.

Mrs. Alex Gordon, Chairman, Sewing Committee, reported 933 articles made in May.

Mrs. Leo Kostman, Chairman, Escort Service, reported 9 volunteers worked 72 hours in April.

Mrs. Harold Glick, Chairman, Nursery Photo, reported \$268.62 collected in May.

Mrs. Henry Green, Chairman, Mailing, reported 3,163 Hospital Aiders were mailed at a cost of \$39.54 and 200 Newsletters were mailed at a cost of \$2.50 during the month of May.

Mrs. Sherman Pochapin, Personal Interest Chairman, reported sending out 41 notes during the month of May.

Mrs. Marcus Shafer, Chairman, Volunteers, reported a meeting held to plan Volunteer Recognition Day, May 18.

The meeting was adjourned.

Respectfully submitted,

*Lois Michaels*

(Mrs. Milton M.) Lois Michaels  
Recording Secretary

The regular meeting of the L.H.A.S. Board of Directors was held on Thursday, September 28, 1961, at the Nurses residence, Mrs. Gilbert Broff, presided.

The minutes of the May Board meeting were read and approved. The minutes of the September Executive committee meeting were read and approved.

Mrs. Sidney A. Silverman, acting corresponding secretary reported in the absence of Mrs. Benjamin Silverman. Letters from nursing students acknowledging receipt of L.H.A.S. scholarships were read. Letters of resignation from Mrs. Harris Frank, Financial Secretary and Mrs. Theodore Schmidt, Chairman, Legislation and Education Committee, were read and regretfully accepted by the Board. Acknowledgement of merit and need scholarship aid totaling \$1,234.75 was received from Anna Marie Keenon, from the School of Nursing.

Mrs. Jack Mendelbaum, read the Financial Secretary report as follows: dues for June, July, and August \$975.00. The amount of \$13,727.00 dues collected for the first nine months of 1961 compares to \$13,250.00 collected for the same period of 1960.

The report of the Treasurer, Mrs. Reuben Helfant was as follows:

Cash in bank, Sept. 1, 1961	\$ 1,628.52
September receipts	8,077.42
Total receipts	9,705.94
Disbursements	5,949.05
Balance, September 30, 1961	\$ 3,756.89

The following announcements were made:

Committees mailing 200 or more items are entitled to a special mailing rate and should contact the L.H.A.S. office secretary for specific information.

L.H.A.S. officers, chairman handling funds, paid help, and volunteer personnel are covered by insurance for theIt.



Mrs. Jerome Friedman, Recreation Group Worker, has resigned and her replacement is being selected by the Hospital administration.

The Hospital requests working radios for use in the heart station.

The Southwestern Pennsylvania Hospital Auxiliary meeting is to be held October 2, at the Pittsburgh Hospital. Delegates from L.H.A.S. are Mrs. Gilbert Broff, Mrs. Oliver Handlesman, and Mrs. Harold Friedman.

New committee chairman were introduced as follows:

Mrs. Zola Alpert, publicity; Mrs. Alex Goldberg, personal interest; Mrs. Lawrence Berlin, library cart; Mrs. David Goldfarb, mailing chairman.

The U.J.F. Women's Division annual program is being held October 12, at Rodof Shalom Temple, L.H.A.S. members are invited to participate and attend.

Mrs. I.D. Wolf, Jr. chairman of the nominating committee, presented the name of Mrs. Herbert Walker to fill the unexpired term of Mrs. Harris Frank, who resigned as Financial Secretary. The Board approved the nomination.

Upon the recommendation of the Executive Committee, the chair entertained the motion "That L.H.A.S. publish a fourth issue of the Hospital Aider, and that it be mailed two weeks before the Holiday Ball." The motion was seconded by Mrs. Seymour Krause and passed.

Upon the recommendation of the Executive Committee, the chair entertained the motion, "That L.H.A.S. take upon itself the obligation to raise \$350,000.00 to be paid over no more than a ten year period commencing in 1962, that said funds should come from the L.H.A.S. annual fund raising effort and that the Hospital Administration be requested to submit choice of projects, one to be chosen by L.H.A.S. Board of Directors to be

designated as the L.H.A.S. Project for the Montefiore Hospital Building Fund and that said monies raised be applied to that project fund."

The motion was seconded by Mrs. Felix Miller. Mrs. M. H. Fisher moved to amend by addition of the following, " in the event that at least \$35,000.00 is not raised each year of the ten year commitment period, the amount raised is to be supplemented by other available L.H.A.S. monies deemed advisable by the Board of Directors, so that a total of \$35,000 yearly, may be contributed to the L.H.A.S. project for the Montefiore Hospital Building Fund. The motion to amend by addition was seconded by Mrs. Paul Caplan and passed by the Board of Directors. The original motion as amended was then passed by the Board of Directors.

Mrs. A. C. Kanel, Jr. Volunteer Director, announced that Montefiore Hospital was one of a group of hospitals receiving government financial aid for a mental health clinic. L.H.A.S. volunteers trained in speech therapy and related fields are helping in this project. Additional volunteers with skills applicable to the mental health field are needed.

Upon the request of Mrs. Celia Moss, Director of Home Care, the chair entertained a motion the L.H.A.S. form a Home Care Committee to serve as a liason, between L.H.A.S. and the Home Care Department, and to aid in interpreting the Home Care program to the community. The motion was seconded by Mrs. Seymour Kruause and passed by the Board.

Upon the recommendation of the Executive Committee, the chair entertained a motion that "L.H.A.S. grant permission to the Y.W.E.G. to conduct a raffle as a ways and means project for the Holiday Ball. " The motion was seconded by Mrs. James Ecker, and passed by the Board.

The chair called for nomination from the floor for the Nominating Committee to be composed of seven members, elected by the Board of Directors



at the September Board meeting. Four members should be from the Board of Directors and three members from the general membership.

The following were elected by the Board to serve on the Nominating Committee: Mrs. Morton Goldenberg, chairman, Mrs. Julian Levinson, Mrs. Richard Simon, Mrs. Jack Mendelbaum, Mrs. Merl Pearlman, Mrs. John Wolf, Mrs. Milton Harris and Mrs. Ralph Atlas. The alternate committee members were: Mrs. J. Schoenberg, Mrs. Martin Ornitz, Mrs. I. Stutz, Mrs. Louis Landay, Mrs. Joseph ~~Mendelbaum~~ <sup>Mendel</sup>, Mrs. Jesse Cohen, Mrs. Joseph <sup>U</sup>umberg.

Mrs. Jerome Buchman, Membership <sup>U</sup>hairman, announced plans for the annual membership party to be held October 6, at the Penn <sup>U</sup>heraton Hotel.

Mrs. Richard Horn reported that a desert luncheon was held on September 27, for brides to inform them about L.H.A.S.

Mrs. Milton <sup>U</sup>hetlin reported that meetings for the Holiday Ball were underway and showed an encouraging degree of enthusiasm for the event.

The following reports were submitted under the various departments: Special <sup>U</sup>ifts Fund, chairman, Mrs. Gilbert Goldman, reported collections for July, August, and September total \$1,843.00

Sewing Committee chairman, Mrs. Alex Gordon, reported 3,899 articles prepared during June, July, and August.

Mrs. Carl Middleman, chairman, Reception <sup>U</sup>esk, reported 49 volunteers worked 706 hours during September.

Mrs. Edgar Davidson, <sup>U</sup>hairman of Bay Alumni, reported seventy five babies enrolled during May, June, July, and August and \$78.00 collected.

Nursery Photo chairman, Mrs. Harold Glick, reported \$149.50 deposited from collections in June, July, and August.

Mrs. Alfred Katz, Gift Shop <sup>U</sup>reasurer, submitted the following report for the nine months ending September 30, 1961:



The regular meeting of the L.H.A.S. Board of Directors was held on Thursday, October 26, 1961, at the Nurses' Residence. Mrs. Gilbert Broff presided.

The minutes of the September Board meeting were read and approved as corrected.

The Corresponding Secretary, Mrs. B. H. Silverman, reported 14 acknowledgements received, including three letters acknowledging special contributions made to the hospital by members of L. H. A. S..

The report of the Financial Secretary, Mrs. Herbert Walker was made; dues collected for the month of October were \$770.00.

The report of the Treasurer, Mrs. Reuben Helfant was as follows:

Cash in Bank Oct. 1, 1961	\$ 3,756.89
October receipts	<u>11,474.25</u>
Total receipts	15,231.14
Disbursements	<u>12,861.64</u>
Balance Oct. 31, 1961	2,369.50

The following announcements were made:

Mrs. Edward Grossman has been appointed addressograph chairman.

Mrs. Alex Goldberg has been appointed Personal Interest Chairman.

Mrs. Paul Caplan requested that publicity be made available to the Anglo-Jewish press regarding the work of a senior citizen volunteer in the adult recreation program as evidence of the contribution being made by L. H. A. S. to the solution of the problem of the aged in our community.

Mrs. Morton Goldenberg, Chairman of the Nominating Committee, presented the following slate of officers and directors:

President Mrs. Gilbert Broff  
 Vice-Presidents:  
     Mrs. Harold Friedman  
     Mrs. Oliver Handelsman  
     Mrs. A. Alan Herring  
     Mrs. Seymoure Krause  
     Mrs. Julius Schoenberg  
     Mrs. Robert Whitehill  
 Recording Secretary Mrs. Morris H. Hirschfield  
 Ass't Rec. Secretary Mrs. Milton M. Ohringer  
 Corresponding Secretary Mrs. Philip Brostoff  
 Ass't Corr. Secretary Mrs. Sidney M. Busis  
 Treasurer Mrs. Reuben Helfant  
 Ass't Treasurer Mrs. Gilbert Goldman  
 Auditor Mrs. Jack Mendelbaum  
 Financial Secretaries: Mrs. H. A. Pober  
                           Mrs. Herbert Walker

Directors 1962-1964

Mrs. Max Antis	Mrs. Joseph Mandel
Mrs. Harry Baer	Mrs. Milton Michaels
Mrs. Max L. Bluestone	Mrs. Martin Ornitz
Mrs. Abe Blumenthal	Mrs. Merle Pearlman
Mrs. Jerome Buchman	Mrs. Theodore H. Schmidt
Mrs. Jesse Cohen	Mrs. Benjamin H. Silverman
Mrs. Charles Cuden	Mrs. Richard Simon
Mrs. Aaron Finegold	Mrs. I. D. Wolf, Jr.
Mrs. Jay Foster	Mrs. John Wolf
Mrs. Milton Goldsmith	Mrs. Edgar L. York

Mrs. Paul Caplan moved that L. H. A. S. honor Mr. Sidney Bergman, retiring Director of Montefiore Hospital, with a luncheon on November 30. The motion was seconded and passed. Mrs. Harry Perrin was appointed chairman of the function.

The report of the Special Committee to make recommendations concerning the policies of the Special Gift Fund was submitted by Mrs. Wilfred Finegold, Chairman, and read by Mrs. Paul Caplan.

Mrs. Morton Goldenberg moved the adoption of the report as follows:

At the request of the President, Mrs. Gilbert Broff, a committee met on Monday, July 10, 1961, with Mr. Irwin Goldberg, assistant administrator of Montefiore Hospital, to evaluate the Special Gifts policy of L. H. A. S. The committee consisted of Mrs. Paul Caplan, Mrs. Edward Sheinberg, Mrs. Gilbert Goldman, Mrs. W. J. Finegold, and Mrs. Broff.

The first consideration was to clarify Montefiore's various philanthropic funds so as to place the L. H. A. S. Special Gifts in its proper perspective. The Montefiore funds are as follows:

1. The President's Fund - extra monies subject to the discretion of the President of the Board of Montefiore-- about \$300,000 now being kept in reserve for the new wing -- no minimum amount specified as a contribution -- acknowledgement from the administrator's office.
2. Research Fund - plaque in Research Department for contribution of \$250 and up -- acknowledgement from Research Office. L. H. A. S. transfers total amount collected for research at end of fiscal year -- acknowledgement also from L. H. A. S. Special Gifts.

3. Building Fund - master plaque in Nurses' Residence for \$200 to \$1,500 to \$2,000 and up. \$5,000 is minimum for a hospital room plaque. \$7,500 is minimum for a seventh floor room.

4. Individual funds are held in escrow but are invested.

As a result of the discussion, the following recommendations for L. H. A. S. Special Gifts were agreed upon:

1. In order to facilitate the request for a plaque, either in honor or in memoriam, a member of the family will automatically be contacted by form letter for the desired wording when at least \$275 has been received in the Special Gifts Fund. This will take the original responsibility away from the family and will avoid the confusion of the past. Group contributions collected independently and given to Special Gifts in one lump sum for either the \$100 or \$275 plaques can still be collected. Monies received by the Special Gifts Committee are to be used only for the Special Gifts categories; that is, research, Hyman Goldenson Fund for radium and x-ray, social service, as designated, or for the general L. H. A. S. program if undesignated. No one has a right to designate monies contributed by others to Special Gifts.

2. For the establishment of funds in perpetuity, a base gift of \$5,000 must be given by the interested party to which any monies contributed by others are to be added. L.H.A.S. will administer an undesignated fund only. If the fund is to be designated, it will have to be administered by the hospital authorities. The name to be perpetuated will be listed under the heading, L. H. A. S. Special Gifts, just as is the Hyman Goldenson Fund.

3. A clear and simple outline of the various fund policies of Montefiore and of L. H. A. S. should be publicized in the Hospital Aider, the Yearbook, the Anglo-Jewish press, and in the instructions to the Special Gifts Committee.

The motion was seconded by Mrs. Louis Housman and passed.

Mrs. A. C. Kennel, Jr. reported to the Board on the process of preparing a tape recording for a Voice of America broadcast using the L. H. A. S. Volunteer Program at Montefiore Hospital as subject matter.

Mrs. Harold Friedman, Vice-President and Delegate to the Southwestern Pennsylvania Association of Hospital Auxiliaries, reported that the description of L. H. A. S. summer Volunteer program given by Mrs. Broff at the annual meeting on October 2 was received with enthusiasm from all present and given special comment from the State President of Hospital Auxiliary Associations.

The following reports were submitted under the various departments:

Mrs. David Goldfarb, Mailing Chairman, reported flyers for the membership party and the Holiday Ball and the Ladies Hospital Aider were mailed in September.

Mrs. Robert Wolf, Files Chairman, reported that all files were up to date. Mrs. Mervin Schneider, Chairman of Dance Files, reported that current files were in use by the Dance Committee.

Mrs. Abe Foster, Chairman Telephone Committee, reported over 300 calls made for the membership party.



Mrs. Gilbert Goldman, Chairman Special Gifts Committee, reported \$718.00 collected in September.

Mrs. Milton Chetlin, Department Head of Finance, reported for Mrs. Aaron Finegold, Holiday Ball Chairman, that final plans for the Ball included newspaper and T. V. publicity and a key to life *charts* revealing the life-saving aspects of the Intensive Care Unit Project.

Mrs. Harold Glick, Chairman Nursery Photo, reported \$84.00 collected in October.

Mrs. Edgar Davidson, Baby Alumni Chairman, reported 14 babies enrolled in September.

Mrs. Rae Smith Jeffers, Gift Shop Chairman, reported that the Gift Shop was ready for the holiday season with a replenished stock, gift wrapping, and delivery service.

Mrs. Alfred Katz, Gift Shop Treasurer, submitted the following report for October:

Cash receipts	\$ 9,930.40
Cash disbursements	6,913.59
Net Profit	<u>3,016.81</u>
Cash in bank Oct. 31, 1961	17,939.98

Mrs. Harold Friedman, Vice-President of Hospital Service, announced that a new reception desk in the Out-Patient Department would be manned by volunteers.

Mrs. Carl Middleman, Reception Desk Chairman, reported 51 volunteers served 588 hours in October.

Mrs. Alex Gordon, Sewing Committee Chairman, reported 978 articles made in October.

Mrs. Jerome Buchman, Membership Chairman, reported 137 paid new members for 1961

Y.W.E.G. Chairman Mrs. James Ecker reported concerning the successful activities of this group.

Mrs. Evelyn Goldberg, Personal Interest Chairman, sent 80 notes to members of L. H. A. S.

Mrs. Nathan Rosenson, Chairman Adult Recreation, reported that 2,263 patients were served from January to September 1961, and a L. H. A. S. adult recreation volunteer is helping the McKeesport Hospital establish a similar recreation program. She submitted a request for contributions of inexpensive items suitable for Bingo prizes and old nylon stockings for stuffing.

Mrs. Leonard Klineman, Chairman Service to the Blind, gave an extensive report of the activities of her committee. They include tape recording books for the library, providing transportation at the School for Blind Children, and aiding blind or visually handicapped student at the University. She submitted a request for \$15.00 as an annual gift to the School for the Blind. Mrs. Paul Caplan moved that L. H. A. S. increase this amount to \$25.00. The motion was seconded by Mrs. Oliver Handelsman and passed.

Mrs. Oliver Handelsman, Vice-President Department of Social Service, read from a letter written by Miss Judith Finkelstein, summer student social worker, indicating that her summer at Montefiore was "probably the most beneficial and rewarding ever spent and a learning experience unmatched."

Mrs. Milton Bilder, Co-Chairman Social Service Liason Committee, reported that units of service for the summer 1961 increased markedly over past years due to employment of a student social worker. Social service funds were made available for an art class as therapy for depressed elderly women, and for walking shoes for a 29 year old girl suffering from spastic paralysis whose public assistance budget would not allow for this expenditure. The meeting was adjourned.

Respectfully submitted,

(Mrs. Milton M.) Lois Michaels

The regular open meeting of the L.H.A.S. Board of Directors was held on Thursday, November 30, 1961 at the Nurses' Residence. Mrs. Gilbert Broff presided. Pastry and coffee were served preceding the meeting.

The minutes of the October Board meeting were read and approved. Acting Corresponding Secretary, Mrs. Sidney Silverman, reported fourteen acknowledgements received. The following correspondence was read:

An acknowledgement and thank you from the School for the Blind for a \$25 contribution from L.H.A.S. The money is being used to provide birthday celebrations for second grade children.

A letter from Mr. Irwin Goldberg thanking L.H.A.S. for their congratulations on his recent appointment as Director of the Montefiore Hospital.

A thank you from Mrs. Seymour Krause for the flowers sent during her recent illness.

A letter from the Pittsburgh Conference of Jewish Women's Organizations of Pittsburgh announcing that the regular delegate meeting is to be held December 4, at the Y.M. & W.H.A. Mrs. A. Alan Herring and Mrs. Seymour Krause will represent L.H.A.S.

Mrs. A. Pober, Financial Secretary, reported \$295 dues collected in November.

Mrs. Reuben Helfant, Treasurer, submitted the following report:

Cash in Bank Nov. 1, 1961	\$2,369.50
November receipts	<u>4,009.94</u>
Total receipts	6,379.44
Disbursements	2,926.90
Balance, Nov. 30, 1961	3,452.54

It was announced that the L.H.A.S. recreation program would now be under the auspices of the occupational therapy department at the hospital. Mrs. Milton Goldsmith, Director and devoted member of L.H.A.S. referred to the appointment by the hospital of a professional occupational therapist

as a step forward in the Montefiore's constant efforts to provide the best in medical care.

A request was submitted for used baby walkers for non-walking pediatric patients. The name of Miss Helen Capetus was announced as the new Gift Shop manager.

Mrs. Broff called attention to an article in the November, 1961, issue The Auxiliary Leader, The Journal for Hospital Auxiliaries written by Ruth Ellen Lindenberg, Director of Social Service at Montefiore. The article "Medical Social Work--A New Direction in Auxiliary Careers Recruitment" described the appointment and activities of the summer student social worker.

Mrs. Morton Goldenberg, Chairman of the 1961 Nominating Committee, presented the slate of officers and directors for election. No additions were made. Mrs. Oliver Handlesman moved that the Secretary be instructed to cast the ballot for the slate as presented. Oral presentation of the slate was dispensed with, and the Secretary, so instructed, cast the ballot.

Mrs. Richard Simon, Vice-President, Department of Finance, reported that \$28,378 had been deposited in the Treasury from the 1961 Holiday Ball, and that the final financial report was not yet complete.

Mrs. Alfred Katz, Gift Shop Treasurer, submitted the following report for November:

Cash receipts	\$9,118.96
Cash disbursements	8,652.00
Net profit	<u>466.96</u>
Cash in Bank, Nov. 30	15,551.66

Mrs. Milton Chetlin reported that the Special Gifts Committee had collected \$400.00.

Mrs. Edgar Davidson, Chairman Baby Alumni, reported \$15.00 collected in October.

Mrs. Harold Glick, Nursery Photo Chairman, reported \$40.50 deposited in November.

Mrs. James Ecker, Chairman Y.W.E.G., reported \$402.00 was earned as a result of a raffle conducted by the group. Sixteen members earned their entire dance contribution in this manner, and thirty-one members attended the dance.

Mrs. Celia Moss, Director of Home Care Program of Montefiore Hospital, spoke to the Board concerning L.H.A.S. relationship to this all-important program and described various aspects of Montefiore's pioneering effort in this significant development for the treatment of the sick.

The meeting was adjourned.

Respectfully submitted,

*Lois Michaels*

(Mrs. Milton M.) Lois Michaels

BOO

BOORUM & PEASE "NOTEAR" ®

"NOTEAR" ®

The regular meeting of the L.H.A.S. Board of Directors was held on Thursday, December 24, 1961 at the Nurses' Residence; Mrs. Gilbert Broff presided.

The minutes of the November Board Meeting were read and approved. Mrs. Phillip Brostoff, Acting Corresponding Secretary, reported six acknowledgements received. The following correspondence was read. A letter from Mrs. Saralee Gutmacher, paid Secretary, thanking L.H.A.S. for a \$25.00 ~~Gift~~ <sup>Gift</sup>. A letter from Miss Dottie Rethman, Secretary to Mr. Bergman, thanking L.H.A.S. for a gift received during her recent illness. A letter from Mr. Sidney Bergman, retiring Director of Montefiore Hospital, thanking L.H.A.S. for all that the luncheon, held in his honor, "conveyed in warmth, friendship, perceptive and wholehearted" and for L.H.A.S. kind remarks expressed by Mrs. Broff at his testimonial dinner. A letter from Mr. Irwin Goldberg, Director, Montefiore Hospital, thanking L.H.A.S. for its cooperation and participation in the testimonial dinner for Mr. Bergman.

The report of the Treasurer, Mrs. Reuben Helfant was as follows:

Cash in Bank December 1, 1961	\$3,452.54
December receipts	932.55
Total receipts	<u>4,385.09</u>
Disbursements	2,353.09
Balance	\$2,032.00

Mrs. Broff read a letter from the United Jewish Federation announcing a dinner, January 21 commemorating its 50th anniversary and inviting L.H.A.S. participation.

Mrs. Benjamin Doroff, Co-Chairman, Hospital Aider, reported 3300 copies of the November issue of The Hospital Aider had been printed and mailed.



Mrs. Harry Reicher, Chairman of Reception Desk, reported 63 volunteers worked 659 hours at the reception desk in November. The reception desk in the out-patient department was not successful and has been closed. Mrs. Harold Friedman, Vice-President, Hospital Service, praised Mrs. Reicher and her co-chairman, Mrs. Carl Middleman for their outstanding volunteer efforts.

Mrs. Alex Gordon, Chairman of the sewing group, reported 954 articles made.

The Gift Shop Treasurer, Mrs. Alfred Katz, submitted the following report for December:

Cash receipts	9,907.08
Cash disbursements	7,892.54
Net Profit	2,014.54
Cash in Bank	17,575.99

Mrs. Broff accepted a suggestion made by Mrs. Wilfred Finegold that the Gift Shop Holiday Project be evaluated early in 1962.

The annual meeting will be held January 11 at the Nurses' Residence. All committee chairmen are expected to present written reports in triplicate of their year's activities. Installation of officers will take place.

The Executive Committee of the Board of Directors will meet January 22 at the home of Mrs. Broff.

The meeting was adjourned.

Respectfully submitted,

*Lois Michaels*

(Mrs. Milton M.) Lois Michaels