

The regular monthly board meeting of L.H.A.S. was held on Thursday, January 28, 1960 at the Nurses Residence.

Mrs. Paul S. Caplan, President, called upon the recording secretary to read the minutes of the December board meeting. Mrs. Mendel Mendelson moved that we dispense with reading these minutes as the annual reports would encompass this information. Motion seconded and carried.

The secretary read the minutes of the annual meeting which were approved as corrected. The minutes of the Executive committee ~~xxxx~~ held January 18, were read; the recommendations will be individually discussed.

Mrs. Caplan introduced the new members to the board and welcomed all in her most gracious and warm manner.

Mrs. Benjamin Silverman, corresponding secretary, read the following:

A thank you note from Mrs. Howard Smith.

A letter from Mrs. Dudley Irwin, President of South Western Pennsylvania Hospital Auxiliary Association thanking L.H.A.S. for the gracious hospitality extended to them on January 11. Mrs. Caplan thanked Mrs. Zola Alpert for the manner in which this function was conducted.

A letter from Dr. Alton G. Kloss, Superintendent, School for Blind Children, thanking us for a \$15.00 gift.

A letter from L.H.A.S. to Mr. Sidney Bergman enclosing a check for \$553.80, the final payment for the Pathology Laboratory equipment.

A letter from Jewish Family and Children's Service announcing the agency's annual meeting.

A letter from Muench-Kreuzer Candle Company advising that they will replace the defective candles which were used for the 1959 Ball.

In addition to the above, Mrs. Silverman reported that 14 letters were written and 26 acknowledgements received during the month.

Mrs. Jack Mendelbaum, Treasurer, read her report which in summary was:

Cash in Bank January 1, 1960	\$ 5,285.35
Receipts for the month	8,287.80
Disbursements for the month	2,109.66
Balance as of January 31, 1960	\$ 11,463.49

Mrs. Stanley Kann reported for Mrs. Gilbert Goldman, that Special Gifts had deposited \$ 1,450.50 for the month.

Mrs. Caplan called on Mrs. M. H. Fisher, Budget Chairman, to present the anticipated Budget for 1960.

Mrs. Fisher moved that we accept the recommendation of the Executive Committee which states that "we discontinue contributions to any community organization

other than those relating to hospital and social service program." This motion was seconded and ^{unanimously} carried. Thus dues to the Conference of Christians and Jews, and Planned Parenthood will be eliminated from the 1960 budget.

Mrs. Fisher then presented the next recommendation that we approve in principle the employment of a paid secretary for L.H.A.S.

Mrs. Harry Ferrin advised that she investigated very carefully the position of a paid secretary. Her findings revealed that organizations in the city even with fewer members than ours, were employing paid secretaries and that the prevailing rate ranges from \$2,500 to \$3,500 per year. Mrs. Ferrin moved that the board approve the employment of a paid secretary whose salary is not to exceed \$3,000.00 per year. This motion was seconded by Mrs. Zola Alpert, and unanimously carried.

Mrs. Fisher concluded reading the budget which outlines as follows:

Total estimated receipts	\$ 29,006.35
Total estimated disbursements	32,362.00
Anticipated deficit	\$ 3,355.65

Mrs. Fisher moved that the budget for 1960 be approved and accepted. Motion seconded and unanimously carried.

Mrs. Gilbert Krause suggested that our budget should also reveal anticipated receipts from the gift shop in order to show the complete picture of funds turned over to the hospital, including the nurses scholarship which since 1947 totaled \$24,606.25. Mrs. Fisher replied that the gift shop receipts and expenditures were not pertinent to our budget but that this recommendation should be considered by next years budget committee.

Mrs. Caplan advised that she received a letter from the Hilton Hotel requesting our preference of dates for the 1960 Holiday Ball. The board felt that November 30th would be a desirable tentative date, however, specific decision regarding the format, date, and place will be made by the dance advisory committee.

Mrs. Caplan read a request from Mrs. Sidney Lindenberg, Director of Social Service Department, for air conditioning of the five cubicles used by her staff which are located on the ground floor of the O.P.D. building. This area is below street level, under heating pipes, no windows, and especially poor ventilated. This request brought forth various points of discussion such as that this expenditure should be assumed by the hospital and ^{not} L.H.A.S. It was noted that Mr. Sidney Bergman felt that this was a very feasible and valid request. Mrs. Gilbert Krause moved that we approve an expenditure not to exceed \$1,000 to instal this unit, funds to be derived from gift shop. Mrs. Sidney Rosenberg seconded; motion carried.

Mrs. H. A. Pober, financial secretary, reported that \$6,120.00 was collected during the month, this included 33 new contributing members. She asked if the new contributing members should not receive special listing in the Hospital-Aider? Mrs. Wilfred Finegold suggested that a personal acknowledgement from the President, to the individual contributing member would be sufficient and appropriate and not to list the names in any publication.

Mrs. Wilfred Finegold moved that we accept the recommendation of executive that we ~~enclose~~ enclose the special gift fund booklet with the annual statements during the year when no year book is issued. Motion was seconded and unanimously carried.

Mrs. Caplan announced that the Young Women's Evening Group met with the president, vice president, and department head to evaluate its activities and future programing, at this time, the group concluded that it wished to remain a committee of the organization.

The following reports were filed with the secretary:

Mrs. Jay L. Foster, printing and supplies, expenditures of \$24.56.

Mrs. A. Lenard Lencher, addressograph committee prepared 3193 annual board meeting notices.

Mrs. James J. Goodman, mailing chairman, 3193 flyers at the cost of \$31.93.

Mrs. Wilfred Finegold, dance committee, total receipts \$ 41,604.50; expenditures \$ 11,952.76, net balance \$ 29,651.74.

During the month, Mrs. Frank Levine and Mrs. Sidney A. Schwartz, personal interest chairmen, wrote 54 notes.

Mrs. Milton Bilder, chairman, social service liaison, reported that at its regular meeting on January 20th the purpose of the committee was redefined in the light of its present activities, the responsibilities of the committee personnel were outlined and job description of the social group worker was stated. This material has been recorded and is available for inspection.

The meeting was adjourned.

Respectfully submitted,

Mrs. A. Alan Herring
 Recording Secretary

The regular monthly board meeting of L.H.A.S. was held at the Nurses Residence on Thursday, February 25, 1960. Mrs. Paul Caplan, presided.

Mrs. Caplan welcomed some additional new board members and also Mrs. Ornitz and Mrs. Plesset who are serving as Directors.

Minutes of the January board meeting were read and approved.

Mrs. Ben Silverman, Corresponding Secretary reported 49 letters written and 15 acknowledgements received. The following correspondence was read:

A letter from Mr. S. Bergman thanking L.H.A.S. for the final payment for Pathology laboratory equipment, also for check from Special Gifts to be turned over to Department of Research.

A letter from LaVerne Rodgers, with check repaying in full a loan made to School of Nursing for showcase.

A letter from Mrs. Lindenberg, informing us that the "blessings of Social Service are upon us for the prospect of their cool summer to be" via our approval of air conditioning in their area.

The Jewish Community Relations Council invitation to attend their annual Dinner Meeting at the Park Schenley, on Tuesday, March 8, 1960.

A letter from Mr. Steele of the Hilton, tentatively reserving the Grand Ballroom for Wednesday, November 30, 1960.

A letter from Adele Guzik, Tuberculosis League, expressing gratitude and appreciation for L.H.A.S. assistance in the 1959 campaign.

Mrs. H. A. Ober, Financial Secretary, reported \$3,580.00 collected for February. This amount includes the following:

24 members paid 1959 dues
592 members paid 1960 dues
42 contributing members
15 new members

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in Bank February 1, 1960	\$ 11,463.49
Receipts	5,174.75
Disbursements	1,528.68
Balance in Bank February 29, 1960	\$ 15,109.56

Mrs. Gilbert Goldman, Special Gift Fund chairman, reported a total of \$ 1,569.00 was collected in February. January and February of 1960 show an increase of \$770.50 over those two months in 1959. It was reported that the Mrs. Augusta Goldman Fund has provided the hospital with four pieces of X-ray equipment costing \$922.00. The selection of these items and their general usages were explained by Mrs. Goldman.

Mrs. Sue Carlisle, Volunteer Director requested collections of salvage materials

for the Recreation Program. Weather permitting, Motor Coors will transport cumbersome bundles. Mrs. Carlisle informed the board that tray favors and scrapbooks had been made and donated to the hospital by residents of the Home for the Aged in Wilkinsburg. These senior citizens were so pleased with the acceptance of these items, that they ~~had~~ promised additional things for future distribution.

The following is a report of Volunteer Service:

In 1959	180 served	1,705 hours
In 1960	195 served	2,303 hours

It was moved by Mrs. Richard Simon and passed, that a copy of the Resolution in memory of Mrs. Regina Gluck Lebeau, worded as it is in the Hospital Aider, be mailed to the family and included in the minutes of L.H.A.S.

It was moved by Mrs. M. Mendelson and approved, that L.H.A.S. accept the final figure of \$16,119.17 for the Post Operative Intensive Care Suite since the money is available from 1956 Ball funds. Information to the public regarding the expenditure of L.H.A.S. funds for the P.O.I.C. suite will appear in the next issue of the Hospital Aider, as suggested by Mrs. L. Singer.

It was moved by Mrs. W. Finegold and approved, that L.H.A.S. subscribe to a one half page ad in the Montefiore Student Nurses 1960 Year Book. Mrs. David Shore moved, and it was approved, to donate \$15 for space in the Montefiore Nurses Alumna 50th anniversary ad book.

The first of three L.H.A.S. yearly program meetings will be held on Thursday, March 10, at the Y. Panelists discussing "Advances in Medicine at Montefiore" will include Dr. Gilmore Sones, moderator, Dr. Harvey Mendelow, Dr. Lloyd David, and Dr. H. W. Friedman. Mrs. Caplan stressed the importance of the meeting, since it is strongly felt that busy, outstanding medical leaders of our Jewish community deserve the support and attendance of L.H.A.S. board members.

Mrs. Lillian A. Friedberg, Executive Director, of the Jewish Community Relation Council, our guest speaker, was introduced to us at this time by Mrs. Caplan. During her entertaining and illuminating talk, Mrs. Friedberg pointed out how the support of the U.J.F. helped the Council investigate such subjects as current anti-semitism, changing relationships in the daily workings of Christians and Jews, and the general development of middle class Jewish society in America. Mrs. Caplan was generous and gracious in her thanks to Mrs. Friedberg for coming to L.H.A.S. board, since it is known that her time is valuable, and limited by a constantly full schedule of appearances before both Christians and Jews.

Mrs. W. J. Finegold, currently chairman of the Womens Division, U.J.F., competently followed Mrs. Friedberg's remarks with a comprehensive summerization of the campaign needs for 1960. She pointed out that Montefiore Hospital will be the largest local beneficiary, and on the overseas scene most aid will go to Joint Distribution Committee ⁱⁿ rescue work. *in new enormous and urgent needs*

Mrs. Caplan reported to us, at this time, that due to illness of both professionals and volunteers, plus bad weather, the regular smooth operation of the Gift Shop had been most difficult. Mrs. Caplan informed us that both Mrs. Mendel Mendelson and Mrs. Sanford Aderson had performed valiantly as constant substitutes during this emergency.

Mrs. Aderson reported as follows for the Gift Shop:

Cash Receipts January 31, 1960	\$ 9,454.18
Disbursements	4,715.19
Net Profit before depreciation	2,501.35
Bank balance January 31, 1960	\$18,794.59

Mrs. Aderson reported for Mrs. H. Tabor, chairman Nursery Photo as follows:
January 25, 1960 to February 19, 1960 balance in bank \$ 193.82

For Mrs. Alex Gordon, chairman Tuesday sewing group, 720 items sewn to date.

For Baby Alumni, Mrs. Edgar Davidson, chairman, bank balance February 26, 1960, \$ 63.21

From the Department of Public Relation, the report of Mrs. Levine, chairman of Personal Interest, is as follows:

Notes sent from January 28 to date:
 Condolences--15; Births--19; Anniversaries--1; Marriages--7;
 Bar-mitzvah--7; Recoveries--4; Miscellaneous--1; Total 54.

From the Department of Social Service, co-chairman, Mrs. Sidney Busis of Social Service Liason reported a meeting with Mrs. Lillian Staggers, Director of Volunteer Services of the Health and Welfare Federation, regarding the ever present problem of recruitment of volunteers; a change of name for Garden Therapy to Flower Recreation; an expenditure not to exceed \$ 1,000.00 to air condition the social service offices; O.P.D. charges for the past month to L.H.A.S. were \$664.77. Collections for dentures increased and reflect the encouragement of patients to participate in payment for their appliances.

Mrs. Oliver Handelsman moved, and the Board approved to officially establish the "Newcomer's Committee", with Mrs. S. Rosenberg as chairman, and Mrs. Harvey Thoppe as co-chairman.

The reports of Mrs. A. L. Lenchner, addressograph, and Mrs. Henry Shallat child recreation, were filed with the recording secretary.

There being no further business, the meeting was adjourned.

Respectfully submitted,

S. A. Alan Herring
 Recording Secretary

It was recommended by the Executive Committee that a full time professional Social Group Worker, devoted to L.H.A.S. recreational therapy programs, be employed.

The regular monthly board meeting of Ladies Hospital Aid Society was held at the Nurses' Residence Thursday, March 20, 1960. Mrs. Paul Caplan presided.

Minutes of the February meeting were read and approved as corrected.

Mrs. Ben Silverman, corresponding secretary, reported 10 letters written and 17 acknowledgements received. The following correspondence was read:

A letter to Mr. Leonard Boreman from Mrs. Caplan, thanking him for the assistance of his staff in mailing our monthly newsletter.

A letter from Mrs. J. H. Bloom to L. H. A. S. thanking us for our good wishes to her on her recent election to Worthy Matron.

A letter to Mr. Bergman from a pleased mother expressing grateful thanks for the very efficient Bergman Bassinet which her new baby occupied while in the McKeesport Hospital.

A letter from Mrs. Ralph Atlas inviting L. H. A. S. participation in the first meeting of the City-Wide Senior Citizen Committee at the I.K.C.

A letter from the Pittsburgh Conference of Jewish Women's Organizations advising us of their April 4 Revisions of By-Laws Meeting; also reminding us of three remaining conference meetings for the current club year and inviting us to attend.

It was reported for Mrs. H. J. Frank, Financial Secretary, that \$1,220.00 in dues was collected for March, 1960.

In Jan., Feb., March 1959 - \$10,665 was collected

In Jan., Feb., March 1960 - \$10,920 was collected

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in bank Mar. 1, 1960	\$15,109.56
Receipts	17,022.83
Disbursements	2,284.96
Balance in Bank Mar. 31, 1960	\$14,737.87

It was reported for Mrs. G. Goldman, Special Gifts Chairman, that a total of \$719.50 had been collected during March.

Mrs. Caplan, at this time, called on Mrs. Sue Carlisle, who came to the Board to specifically inform us concerning a new area of volunteer service. This new activity has been initiated to provide patients with volunteer escorts during the process of admission, which includes trips to the X-Ray and Pathology departments. This arrangement not only proved very helpful in dispelling the fears and difficulties of the patients, but also created extremely good public relations. Following Mrs. Carlisle's explanations, it was moved by Mrs. Louis Housemen and approved, that the

Admitting Escort Committee, functioning presently under the Pro Tem chairmanship of Mrs. Leo Kostman, be officially established.

Mrs. Carlisle reported volunteer service as follows:

1959 -	212	Volunteers	worked	2,104	hours
1960 -	194	"	"	2,506	hours

It was moved by Mrs. N. Kann and approved by the board, that an additional \$5 be donated to the Montefiore Hospital Nurses Alumni 50th Anniversary Program Book.

In a discussion concerning old business, it was revealed that the two mortgage bonds, which had been purchased with 1956 Ball Funds would not mature until August of 1960. Cashing these bonds before maturity would result in a loss of over \$400 in interest and face value. It was therefore moved by Mrs. I. Stutz and passed, that the bill be paid from 1959 Holiday Ball checking account, and the balance from this account be immediately transferred to a new savings account in Franklin Federal Savings and Loan. The motion further stipulated that upon maturity of the two mortgage bonds, the funds be reimbursed to the 1959 Hospital Ball savings account.

The Board was informed by Mrs. Caplan that investigation showed that some Gift Shop insurance coverage was in duplication with the protection afforded by certain Hospital policies. With the knowledge and consent of both Hospital authorities and the company therefore, this policy was cancelled, resulting in a savings of several hundred dollars. Coverage for key L. H. A. S. personnel in money handling positions is provided for by a U. J. F. policy.

Thursday, May 12, will be Volunteer Recognition Day, with the party to be held at Green Oaks Country Club. It was moved by Mrs. S. Silverman and approved, that Volunteers who have served during the year 1959 will be guests of L. H. A. S. at the Volunteer Recognition Day Party, all others in attendance will be charged for luncheon as determined by the Volunteer Recognition Day Committee. A two-fold suggestion was made to Chairmen of committees involving volunteers; first, that they check monthly work records in Mrs. Carlisle's office in order to follow up absentees and drop outs; second, that they request volunteers to personally ascertain their standing for 1959 before May 12th, but to do this only if there is a question involved.

From the Department of Social Service, Mrs. Sidney Feldman, Chairman of Adult Recreation, reports the program continues well despite a small volunteer group and many physical handicaps. A tile mosaic table made by a Home Care patient, and a prize winner in the Golden Age Hobby Show was exhibited. Mr. Harper, the patient, hoped to solicit orders through this display.

Mrs. Nat Kann, Chairman Eye Patients, reported service to 15 patients in February, 27 patients in March.

Mrs. J. Schoenburg reported for Mrs. I. Kleinman, Chairman Service to the Blind, that due to Pitt's trimester plan, extra readers had to be recruited, and two additional books were taped. Field trips are in progress for students at School for the Blind and will continue every Monday from 1:00 - 3:00 P. M. Drivers are asked to contact Mrs. Arthur Dameck.

Mrs. Henry Shallat, Chairman Child Recreation, reported that her area has total volunteer coverage at present. The A. E. Phi Alumni provided toys for their cart, and promised periodic replenishment. Work in this committee shows progress.

According to Mrs. R. Stept, Chairman Library Service, 417 pieces of reading material have been given out since January, 200 books have been catalogued, and 70 books that were duplicates were given to the Nurses Library. Losses are continually high, and replenishments are requested.

Mr. Raguso, Director O. P. D. reports \$705.45 due from L. H. A. S. for March for the following:

Drugs	772.15
Glasses	161.21
Denture	182.09
Appl.	11.00

From the Department of Hospital Service Mrs. C. Middleman, Co-Chairman of Receptionists reported that in 1960, 52 volunteers worked 725 hours.

Mrs. M. Mendelson reported for the Gift Shop as follows:

Cash receipts February 29, 1960	\$9,366.08
Disbursements	7,683.60
Net Profit before depreciation	1,682.48
Bank balance February 29, 1960	\$21,150.62

From the Department of Finance, it was reported for Mrs. Richard Davis that Holiday Ball receipts are

Holiday Ball receipts are	\$42,069.50
Disbursements	11,974.10
Net Profits	\$30,095.40

Mrs. Charles Kirshner, 1960 Holiday Ball Chairman, announced names of key personnel for her committee: Dance Co-Chairman Mrs. Jay Foster
Chairman of Advanced Gifts Mrs. I. D. Wolf, Jr.
Ch. of General Solicitation Mrs. L. Rudolph

Additional names will be added regularly. An early Dance Advisory Meeting is planned.

In the Department of Administration it was reported for Mrs. L. Lenchner, Chairman of Addressograph that 3170 flyers were run off for the March 10 program meeting.

Mrs. Richard Horne, Brides Chairman, reported a postponement of brides luncheon and tour to September 1960, to include newcomers to Pittsburgh, mainly new residents and internes' wives who come to Montefiore in July.

Co-chairman of membership, Mrs. Arthur Heineman, reported their activities well in advance of schedule. The fall campaign begins Monday, August 15, and culminates on Thursday October 13, with a fashion show dessert luncheon. As of March 15th they already report 31 new members.

As recommended by the Executive Committee, it was moved by Mrs. J. Schoenburg, and approved by the board that a full time professional social group worker, devoted to I.H.A.S. recreational therapy programs, be employed.

Reports of the "lower Recreational Committee and Personal Interest Committee were filed with the recording secretary."

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Alan Herring

Recording Secretary

The regular monthly board meeting of L.H.A.S. was held at the Nurses Residence, Thursday, April 28, 1960, Mrs. Paul Caplan presided.

Minutes of the March meeting and the April 18th Executive Committee meeting were read and approved as corrected. In regard to the recommendations of the Executive Committee, it was moved by Mrs. R. Simon, and approved by the board to purchase a \$65.00 file cabinet for the L.H.A.S. office and pay for it from monies allocated to the budget for office equipment.

It was requested by the board of any woman who attends the Isreal Bond Luncheon honoring Mrs. Helen Ohringer on Tuesday, May 24, that she please credit her bond purchase to J.H.A.S.

The board approved the attendance of Mrs. Sue Carlisle at the Penn State workshop on June 21-24th, also payment of expenses incurred during her stay.

It was moved by Mrs. G. Goldman and approved, that 1960 Holiday Ball Funds be allocated to the purchase of new X-ray equipment.

Mrs. S. Silverman reported for Mrs. Ben Silverman, Corresponding Secretary, that 17 acknowledgements had been received and 9 letters were sent.

The following letters were read:

A thank you from Mr. S. Bergman to L. H. A. S. for payment of the entire Post-Operative Recovery suite.

A letter from Mrs. I. E. Binstock thanking L. H. A. S. for their assistance and participation in the second Women's Intergroup Relations Conference.

A letter from the Bureau of Hospital Standards and Supervision to Mr. Bergman, commending Montefiore, after inspection by a field representative, on the many improvements made during the past several years..

An invitation to L. H. A. S. from the Women's Auxiliary of St. Francis Hospital to attend a tea and showing of their new South Wing on Tuesday, May 10, 1960.

An announcement of the Golden Anniversary Luncheon of the Pittsburgh Branch, Pennsylvania Association for the Blind, at Webster Hall, Tuesday, May 17, 1960, inviting us to attend.

Mrs. H. Pober reported for the Financial Secretaries as follows:

\$700 collected April 1960, \$11,620 collected in the past four month period.

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in Bank April 1, 1960	\$14,737.87
Receipts	32,960.54
Disbursements	18,057.32
Balance in Bank April 30, 1960	<u>14,903.22</u>

Following the Treasurer's report a discussion occurred, resulting in a motion by Mrs. M. Goldsmith, that a new savings account be established for extra funds from the checking account. The board approved and the motion was carried. Mrs. Jack Mendelbaum, Treasurer, and Mrs. M. H. Fisher, Finance Chairman, were authorized to determine the recommended amount after consultation.

Mrs. G. Goldman reported for Special Gifts Committee as follows:

\$492	collected	April	1960
\$376	"	"	1959
\$4,221	collected	to date	1960
\$2,917	"	"	1959
	Increase in 1960 - \$1,303.50		

Mrs. M. H. Fisher suggested that the Hospital should publicize, through their public relations outlets, that they are happy to accept any and all gifts as contributions, regardless of amount.

In a discussion of new business, it was made known that Tuesday Sewing Committee expended only \$2800 of its allotted budget of \$5500 for 1959. It was therefore moved by Mrs. M. Hirschfield and approved, that L. H. A. S. reimburse the Hospital with a check for \$1,319.45, for materials purchased in 1959. This gift is specifically identified, and not meant to establish any precedent.

At this time Mrs. Caplan extended personal and board congratulations to Mrs. Theodore Schmidt for the notable work she is performing as president of the Conference of Jewish Women's Organizations, and invited us to honor her by our attendance at the May 2nd Annual Meeting.

Mrs. M. Cohen, Dues Collection Chairman, informed us that contacts both by phone and by mail are in process to those owing dues. Collections have been made and resignations noted. Contact will be continued periodically.

Mrs. C. Kirshner, Dance Chairman, announces that the 1960 Ball will be held at the Penn Sheraton on Thursday, November 10. A Dance Advisory Meeting will be held on Monday May 23, at which time further details will be established, including the possibility of a new \$250 and over category of giving.

In the Department of Hospital Service, Mrs. S. Aderson reported for Gift Shop as follows:

Cash receipts March 31, 1960	\$10,370.92
Disbursements	9,174.63
Net Profit before depreciation	1,196.29
Bank balance March 31, 1960	\$22,724.06

Mrs. Aderson reported that during March the Tuesday Sewing Committee made 952 pieces, and that 15 women worked 185 hours.

It was reported for Nursery Photo, Mrs. H. Tabor, chairman, that they have a balance of \$280.57 in People's Bank.

It was reported for Mrs. Jeanne Hamburg, Gift Cart Chairman, that the Gift Cart goes out four days a week. They desperately need volunteers for Monday, Tuesday, and Wednesday, and hope that they can recruit Volunteer help during the summer.

Baby alumni, Mrs. E. Davidson, Chairman, reports a bank balance of \$84.21.

Mrs. Harry Reicher, Co-Chairman of Reception Desk, reported 53 volunteers served a total of 587 hours during March.

Mrs. M. Chetlin, Chairman of Volunteers, announced that floor duty may be assumed only if the Volunteer is 16 years of age; all other participants in the program must be 15 years of age by August 1. The Volunteer Reward Party is to be held on June 23.

Mrs. Leo Kostman, Chairman Admitting Escort Service, reports a very encouraging reception to this new activity -- services have been extended to seven days a week, and extra volunteer help would be warmly appreciated., on any day between 12:30 and 4:00 P.M.

From the Department of Social Service, Mrs. Robert Whitehill informed us that there will be a summer workshop for Volunteers in the 14 year age group, details of which will come later.

Mrs. M. Bilder, Chairman Social Service Liason, reported that their meeting of April 13 was enriched by the comments and explanations of Mrs. Linderberg, Director of the Social Service Department, and Miss Margaret Atkins, Fulbright Scholar from England, who has worked in the Department for two years on the Medical and Surgical floors.

Outpatient Department charges to L. H. A. S. for March 1960 were \$565.80.

In the Department of Administration, Mrs. Henry Green, Chairman of Mailing, announced that 3,136 flyers were mailed in April at a cost of \$31.36.

It was reported for Mrs. D. Benjamin, Membership Chairman, that they already have 38 new paid members to their credit.

The reports of Mrs. A. L. Lenchner, Addressograph, Mrs. H. Shallat, Child Recreation, and Mrs. Frank Levine, Personal Interest, were filed with the Recording Secretary.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Allen Herring
Recording Secretary

The regular monthly board meeting of L.H.A.S. was held at the Nurses' Residence on Thursday, May 26, 1960. Mrs. Paul Caplan presided. Minutes of the April meeting were read and approved.

Mrs. Ben Silverman, Corresponding Secretary, reported six letters written and seventeen letters received. The following letters were read:

A thank-you from Mrs. Martha Rothman, President N.C.J.W., thanking L.H.A.S. for congratulatory telegram on President's Day.

An invitation from Yetta Frank, 50th anniversary chairman of Montefiore Hospital Nurses' Alumnae 50th Ann. Celebration, to Mrs. P. Caplan, requesting her participation in their activities.

A letter from Ruth M. Karlin, Chairman of the Helen Ohringer Testimonial Luncheon, thanking Mrs. Caplan for her help in creating the great success they accomplished.

A note from Mrs. Freda Pochapin thanking L.H.A.S. for their good wishes to them and their new son.

A letter from Mrs. H. J. Cooper, thanking L.H.A.S. for the resolution adopted on the passing of her mother.

A thank you note from Mrs. Leonard Leiby to L.H.A.S. for their gift to her for her performance at the affair at Green Oaks Country Club.

A note from Baby Myra Nan Roth to L.H.A.S. thanking them for their good wishes.

A thank you to Mrs. Caplan from Mrs. Leo Kostman for the pleasure of being asked to serve on L.H.A.S. board.

A thank you to Mrs. Paul Caplan from Mr. Sidney M. Bergman to express thanks to L.H.A.S. for the check for reimbursement to the hospital for materials used by the Sewing Committee.

A letter from Mrs. Leo Kostman to Mr. Sidney Bergman, acknowledging with thanks the new Slow sign at the hospital entrance.

A thank you from Miss Joanne Spensler, Public Information Division of the American Hospital Association for sending her a copy of our publication, the "Hospital Aider," which she considered attractive and interesting.

A letter from Mrs. Jacob Bloom announcing her resignation as Treasurer of the Gift Shop due to reasons of health.

A letter from Mrs. Paul Caplan to Mrs. Bloom, on behalf of the Board and General Membership, for the wonderful job she has done, and our wishes for her future health and happiness.

It was announced at this time by Mrs. Caplan that Mrs. Sue Carlisle had been elected President of the South Western Association of Directors of In Hospital Volunteers.

Mrs. Richard Simon, Vice President of the Department of Finance, reported for the Financial Secretaries as follows:

\$715.00 collected in May
 13 members paid 1959 dues
 111 " " 1960 "
 1 " " 1961 "
 14 new members
 2 contributing members

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in Bank May 1, 1960	\$14,903.22
Receipts	17,855.72
Disbursements	10,610.11
Balance in Bank May 31, 1960	<u>\$ 7,245.61</u>

Mrs. Gilbert Goldman reported for Special Gifts as follows:

\$729 deposited in May, 1960
 In May of 1959 \$3,510.50 had been collected
 In May of 1960 \$4,960.00 " " "
 Increase in 1960 \$1,449.50

After a discussion of the Nurses Recruitment Program by Mrs. Harry Perrin, Chairman, it was moved by Mrs. John Cohen, and passed, that L.H.A.S. appropriate \$5250 to cover the cost of 10 three year merit scholarships in 1961. Mrs. Perrin also informed the board that a one day visit called "Operation Montefiore" had been planned for high school Juniors. The arrangements for the day will be handled by Montefiore's Student Nurses.

Mrs. Milton Goldsmith informed the board of her visit and her impressions of the new wing of St. Francis Hospital after attending the formal opening festivities.

The board was informed of the resignation of Mrs. Richard Davis as Department Head of Finance. Mrs. Milton Chetlin was welcomed as the new Department Head. Mrs. Marcus Shafer will replace Mrs. Chetlin as new Chairman of Volunteers.

Also announced was the resignation of Mrs. James Goodman as Chairman of Mailing. This position is to be occupied by Mrs. Henry Green, Chairman, and Mrs. Edward Glick, Co-Chairman.

In regard to new business, it was brought to the attention of the board that Mr. Sidney Bergman had suggested a gardening project for the area around the Nurses' Home.

Mrs. Harry Perrin moved, and it was approved, to have discussion with the Garden Groups that were involved in previous planning, before a definite plan of action is formulated.

The Pittsburgh Conference of Jewish Women's Organizations announced their calendar meeting to be held on Monday, June 6, 1960.

Mrs. Jerome Buchman, Co-Chairman of Membership, reports that they already have 60 new paid members. The membership campaign will culminate on Wednesday, October 12th, at the Penn-Sheraton, with a Horne's fashion show.

After a discussion involving the alteration of the paid-up Membership policy, Mrs. Wilfred Finegold moved, and it was approved, that we hold a Paid-up Membership Party with a nominal charge of \$1.00 per person or one new member. All new members will be guests on this day.

From the Department of Hospital Service it was reported by Mrs. Alex Gordon that 1,090 articles had been furnished during April 1960.

Mrs. Irving Kay reported for Gift Shop as follows:

Cash receipts April 30, 1960	\$ 9,136.66
Disbursements	7,301.71
Net Profit before Depreciation	<u>1,834.95</u>
Bank Balance April 30, 1960	\$22,863.98

Mrs. Kay reported concerning Gift Shop activities in conjunction with Confirmation Gifts Promotion. Accessories that were available at Gift Shop for confirmation were charmingly modeled and displayed by Mrs. Elliot Toynack and Mrs. Charles Plesset at Green Oaks on Volunteer Recognition Day, and a brochure was distributed which brought immediate response. A letter was sent to the parents of confirmands, soliciting their patronage. The full report of this committee is not yet available.

It was reported for Baby Alumni, by Mrs. ^{ROBINSON} Kay, that their Bank balance as of May 15 is \$142.21.

For Mrs. Leo Kostman, Chairman of Admitting Escort Service, Mrs. Kay reported that their volunteers have increased 15 members, and that they have had adequate daily coverage.

Mrs. Harry Reicher, Co-Chairman of Reception Desk, reported that 50 volunteers worked 501 hours during April 1960.

Mrs. Leonard Kleinman, Chairman Service to Blind Committee, reported \$33.09 as their expenditure for 1960 to date, and listed the new tapes that have been recorded for our permanent library, as well as requests for future taping.

It was reported for Mrs. S. Feldman, Chairman of Adult Recreation, that 150 patients had been served in April. A request was made for crochet needles and thimbles.

Mrs. Henry Shallat, Chairman Child Recreation, reported Hospital Maintenance has agreed to build additional supply closets on the eighth floor. Miss Carlisle plans to assign two older volunteers to the Children's Library. This committee has prepared their plans for the summer program.

Mrs. Charles Kirshner reported briefly that plans and ideas for the format of Holiday Ball are in procedure and that Dance schedule is being formulated.

The following reports were filed with the Recording Secretary:

Mrs. A. L. Lenchner, Chairman Addressograph
 Mrs. Henry Green, Chairman Mailing Committee
 Mrs. Neil Bellows, Chairman Y.W.E.G.
 Mrs. Jay Foster, Chairman Printing and Supplies

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Allen Herring
 Recording Secretary

The regular monthly Board meeting of L.H.A.S. was held on Thursday, September 29, 1960 at 10:00 A.M. in the Nurses' Residence. The president conveyed fall greetings and thanked those whose good work continued throughout the summer. Mrs. Caplan introduced the following as new Board members:

^{LOUIS}
Mrs. ~~Jerome~~ Engberg - Chairman, Child Recreation
Mrs. Marcus Shafer - Chairman, Volunteers
Mrs. Milton Chetlin - Dept. Head of Finance
Mrs. Stanley Schmidt - Y.W.E.G.

Minutes of the May meeting were read, and approved as corrected.

In regard to the recommendations of the Executive Committee, which were presented by Mrs. Caplan for Board consideration, the following were approved:

1. That Y.W.E.G. be granted permission to sponsor a theater benefit at the Pittsburgh Playhouse in order to give their membership an opportunity to raise funds for the 1960 Holiday Ball.
2. That Mrs. Harry Perrin, Mrs. Milton Fredland, Mrs. Oliver Handelsman, Mrs. Mendel Mendelson, Mrs. Felix Miller, and one other appointed member of Y.W.E.G., serve on a sub-committee to investigate and establish a year-round ways and means program for the Y.W.E.Group.

*Motion passed
Apr. 26, 1961
to record*

3. That ~~\$6,991.41 balance of 1956 Holiday Ball be held in reserve for use toward our commitment for the imminent hospital fund-raising campaign.~~

4. That the committee which has been engaged in investigating the redecorating and refurnishing of the hospital waiting rooms bring to the board a definite estimate of all costs. Members of this committee are Mrs. Mendel Mendelson, Mrs. Edward Sheinberg, Mrs. I. D. Wolf, Jr., and Mrs. John Wolf.

5. That an amendment be made to Article 4, Section 1, titled Officers in the present by-laws, to include a sixth Vice-President, this change to be acted upon according to the procedure outlined in the by-laws.

6. That an additional \$300 salary increment be approved for the paid secretary, effective October 1st, for one year; source of these additional funds to be determined at January budget meeting.

Mrs. Caplan formally introduced to us at this time Mrs. Sidney Lindenberg, Professional Director of the Department of Social Service, who then introduced Mrs. Jerome Friedman, new part-time Social Group worker. Mrs. Friedman expressed pleasure at being able to serve under Mrs. Lindenberg, and hopes to make a valuable contribution to the hospital and L.H.A.S. and its capable volunteer workers.

Mrs. Ben Silverman, Corresponding Secretary, reported for June, July, and August as follows: 82 Letters Written

39 Acknowledgements Received

The following letters were read:

Announcement of the Annual Workshop of the *South Western Blind Hosp. Ass. Philadelphia* at Children's Hospital on October 6, 1960, which will be attended by a group of L.H.A.S. delegates, headed by Mrs. Julius Schoenberg.

A thank you to Mr. Lester Hamburg for the gift of a tape recorder to L.H.A.S. Service to the Blind Committee.

A thank you note from LaVerne Rodgers, Ass. Dir. School of Nursing for the receipt of Scholarship payments for students in the School of Nursing.

A Letter from Mrs. T. Schmidt, President, Pittsburgh Conference of Jewish Women's Organizations announcing plans for the President's Reception of Monday, October 3, at Temple Sinai.

A letter from Mr. S. M. Rosenthal, Vice-President of Franklin Federal Savings and Loan, acknowledging receipt of two mortgage notes for 10,000 each to be sent through for redemption.

At this time the Personal Interest Chairman, Mrs. Frank Levine, reported 251 notes sent since May Board Meeting including:

Condolences -	57
Marriages -	67
Births	81
Bar Mitzvahs	12
Recovery	30
Anniversary	2

Mrs. H. A. Pober, Financial Secretary, reported dues collected for

June 1960	\$340
July and August 1960	\$380

Mrs. Jack Mendelbaum gave the following Treasurer's report:

Cash in Bank	6/1/60	\$7245.61
June Receipts		2041.39
June Disb.		2715.93
Balance	6/30/60	\$6571.07
Cash in Bank	7/1/60	\$6571.07
July Receipts		1199.00
July Disb.		1027.24
Balance	7/31/60	\$6742.83

Cash in Bank	8/1/60	\$6742.83
August Receipts		7407.51
August Disb.		1213.40
Balance	8/31/60	\$6194.11
Cash in Bank	9/1/60	\$6194.11
Sept. Receipts		5819.15
Sept. Disb.		6009.12
Balance	9/30/60	\$6004.14

Mrs. Gilbert Goldman reported as follows for the months July, August, and September:

July	- \$560.27	
August	\$498.20	Total \$2,061.67 for 3 months
September	\$1003.20	

Mrs. Daniel Benjamin, Membership Chairman, reviewed enthusiastically the details for the Paid-up Membership Party to be held on Wednesday, October 12, 1960, and proudly announced that 121 new members had paid dues up to date.

Mrs. Charles Kirshner, Holiday Ball Chairman, revealed the planned format of the dance to be held on Thursday, November 10, 1960, and reminded the Board that the X-Ray department would be the recipients of this year's Ball funds.

In regard to the Nurses' Recruitment and Advisory Committee activities, Mrs. Harry Perrin reported the attendance of 40 parochial high school vocational counselors at a dinner where they were apprised of the scholarship program and opportunities available to their students. This opportunity for a personal relationship with the school was most welcome to this group, who were heretofore not wholly aware of the existing possibilities.

Mrs. Paul Caplan attended the Annual Meeting of the Montefiore Hospital Board and reported to them on the activities of L.H.A.S. for the past nine months.

Mrs. Guttmacher, Secretary in the L.H.A.S. office, asks contributors of material to be printed to prepare it properly for presentation and handling. Hours of this office are from 9 - 4, Monday through Friday. The Department of Admin. has elected to provide a convenient bulletin board for office use.

The election of the Nominating Committee resulted in the following members:

From the Board:

Mrs. I. D. Wolf, Jr. - Chairman
Mrs. N. Balmuth
Mrs. M. H. Fisher
Mrs. M. Hirshfield

From the General Membership:

Mrs. M. Cohen
 Mrs. S. Penn
 Mrs. G. Goldberg

From the Department of Hospital Service, Mrs. Leo Kostman, Chairman Admitting Escort Service, reported

5 Volunteers worked 70 hours in July
 7 " " 57 " " August

Mrs. Alex Gordon, Chairman Tuesday Sewing Committee, reported 3028 articles prepared during June, July, and August.

Mrs. Alfred Katz reported for Gift Shop as follows:

May 31, 1960
 Cash Receipts 9,194.13
 Disbursements 5,775.35
 Bank Balance May 31, 1960 \$25,691.34

June 30, 1960
 Cash Receipts 9,841.92
 Disbursements 9,180.95
 Bank Balance June 30, 1960 \$26,762.20

July 31, 1960
 Cash Receipts 9,406.18
 Disbursements 7,338.52
 Bank Balance July 31, 1960 \$17,649.05

August 31, 1960
 Cash Receipts 9,751.09
 Disbursements 6,270.23
 Bank Balance August 31, 1960 \$21,610.50

Named chairman and co-chairman of the Gift Shop Holiday Project were Mrs. Max Horowitz and Mrs. Edward Fredland.

Mrs. Carl Middleman, Co-Chairman of Reception Desk, reports that in

June 46 Volunteers served 464 hours
 July 47 " " 503 "
 August 40 " " 432 "

From the Department of Administration, it was reported for Mrs. H. Green, Mailing Chairman, that 3,199 Hospital Aiders were mailed at a cost of \$39.74.

For Mrs. L. Lenchner, Addressograph Chairman, that the Committee ran off 3,179 Hospital Aiders.

Mrs. S. Schmidt, Program Chairman of Y.W.E.G. displayed a sample of dolls that had been prepared by them for distribution by Child Rec. Committee. Mrs. Schmidt reported that during their October workshop they will make Halloween favors and Valentine Bags for subsequent distribution. It was, also, announced that Wednesday, November 2, 1960 was the date of the Y.W.E.G. Theater Party at the Pittsburgh Playhouse, featuring "Tevya's Daughters." Mrs. O. Handelsman, Vice President in charge of this group, was sincerely commended for her good guidance and able enthusiastic assistance.

The combined efforts of the Newcomers to the City Committee Chairman Mrs. S. Rosenberg and the Brides Committee Chairman Mrs. Richard E. Horn culminated in a luncheon and tour of the Hospital on September 10th, for brides, newcomers, and house staff wives.

Mrs. Harry Tabor, Chairman Nursery Photo, reported a balance in bank September 26, 1960 of \$208.82.

From the Dept. of Social Service, it was reported by Mrs. M. Bilder, S. S. Liason Chairman, that the committee met on September 21, 1960. During the summer months, a suction unit, radium implant, and transistor radio were among the various purchases made with specific patients enjoying subsequent results. The committee is investigating means of providing layettes for new-borns, which at present Rodef Shalom Sisterhood is no longer able to provide; also, the best source and type of bedroom slipper that would be appropriate for presentation for 8th floor distribution when needed.

Thanks were extended to Mr. Lucas, decorator, for a gift of fabric to be used in the Recreation Program.

Owing to the resignation of Mrs. Henry Shallat, Mrs. Louis Engleberg will be welcomed as new Chairman of Child Recreation.

A total of 400 patients were served during the past three months, with all phases of the program progressing.

The Volunteens, supervised by Mrs. Buchman and Mrs. Zions were very helpful in preparing materials and did a very gratifying job.

It is planned that each unit of this S. S. Liason Committee will meet separately at a series of get-togethers to strengthen and direct the activities of the entire group for the coming year.

This Committee has been billed by the O.P.D. for a total of \$2,173.43 for the period of May through August 1960, inclusive.

Mrs. Sue Carlisle, Director of Volunteers, reported as follows:

	No. of Volunteers		1959 Hours	1960 Hours
	1959	1960		
May	174	186	1,948	2,252
June	155	173	2,116	2,373
July	160	157	2,203	2,430

For the Volunteens, it was reported as follows by Mrs. M. Shafer, chairman:

	No. of Volunteens		1959 Hours	1960 Hours
	1959	1960		
May	52	37	651	498
June	54	57	608	580
July	103	79	1916	1670

As a result of various requests presented by a group of Volunteens, a meeting was held at which each issue was evaluated by a group consisting of Mr. Sidney Bergman, Mrs. Paul Caplan, Mrs. Sue Carlisle, Mrs. Mark Shafer, and Mrs. Milton Chetlin. Following this meeting, a letter was sent to the entire medical staff, clarifying the duties of Volunteens.

From the Department of Public Relations, Mrs. Gilbert Broff reported that the Membership Party Fashion Show would feature the Princess Borghese, Italian cosmetologist, who will present flacons of perfume as a favor to all guests present on Wednesday, October 12, 1960. Mrs. Broff added that Mrs. Abe Berlin will be in charge of the floral arrangements to be used at the luncheon and that Mrs. Jerome Siegal, Chairman of Hostesses and Mrs. Leonard Jacobson, Chairman of Hospitality, will also serve.

Mrs. R. Levy, Hospital Aider editor, was praised for her efforts on behalf of good issue of this bulletin in spite of the fact that she was limited timewise. Publicity for the affair was channelled to the weeklies and dailies by Mrs. Seymoure Krause and Mrs. Frank Lowenstein.

Mrs. Caplan complimented Mrs. Broff on her composition and design of the double duty flyer that served as invitation to the affair.

Mrs. Theodore Schmidt, President, Conference of Jewish Women's Organizations, reminded the board of the President's Day program on October 6th.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Recording Secretary

The regular monthly Board Meeting of L.H.A.S. was held on Thursday, October 27, 1960, at the Nurses' Residence. Mrs. Paul Caplan presided.

Minutes of the September Board Meeting were read, and approved as corrected.

Mrs. Ben Silverman, Corresponding Secretary, reported four letters written, and fourteen acknowledgements received. The following correspondence was read:

A letter of gratitude plus a contribution from a grateful patient who had benefitted from the Adult Recreation Program.

A thank you from Mrs. Jerome Buchman who won a silver tray as first prize for ^{Secretary} most members during the membership campaign.

A letter from L.H.A.S. to Mrs. Jane Vandermade, Fashion Director, Joseph Horne Co., for the fashion show provided to our membership at the party on October 12.

A letter from Anna Marie Keenan, Ass. Dir., School of Nursing, acknowledging check for \$4,553.00 for student merit and scholarship tuition.

Mrs. Caplan introduced Mrs. J. I. Seidman, Co-Chairman of By-Laws, and Mrs. M. Horowitz, Chairman of Gift Shop Holiday Project.

At this time, Mrs. Caplan also informed the board that the approximately fifteen comments she received concerning the "Newsletter" amounted to a vote of confidence in favor of its continuation.

It was reported as follows by Mrs. I. D. Wolf Jr. for the Financial Secretaries:
Collections October, 1960 \$1,160.00

It was brought to Board attention by Mrs. Jack Mendelbaum, Treasurer, that purchases made by L.H.A.S. personnel be limited to official committee needs. This statement was in reiteration of ¹previously established L.H.A.S. policy covering these matters.

The Board was again reminded that the books are closed the Friday morning before the Board meeting. The Treasurer's report is as follows:

Cash in Bank	\$6,004.11
Total Receipts	7,396.37
Disbursements	2,636.90
Bal. in Bank Oct. 31, 1960	<u>\$4,759.47</u>

Mrs. Louis Engelberg, Chairman Child Recreation, reported that she and Mrs. Julius Schoenburg, Dept. Head of Social Service, had attended a workshop at Children's Hospital held by the S.P.A.H.A. While attending the Volunteers Program session, Mrs. Schoenburg gathered much valuable information to turn over to Mrs. Carlisle. The importance of securing the proper person for each phase of Volunteer work was strongly stressed. It was pointed out that it is much easier to tactfully turn down an applicant than to request the resignation of an unsuitable person. It was interesting to note that Children's Hospital

has a waiting list of volunteer applicants.

Mrs. I. D. Wolf, Jr., Chairman of the Nominating Committee, presented the report of that committee as follows:

President	Mrs. Gilbert S. Broff
Vice-President	Mrs. Harold Friedman
Vice-President	Mrs. Oliver Handelsman
Vice-President	Mrs. A. Alan Herring
Vice-President	Mrs. Seymoure Krause
Vice-President	Mrs. Richard Simon
Vice-President	Mrs. Robert Whitehill
Rec. Secretary	Mrs. Milton Michaels
Asst. Rec. Sec.	Mrs. Milton M. Ohringer
Corresponding Sec.	Mrs. Benjamin H. Silverman
Asst. Corr. Sec.	Mrs. Phillip Brostoff
Financial Sec.	Mrs. Harris Frank, Mrs. H. A. Pober
Treasurer	Mrs. Reuben Helfant
Asst. Treas.	Mrs. Max L. Bluestone
Auditor	Mrs. Jack Mendelbaum

Directors 1961-1963
 Mrs. Sanford Aderson
 Mrs. Zola Alpert
 Mrs. Nathan Balmuth
 Mrs. Daniel Benjamin
 Mrs. Abe Berlin
 Mrs. Seymour Brandt
 Mrs. Murray Cohen
 Mrs. Sidney Feldman
 Mrs. James Frank
 Mrs. Louis Housman
 Mrs. Edgar Hirsh
 Mrs. Leon Keller
 Mrs. Joseph Lazear
 Mrs. Julian Levinson
 Mrs. Max C. Levy
 Mrs. Mendel Mendelson
 Mrs. Leon Metzger
 Mrs. Leonard Rudolph
 Mrs. Howard Smith
 Mrs. Raymond Stept

Directors 1961-1962
 (unexpired term)
 Mrs. Samuel Goldberg
 Mrs. Irving Morgan

TRUSTEE
 MRS. PAUL CAPLAN

Mrs. Caplan congratulated Mrs. Wolf and her committee for their valiant efforts, and conveyed thanks to the women who had accepted offices.

Mrs. Wolf now reported concerning the refurbishing of Hospital waiting rooms. Mr. Earl Shiran, Decorator, with whom she and Mrs. ^{John} Wolf had consulted, decided that the most logical procedure would be to gather together all the good articles for consolidation into specific rooms, and to completely do over other rooms. Mr. Goldberg was in accord with this decision, with the assurance that L.H.A.S. would assume part responsibility along with the Hospital maintenance department.

The need for additional volunteers for Adult and Flower recreation was announced, and it was suggested that a personal communication to friends or known possible workers is the best format for securing reliable willing ~~people~~ ^{people}.

The following was a partial list of important services made available to L.H.A.S. through the efforts of Mrs. Gutmacher, Office Secretary:

1. 150 letters sent to new members, including personnel cards
2. A letter to all doctors concerning Holiday Ball
3. Daily report sheet for Gift Shop
4. Multilith jobs for Baby Alumni

Members are urged to respect office hours by using the appointment system and by cancelling appointments when necessary. It is urged that members do not abuse office procedure.

Mrs. Daniel Benjamin, Membership Chairman, reported that 350 women attended the party on October 12, and that the \$500 expense was well within their budget. Mrs. Benjamin announced that there are 220 paid new members and 160 statements going out. Mrs. Caplan expressed her gratitude, and complimented the chairman and her excellent committee for the rewarding results of their active campaign, since there are a total of 3,311 paid members in L.H.A.S. to date.

Mrs. M. Horowitz discussed the ordering, wrapping, and delivery of Holiday Gifts purchased at the Gift Shop, and extended a cordial invitation to all board members ~~to visit the shop before making~~ in their selections of holiday gifts.

Mrs. Stanley Schmidt, Program Chairman of Y.W.E.G. reported that there would be a good turnout of their members at the Holiday Ball partly as a result of the success of their theater party. She reported a successful and lively workshop held in October, during which favors were provided for Child Rec. Halloween Party.

After a board discussion concerning the Bergman-Thorpe Eye Bed and the Circ O Lectric Bed, it was moved by Mrs. W. J. Finegold and seconded, that this board approve the purchase of one Circ O Lectric bed and as many eye beds up to twelve, as Gift Shop saving funds permit after completion of 1960 Holiday Ball committment.

The Board was informed by Mrs. Caplan that the Board of the Women's Division, United Jewish Federation, had requested permission to tour Montefiore Hospital. Following a suggestion made by Mrs. Caplan, Mrs. M. Hersfield moved and it was approved, that on Monday, November 28, L.H.A.S. will provide luncheon and hostesses for a hospital tour conducted by professional hospital personnel.

Mrs. Robert Whitehill forwarded a request from Mrs. L. Klineman, Chairman Service to the Blind, for substitute readers to be on call when needed.

The following reports were filed with the Recording Secretary;

1. Mrs. Frank Levine, Personal Interest Chairman, reports a total of 41 notes sent in October.
2. Mrs. Morris Cohen, Dues Coll. Chairman, reports
 - 52 paid \$10
 - 45 resignations
 - 3 deceased
 - 25 still delinquent 2 years
3. Reception Desk, Mrs. C. Middleman, Co-Chairman
 - 44 volunteers spent 449 hours
4. Tuesday Sewing, Mrs. Alex Gordon, Chairman, reports 1,125 items for October.
5. Addressograph Chairman, Mrs. A. L. Lenchner, reports 3,147 flyers for Membership Party and Holiday Ball, also 3,318 envelopes for Holiday Ball invitations.
6. Mrs. Jay Foster, Printing and Supplies, reports a total expenditure of \$51.26 for October 1960.
7. Mrs. Henry Green, Mailing Chairman, reports \$39.34 for mailing flyers, and \$41.50 for mailing dance invitations.
8. Mrs. E. Davidson, Chairman Baby Alumni, reports as follows:

June Balance	\$164.21
July "	167.51
Aug. "	69.57
Sept. "	99.57
Oct. "	106.22
9. Mrs. Leo Kostman, Chairman Volunteer Escorts, reports 8 volunteers served 56 hours
10. Mr. A. Raguso, Director O.P.D. reports \$851.89 due from L.H.A.S. for September 1960.

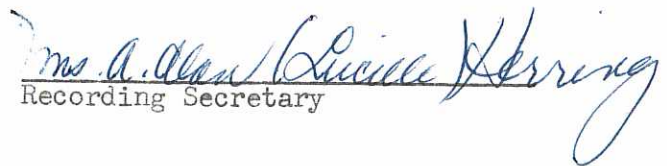
11. Mrs. L. Klineman, Chairman Service to Blind, reported that during the Summer 4 books were taped, 7 readers are functioning, field trips continue on Mondays.

12. The Gift Shop report for September is as follows:

Cash Receipts Sept. 30, 1960	\$ 8,284.20
Disbursements	13,642.83
Net Loss from operations	<u>805.63</u>
Bank Balance Sept. 30, 1960	\$16,642.09

There being no further business, the meeting was adjourned.

Respectfully submitted,


Recording Secretary

Dessert and coffee were served in the foyer of the Nurses' Residence preceding the Open Board Meeting of L. H. A. S. on Wednesday, November 30, 1960. Mrs. Paul Caplan presided, and welcomed all visitors who came to observe the board in action.

The minutes of the October Board meeting were read and approved as corrected.

Mrs. Ben Silverman, Corresponding Secretary, reported 22 letters written and 21 acknowledgements received. The following correspondence was read:

A letter from the Pittsburgh Conference of Jewish Women's Organizations inviting L. H. A. S. to participate in the United Nations Association luncheon Tuesday, December 6, at the Penn-Sheraton, and announcing that the regular Delegates meeting will be held on December 5 at the Y.

A letter from Charles Carey, Manager of the Penn-Sheraton, thanking L. H. A. S. for membership party check and thanks for their helpfulness.

A letter from Mr. Goldsmith, Controller of Montefiore Hospital, acknowledging receipt of L. H. A. S. check for \$547.32 for a slide projector, radiation meter, and beam indicator.

A letter from Mr. S. Bergman to L. H. A. S. expressing thanks and appreciation for the success of the Holiday Ball, plus favorable comment on this year's change of format.

A thank you from Marylyn Baker of the Playhouse to L. H. A. S. for arranging the Y.W.F.G. theater party with them.

Mrs. Reuben Helfant reported for Mrs. Jack Mendelbaum, Treasurer, as follows:

Cash in bank Nov. 1, 1960	\$4,759.47
Total Receipts	1,935.66
Disbursements	3,752.36
Balance in bank Nov. 30, 1960	\$2,942.77

A committee composed of Mrs. Paul Caplan, Mrs. Harry Perrin, and Mrs. Gilbert Broff recently met with the firm of architects that are undertaking the planning of the future Montefiore Hospital expansion. The needs of L. H. A. S. are being given careful consideration, and the women were pleased with the possible developments that may result from this meeting.

An all-day tour, luncheon, and meeting at Montefiore Hospital was arranged for the Women's Board of U. J. F. A question and answer period led by Mr. ~~Sidney Bergman~~ ^{David Goldberg, Asst. administrator} climaxed a very successful function, and it is hoped that the women who participated will carry an informative positive message to the community. It was suggested that the day's procedure be repeated for the benefit of members of L. H. A. S.

Mrs. R. Simon reported for the financial secretaries as follows:

Dues collection for November 1960	\$320
This includes:	
3 members paid 1959 dues	
40 " " 1960 "	
4 " " 1961 "	
11 new members	
3 contr. "	

Special Gifts Chairman, Mrs. G. Goldman, reported as follows:

October deposits	467.50
November deposits	431.00

This represents an increase of \$517.17 compared to this period in 1959. Mrs. Goldman expressed her thanks to Mrs. E. Sheinberg for acting as substitute chairman for the month of October. Mrs. Goldman informed the Board that a neuro-surgical item was the fourth piece of equipment so far purchased from the Gussie Goldman Fund.

Mrs. I. D. Wolf, Jr., Chairman of 1960 Nominating Committee, presented the slate of officers and directors for election. Mrs. Jay Silverberg moved that the nominations be closed, and that the secretary be instructed to cast the ballot for the slate as presented. In the interest of time, it was moved by Mrs. Feldman, and approved, to dispense with the rereading of the slate. Mrs. Caplan announced that installation of officers will take place at the annual meeting and President's Luncheon on Thursday, January 12 at Webster Hall. Mrs. W. J. Finegold will act as chairman of the President's Luncheon.

Mrs. Charles Kirshner, Holiday Ball Chairman, presented the following still incomplete figures:

Total Income	\$31,684.70
Expenditures	7,563.31
Net	<u>24,121.39</u>
714 tickets were mailed	
1,250 people attended	

Mrs. Richard Rosenberg received Mrs. G. Broff's gift for bringing increases from 97 contributors, of which 7 were new.

Mrs. Alex Gordon, Chairman Tuesday Sewing Committee, reported 1175 articles made during the month of November. Mrs. Caplan commented on the continual loyalty and great service of this committee to Montefiore Hospital.

On September 1, 1960 Mrs. Jerome Friedman became affiliated with Montefiore Hospital as the new Professional Social Group Worker. Mrs. Friedman, a graduate of Tech, came to us with 10 years of varied clinical experience. She reviewed for us, with great personal enthusiasm, part of what she has done during her 3 month stay:

In Children's Recreation Program she oversees the activities of the Volunteers who serve, Toy Cart, Flower Recreation, Story-telling, Toys, and Games; and reported that Volunteer attendance was both dependable and capable.

In Adult Recreation Mrs. Friedman is trying to develop the program for more than three days, since need for expansion is very evident. Flower arranging program for ambulatory patients is held once a week. Volunteers also care for plants and flowers of patients. The Library Cart is out 3 days a week, and Volunteers also read to eye patients, answer their mail, and make necessary phone calls for them. The variety of programs offered in this area often stimulate patients to become interested in projects never before accessible to them.

Mrs. Friedman concluded her report with an invitation to all members to visit and observe, and possibly participate in the social service area.

Movies taken at the Holiday Ball were now shown, and provided much entertainment and the opportunity to see the dance participants in all their vari-colored splendor. The results of the roving candid cameraman provided L. H. A. S. with a permanent memento of its 1960 fund-raising function.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Alan Lucille Herring
Recording Secretary

The following reports were filed with the Recording Secretary:

Printing and Supplies, Mrs. Jay Foster, Chairman
Expenses November 500 meeting cards \$6.90

Hospital Aider, Mrs. R. Levy, Chairman
4 issues sent in 1960
March, May, October, November

Social Service Liason, Chairman Mrs. M. Bilder announces December meeting will center on recruitment of volunteers.

Personal Interest Chairman Mrs. F. Levine reports a total of 61 messages sent in November.

Baby Alumni Chairman Mrs. E. Davidson reports Bank Balance November 1, 1960, \$129.22

Membership Chairman, Mrs. D. Benjamin reports 233 paid new members.

Addressograph Chairman, Mrs. Leonard Lenchner reports that in
 November - 3,266 copies Hospital Aider run
 " - 3,181 flyers for open board meeting
 " - statements to members for 1961

The following is the report of Gift Shop for October:

Cash Receipts Oct. 31, 1960	\$9,063.51
Disbursements	6,876.89
Net Profit	3,142.27
Bank Balance Oct. 31, 1960	\$20,314.48

It was reported by Mrs. Sue Carlisle, Director of Volunteers that
 in October 192 Volunteers served 2,279 hours
 20 Volunteens served 363 hours
 New volunteers in October - 12

Mr. A. Raguso, Director of O. P. D., reports \$907.04 due from
 L. H. A. S. for October:

Drugs	\$638.85
Glasses	53.93
Dentures	72.52
Special Authorization, Radium Implantation	139.74
Appliances	2.00

The regular monthly board meeting of the L. H. A. S. was held on Thursday, December 22, 1960, at the Nurses' Residence. Mrs. Robert Whitehill presided in the absence of Mrs. Paul Caplan.

The minutes of the November board meeting were read and approved as corrected.

Mrs. Ben Silverman, Corresponding Secretary, reported five letters written and two acknowledgements received. The following correspondence was read:

A letter from the Southwestern Penna. Association of Hospital Auxiliaries concerning a meeting on Monday, January 9, 1961, at Presbyterian Hospital. A panel will discuss "The Role of Women in the Health Professions in other Countries."

An invitation from U. J. F. to L. H. A. S. board to attend the all-day community-wide meeting on Thursday, January 5, 1961, at the Hebrew Institute from 9:30 until 3:00 P. M.

The report of the Treasurer, Mrs. Jack Mendelbaum, is as follows:

Dec. receipts up to	12/22/60	\$1,168.46
Dec. disbursements up to	12/22/60	3,226.62
Bal. in Bank up to	12/22/60	884.61

Mrs. Whitehill reminded ~~reminded~~ the Board of the Annual Meeting on January 12, 1961, at which time chairmen should be prepared with written reports in triplicate, plus procedure sheets for new chairmen, in the event the chairmanship is to be turned over to new personnel..

For the afternoon President's Day Luncheon and Installation of Officers, Mrs. W. J. Finegold, Chairman of the Day, announced that Helen G. Metzler, well-known to L. H. A. S. will present reviews and excerpts from current Broadway shows.

Mrs. Whitehill informed the board that Mrs. Celia Moss will speak to the Tuesday Sewing Group on January 17, 1961 on the subject of Home Care. Movies will be shown, and all L. H. A. S. members are welcome to attend .

After a discussion led by Mrs. Myrtle Fisher, Mrs. M. Goldsmith moved and the board approved, that a gift to the President given on President's Day shall not exceed \$100; that the funds shall come from the organization's administrative budget, rather than the President's luncheon funds.

Mrs. G. Goldman, Special Gifts Chairman, reported \$849.50 collected for December 1960.

In a discussion concerning the installation of placques, it was recommended by Mrs. Goldman that the Placques Chairman confer with Mr. I. Goldberg to conceive a plan to facilitate this procedure.

In the Department of Hospital Administration, Mrs. S. Aderson, Vice-President, reported as follows:

1. Baby Alumni collected \$31 for November; balance in bank \$151.58
2. Tuesday Sewing made 851 articles in November.
3. Escort Service - 3 volunteers served 75 hours.
4. Gift Shop:

Cash Receipts Nov. 30, 1960	\$8,408.31
Disbursements	7,529.19
Bank Bal. Nov. 30, 1960	\$21,456.93
Net Profit Nov. 1960	879.12
5. Reception Desk - 57 Volunteers served 662 hours in November.

Mrs. R. Simon, Vice President Department of Finance, reported that net profit from the Holiday Ball will be close to \$25,000. Personal letters went to possible contributors, (past dance), have successfully netted around \$400 to date.

From the Department of Social Service, Mrs. J. Schoenberg, reported for Mrs. Sylvia Feldman, chairman of adult recreation, that in December, they have served 161 patients and that their greatest need is for larger quarters.

At a meeting in Mrs. Feldman's home on December 16, it was announced that Mrs. Nathan Rosenson would be chairman for 1961, and since the service is constantly growing, it will be necessary to have a chairman of supplies to take charge of purchasing and preparing materials. It was recommended from the Department of Social Service that the Eye Patient Reading Committee be merged with the Adult Recreation Committee, since essentially they are both recreation services. This recommendation will be taken to the January Executive Committee meeting.

In a report on Field Trips and other Transportation for the Blind, Mrs. Arthur Damick reported that from September till December, women have driven classes from the School for the Blind to the zoo, a farm, Frick Park, Schenley Park Museum, Lock No. 2 at Highland Park, Phipps Conservatory, plus two shopping expeditions. The number of students ranged from 11 to 23 in a group. The benefits and happiness brought to the children during these expeditions make each trip a rewarding one, especially to the drivers.

A report from Child Recreation, Mrs. Louis Engelberg Chairman, informed the board that a meeting was held at her home for the purpose of discussing their program for next year with Mrs. Ruth Friedman, professional worker in charge of child recreation volunteers. It was decided that since

a Craft Program was much needed, a workshop be arranged, headed by a professional teacher, to instruct volunteers to prepare materials for the children to complete.

From the Social Service Liason Committee, it was reported by Mrs. J. Schoenberg that 2 families were granted sums for holiday funds totalling \$25.00.

Mrs. Harris Frank, Financial Secretary, reported \$277.00 dues collected for December.

1960 Dues	-	28
1959 Dues	-	5
1961 Dues	-	3
New Members-		5

It was announced that the combined Executive and Finance Committee Meeting would be held on Monday, January 16, 1961.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. Alan Lucille Herring
 Recording Secretary