

The first regular monthly board meeting of L.H.A.S. for the year 1959 was held on Thursday morning January 22, at the Nurses Residence. Mrs. Paul Caplan presided.

The President sincerely welcomed all who were present, and then introduced new board members and familiarized us with their positions. More than 40 new women will serve L.H.A.S. board this year.

Minutes of the December board meeting, the 60th. Annual Meeting of January 8, 1959, and the January 12th. combined Executive and Finance Committees' Meeting were read and approved as corrected.

Mrs. Caplan was gratified to report at this time that deliveries of equipment to the Pathology Lab are nearly complete, and that the remodeling process is about three months ahead of schedule.

The Corresponding Secretary, Mrs. Ben Silverman reported seven letters written and fourteen acknowledgments received. The following correspondence was read:

Congratulatory President's Day messages from Montefiore Hospital Nurses Alumni Ass., Pgh. Section, National Council of Jewish Women, Ort, Hadassah, Pgh. Federation of Jewish Women's Organizations and Mr. Raguso, Ass't. Director of Montefiore Hospital.

A letter from Mrs. W. Finegold to Colonel E.H. Gallup, releasing 1959 Fund Raising dates. A reply from Col. Gallup, explaining that dates will be held, but may be sold, L.H.A.S. to be notified before final action is taken.

A communication from Mr. Raguso to Mrs. Caplan containing a report of Out Patient Dept. financial activities for December.

A warm note of thanks from Marcella Finegold to the board, expressing her deep appreciation of ~~the~~ gift to her.

Mrs. Paul Fierst, Financial Secretary, reported a total of \$3755.00 dues collected for the month of January.

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in bank Jan. 1, 1959	\$2997.59
Receipts	5911.81
Total Receipts	<hr/> 8909.40
Disbursements	2354.35
Balance in bank Jan. 31, 1959	<hr/> \$6555.05

Mrs. Gilbert Goldman, Special Gift Fund Chairman, reported a total of \$1101.00 collected during the month of January.

In the absence of Mrs. Morris Hirschfield, Mrs. John Cohen, Vice President in the Dept. of Finance outlined the budget as follows:

Total Estimated Receipts	\$24676.00
Total Estimated Expenditures 1959	\$30140.00
Anticipated Deficit for year 1959	\$5464.00

It was moved by Mrs. Robert Whitehill and approved by the board, to increase the budget of the Library Service Committee to \$75.00.

Mrs. W. Finegold noted that the Pilot Project, for which \$1400.00 was budgeted in the Dept. of Social Service, is actually a transfer of funds from Gift Shop and therefore must appear in anticipated receipts. This makes correct anticipated receipts \$26,076.00 and anticipated expenditures \$30,190.00, leaving a more realistic deficit budget of \$4,114.00.

Mrs. Louis Hausman moved that the corrected Budget for 1959 be approved and accepted by the board. The motion was carried.

The Dues Collection Chairman, Mrs. Richard Aronson reported that 56 members were delinquent in '57-'58. Calls are now being made to these members to assure accurate Year Book information.

In the absence of Mrs. Evelyn Bloom, Mrs. Mendel Mendelson made the following Treasurer's report from the Gift Shop as of December 31, 1958:

Cash Receipts	\$9650.83
Disbursements	7229.07
Net Profit before depreciation	<u>2421.76</u>
Bank Balance December 31, 1958	\$14313.43

Mrs. Julian Levinson, Chairman of the Day of President's Day suggested that since her report of the occasion included a detailed expense account, it should be filed with the Recording Secretary rather than read.

In the absence of Mrs. Saul Kaplan, Personnel Chairman, Mrs. Charles Kirshner, Dept. Head of Public Relations, reported that a total of 18 volunteers have offered to work in 33 different capacities. Both various chairmen and Mrs. Carlisle have been alerted with lists of those people who are anxious to assume new duties.

Co-Chairman Mrs. Harry Cohen, Service to the Blind, read a letter from Alton G. Kloss, Superintendent of the School for Blind Children, thanking Service to the Blind Committee of L.H.A.S. for a gift of \$15. Mrs. Cohen added that a \$10 gift was also given toward Donation Day of Torrance Home for Blind Women on the North Side.

Reporting for Mrs. Alex Gordon, Mrs. Max Levy, Co-Chairman of Tuesday Sewing Group, announced that during January, these women made 1136 articles. Mrs. Sanford Aderson reported that the Thursday Group contributed 168 items.

Mrs. Edgar Davidson, Chairman of Baby Alumni reported a profit of \$6 for January, 1959.

Mrs Wilfred Finegold moved, and the board approved an expenditure up to \$1,000 for new sixth floor furnishings.

A motion presented by Mrs. I. D. Wolf Jr., for the creation of a Permanent Files Chairman and Co-Chairman was carried. The Chairman will be Mrs. Arthur Nelkin, CO-Chairman, Mrs. Robert Vatz.

The President conveyed the request of Mrs. Carlisle for the creation of a new Clerical Committee to function in the Hospital. Mrs. S. Silverman moved that such a committee be established, and the board approved. Mrs. David Newman is functioning as Chairman, and Mrs. Leslie Banov as Co-Chairman of this committee.

The following reports were filed with the Recording Secretary:
Mrs. Merle Pearlman, Chairman of Printing and Supplies reported expenditures for January 1959, \$59.50.

Mrs. Henry Shallat, Chairman of Child Recreation, urges contribution of yarn leftovers of any type, and comic books in good condition. Cost of replenishing supplies amounted to \$55.46. An article on Hospital Child Recreation Work, plus photograph, should appear soon in the Pittsburgh Press.

Mrs. ~~Sue~~ Carlisle reports that ^{55 volunteers} 180 volunteers served 2,226 1/2 hours at Montefiore Hospital during January.

Mrs. Morris Cohen, Chairman of Receptionists explained that since December figures were given at annual meeting, January figures will be available in February.

Mrs. Sidney A. Schwartz, Personal Interest Chairman, reports that in January a total of twelve notes were sent including: 1 Birth, 8 Condolences, 1 Bar Mitzvah, 1 recovery.

Mrs Tabor, Nursery Photo Chairman reports \$74.00 collected up to January 22nd.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Alan Herring
Recording Secretary

The regular monthly board meeting of L.H.A.S. was held at the Nurse's Residence on Thursday, February 26, 1959. Mrs. Paul Caplan presided.

Several new board members, attending their first meeting, were welcomed and introduced by Mrs. Caplan.

Minutes of the January board meeting were read and approved as corrected.

Mrs. Ben Silverman, Corresponding Secretary, reported 71 letters written and 17 acknowledgements received. The following correspondence was read:

A letter from the Pittsburgh Federation of Jewish Women's Organizations reminding and urging us to attend the Bicentennial Program, "Prelude to Tomorrow", which is our March Program Meeting since we are co-sponsors.

A letter from I. E. Binstock, President, Pittsburgh Council of B'nai B'rith, acknowledging their new responsibility for the distribution of Matzos to Jewish patients at Mayview and Woodville hospitals.

A letter from the Jewish Community Relations Council announcing their Twentieth Anniversary Dinner on Wednesday, March 25th, 1959 at the Park Schenley, and inviting us to attend.

A letter from Mrs. Sidney Bergman, Executive Director, Montefiore Hospital, and Dr. Richard Abrams, Director of Research, thanking L.H.A.S. for a \$150 check to the Department of Research to be used in accordance with their discretion.

A letter from Mrs. Leonard Shapiro, President of Hadassah, thanking L.H.A.S. for wishing them a successful Donor.

A letter from Mr. W. C. Dempsy, General Manager of WQED, announcing a fifth anniversary telecast from 7:00 p.m. Saturday, Mar. 21, to 1:00 p.m. Sunday, Mar. 22, and asking for financial support by way of a contribution.

A thank you note from Mr. and Mrs. L. Paleos (Sonia Enkel) thanking L.H.A.S. for a gift to them.

A letter of resignation from Mrs. Jack Levy who is leaving the city.

The following reports were given:

Mrs. H. A. Pober, Financial Secretary reported dues collected in January and February 1959 amounted to \$9,245.00 and included 12 new members.

Mrs. Abe Wolk, Assistant Treasurer, reported as follows:

Cash in bank February 1, 1959	\$6,555.05
Receipts	6,593.50
Total Receipts	<u>\$13,148.55</u>
Disbursements	2,701.30
Balance in bank February 28, 1959	<u>\$10,447.25</u>

An announcement was made that Mrs. W.J. Finegold would speak to us on behalf of the U.J.F. at our March Board Meeting.

Mrs. Gilbert Goldman, Special Gift fund Chairman, reported the collection of \$1,108.50 to Feb. 26, 1959. Mrs. Caplan expressed the gratitude of the Board for the wonderful progress of this committee.

In regard to old business, there was further discussion at this time concerning a letter from Mr. F.M. Rosenberry Jr., Purchasing Director of Montefiore Hospital, informing us of specific costs of furniture purchased for sixth floor Semi-Private rooms. Mrs. M. Hirshfield moved, and it was seconded by Mrs. R. Aronson, that L.H.A.S. assume full financial responsibility for the total cost of the furnishings. The Board approved.

Mrs. Caplan informed us that Mr. Stanley Kann announced at a hospital board meeting that the hospital has no fund raising plans for this year. This frees L.H.A.S. to make definite plans for their 1959 Holiday Ball, planned for November 18th at the New Hilton Hotel.

It was recommended by the Board to the Special Gift Fund Committee, after open discussion, that they continue to use the same categories for gift giving as have heretofore been used.

From the Department of Administration, Mrs. Harris Frank, Chairman of Membership, announced the names of the following women as Co-Chairmen: Mesdames Oliver Handelsman, Simon Kaplan, and Herschel Seigel; Vice-Chairmen: Mesdames Henry Green, David Lowenthal, Joseph Glick, Richard Wechsler, Milton Michaels, Jerome Siegel, Robert Wolf, and Irving Turner.

With the announcement of this fine committee came the promise of a successful campaign.

Mrs. Albert Amshel, Chairman of Year Book, reported that 3,500 copies are in the process of preparation for printing at a cost of \$1,365.00. This is exclusive of mailing charges.

Mrs. M. H. Fisher, Chairman of Rules and By-Laws, informed us that there will be a committee report at the March Board Meeting.

Mrs. Harold Silver, Telephone Committee Chairman reported that numerous calls were made preceeding the Gift Shop "Voluntine Party". Mrs. Caplan explained that apparently this procedure helped to create the excellent attendance at this affair.

Mrs. M. Bachrach, 1958 Holiday Ball Chairman, reported fund raising figures as of January 20th, 1959 as follows:

Gross	\$31,636
Outstanding	2,800
Total	<u>34,436</u>

Expenses	\$ 4,988.00
Net Take	29,456.00
Diamond Dip	\$900-950

These figures indicate an approximate \$8,000 increase over the previous year's total.

From the Department of Hospital Service, Mrs. Sanford Aderson reported that out of the group of women attending the "Valentine Party" of Feb. 12th, ten new workers for Gift Shop were enlisted.

Mrs. M. Mendelson, Vice President, Department of Hospital Service reported as follows for the Gift Shop:

January 31, 1959

Cash Receipts	\$ 9,110.26
Disbursements	<u>5,585.07</u>
Net Profit before depreciation	\$ 1,177.20
Bank Balance Jan. 31, 1959	\$15,574.87

Mrs. S. Aderson reported for Mrs. Harry Tabor, Nursery Photo Chairman as follows:

As of Feb. 24, 1959, \$71.00 was collected.

Mrs. Morris A. Cohen, Chairman of Receptionists reported 57 volunteers worked 494 hours, 8 volunteers worked 86 hours during January.

~~MRS. S. ADEARSON REPORTED FOR~~
~~The report for Mrs. Max Levy, Co-Chairman, for Mrs. Ben Wolk,~~
 Chairman of the Thursday Sewing Group, that 136 articles had been completed. Mrs. Wolk asked for help in recruiting additional workers for their project.

MRS. MAX LEVY, CO-CH. OF THE TUESDAY SEWING GROUP REPORTED A TOTAL OF 1,046 COMPLETED ARTICLES.

Mrs. Edward Lenchner, Chairman for Social Service Liason reported as follows concerning their meeting of Feb. 16th:

1. They are exploring the possibility of securing at reasonable cost a T.V. set for a home care cardiac patient.
2. Mrs. Moss is arranging with Dr. McLaughlin, psychiatrist, for one or two sessions of staff education.
3. There was discussion concerning the right to accept organizations' offers of entertainment. Mr. Raguso was to clarify hospital policy.

Mrs. Henry Shallat, Chairman of Child Recreation, reported a successful Valentine Party, sponsored by the Ivy League Garden Club. This group has undertaken three parties for the children as their civic project this year. The Valentine Affair was televised by WQED.

Mrs. Reinhardt Levy reported that the Hospital Aider will be in the mail during the third week in March.

Mrs. Zola Alpert reported for the Program Chairman that on Friday Apr. 17th, at the "Y", a panel program entitled "What is a Woman?" will be offered. Dr. M.R. Plesset, psychiatrist, will moderate the following panelists:

Dr. Jerrold Hydowitz, Mrs. Robert Goldblum, and Mrs. James Bromer.

We were further informed that Volunteer Recognition day, an open ~~program~~ meeting on Friday, May 22, is to be held at Stephen Foster Memorial, and will include a catered luncheon, an awarding of pins, and the performance of an original skit, produced, directed and acted by the members of L.H.A.S.. Mrs. Jack Lange is in charge of production.

The following reports were filed with the Recording? Secretary:

Mrs. Edgar Davidson, Chairman, reported Baby Alumni collected \$17.00 during Jan. and \$22.00 during Feb.

Printing and supplies Chairman Mrs. Merle Pearlman reported total expenditures for February, 1959, \$163.63.

Personal Interest Chairman, Mrs. S. Schwartz, sent a total of 391 messages during the month of February.

There being no further business, the meeting was adjourned.

Respectfully Submitted

Mrs. A. Alan Herring
Recording Secretary

L.I.H./bch

The regular monthly board meeting of L.H.A.S. was held at the Nurse's Residence on Wednesday, March 25, 1959. Mrs. Paul Caplan presided.

Minutes of the February board meeting were read and approved.

Mrs. Phillip Brestoff, Ass't. Recording Secretary, reported fifteen letters written and ten acknowledgements received. The following correspondence was read:

A letter conveying a deep expression of gratitude to L.H.A.S. for service and friendship from Mrs. Delia Hanrahan, former Associate Directress of Montefiore Hospital School of Nursing.

A note from Rodef Shalom Sisterhood inviting Mrs. Caplan to be present at a Sisterhood Sabbath honoring their President on March 28th.

A thank you note from Mrs. Harry Canter, Pres. of the Conference of Jewish Women's Organizations, for L.H.A.S. telegram concerning the Bicentennial production.

A letter from Mrs. A.B. Litman, Pres. of the Pittsburgh Women's Chapter of Brandeis University, congratulating Mrs. Paul Caplan in her new office.

Mrs. Paul Fierst, Financial Secretary, reported as follows:

The amount of dues collected for L.H.A.S. for all zones during the month of March was \$1425.00. This amount includes:

22-- New members
 12-- contributing members
 1-- member paid 1957 dues
 11-- member paid 1958 dues
 257-- members paid 1959 dues

It was brought to our attention by Mrs. Fierst that they would greatly appreciate the inclusion of a zone number along with the name of any member submitted to them for membership.

Mrs. Jack Mendelbaum gave the Treasurer's report as follows:

Cash in bank Mar. 1, 1959	\$10,447.25
Receipts	1,776.50
Total receipts	<u>12,223.75</u>
Disbursements	<u>2,001.81</u>
Balance in bank March 31, 1959	\$10,221.94

Mrs Caplan welcomed and called upon Mrs. Sue Carlisle for a special summary to the board after her participation in an Advanve Institute of Volunteer Directors, held March 9,10, and 11 in the new American Hospital Association Building in Chicago. Mrs. Carlisle stressed the fact that these meetings did not dwell upon the specific problems on the mechanical level usually presented at the average meeting; rather they leaned to training that would help these leaders to tackle and solve their particular problems on their own. Our Director was one of 83 registrants, and seemed most enthused about the new concepts she gained from this experience.

Mrs. Wilfred Finegold, speaking to the board as a member of the U.J.F., clearly outlined the urgent needs for 1959 by calling it the year of the "Two Line" campaign. The first line includes local needs and normal regular overseas aid. The second line, this year, includes the necessity for increased giving to facilitate the exodus of Jews from Rumania. Mrs. Finegold familiarized us with the pertinent facts and figures and needs of the United Jewish Federation for the emergency year of 1959.

Mrs. Gilbert Goldman, Special Gift Fund Chairman, announced that approximately \$450.00 had been collected for March.

Mrs. Irving Kay, Gift Shop Co-chairman reported as follows:

<u>February 28, 1959</u>	
Cash Receipts	\$ 7,901.82
Disbursements	4,507.34
Net Profit before depreciation	<hr/> 1,811.91
Bank balance February 28, 1959	\$17,648.60

Mrs. Harold Friedman displayed and passed samples and took orders for Barton's Passover Candies.

Mrs. Sanford Aderson, Dept. Head of Hospital Service, reported for Dept. chairmen as follows:

During March, Baby Alumni collected \$19.50
 Bank Balance March 24, \$900.86
 Nursery Photo collected \$88.00 in March.
 Bank Balance March 23, \$703.25
 62 Volunteer Receptionists worked 574 hours and 5 volunteers worked 40 hours in February.

Mrs. Max Levy, Co-Chairman of Tuesday Sewing, announced that 1,086 pieces had been completed during March.

Mrs. Seymour Brandt of the Thursday Sewing Committee informed us that they continued to need help and asked for possible volunteers.

Mrs. Sidney Silverman, Dept. Head of Administration reported for department chairmen as follows:

During March, 3,271 Hospital Aiders were addressographed and mailed at a cost of \$32.71
 40 paid new members were reported by Mrs. Harris Frank

Mrs. Caplan complimented Mrs. Oliver Handelsman, Co-Chairman of Membership, whose additional efforts were largely responsible for this wonderful increase of new members.

Year Book Chairman, Mrs. Albert Amshel, reports year book is at the printers.

From the Dept. of Social Service, Mrs. Raymond Stept, Chairman of Library Service, reports that the library set up has been completed, and that the cart presently goes out twice a week. The committee is grateful for the fine donation of books and magazines which are always welcome, and requests a need for additional volunteers.

Mrs. Leonard Klineman, Chairman of Service to the Blind, reports that their tape recording division continues to expand. They are starting a library, and each tape recorded book will become the property of L.H.A.S. to be loaned to the handicapped person. Mrs. Klineman is arranging a liason meeting between her committee and that of Mrs. Joseph Moore of the Pleasant Hills Presbyterian Church.

Mrs. Edward Lenchner, Chairman of Social Service Liason reports on a meeting held March 16, as follows:

Mr. Raguso reports about 1,000 patients being treated monthly in the O.P.D. Montefiore is fourth in the city in this activity. Mrs. Moss reported the educational program is being continued, with staff sessions being held regularly. Total Home Care expenditures for February was \$114.20.

Mr. Raguso's report of the O.P.D. for February is as follows:

Drugs		Received from patients	\$350.85
Glasses			
Appliances	\$991.15		
Radium		Balance charged to L.H.A.S.	\$640.30
Dentures			

Mrs. Julius Schoenberg reports that the Adult Recreation Program is expanding in many directions. Several musical programs have been well received. They are now serving on new floors and in special cases with much success and gratification. As their program grows, they definitely need more volunteers. According to Mrs. Henry Shallot, the Ivy League Garden Club Easter Party for the children will be held Friday, Mar. 27, and will feature the entertainment of the Balloon Man.

Mrs. John Cohen informed us that the new Brides Committee will have a "Daffodil Debut" luncheon and tour of the hospital on Saturday, April 11, starting at noon in the Nurses' Residence. Brides who have received free membership to L.H.A.S. since 1957, and wives of members of the House Staff are invited to attend. Co-Chairmen of the affair are Mrs. Barry Lhormer and Mrs. Howard Rom. Mrs. Milton Michaels is serving as coordinator.

Mrs. Caplan reviewed the April 17 program meeting and encouraged the attendance of Board Members.

Mrs. Richard Aronson, Dues Collection Chairman reported 207 unpaid members of '58-'59 to be solicited after May First billing.

Mrs. Sidney Schwartz, Personal Interest Chairman, reported 24 messages sent to March 25, 1959.

The motion, made by Mrs. Robert Whitehill, and approved, to change the Apr. Board Meeting date, was subsequently rescinded in favor of permitting the Calendar Chairman to clear a more satisfactory date.

There being no further business, the meeting was adjourned.

Respectfully Submitted

Mrs. A. Alan Herring
Recording Secretary

The regular monthly board meeting of L.H.A.S. WAS held at the Nurses' Residence, Tuesday, April 28, 1959. Mrs. Paul Caplan presided.

Minutes of the March board meeting were read and approved.

Mrs. Benjamin Silverman, corresponding secretary, reported forty-three (43) letters were written and eleven (11) acknowledgments received. The following correspondence was read:

A letter from Mr. Benjamin B. Crone, chairman of Jewish Community Relation Council, acknowledging congratulatory letter on their Twentieth Anniversary.

A letter from Mrs. B. J. Schecter, Pittsburgh Federation of Jewish Women's Organizations, advising of a meeting scheduled for May 11, for the election and installation of officers. Mrs. Theodore Schmidt, a board member of L.H.A.S., has been nominated as President. Mrs. Caplan congratulated Mrs. Schmidt and extended best wishes. Mrs. Richard Simon was asked to take reservations for this event.

A letter from Mr. Ray Ambers, President, American Hospital Association, welcoming L.H.A.S. to the organization.

Mrs. Caplan advised the board that she represented us at the Caping Exercises, class of 1961, held at Health and Profession Building of the University of Pittsburgh on April 8.

Mrs. H. A. Pober, Financial Secretary, reported the collection of \$740.00 for April. This is as follows:

3	contributing members
13	new members
1	1957 dues
14	1958 dues
114	1959 dues

Mrs. Pober reported that dues collected to date amounts to \$11,405.00 and is \$470.00 more than last year at this time.

Mrs. Jack Mendelbaum gave the Treasurer's report which in part is as follows:

Receipts for the month	\$ 17,687.06
Disbursements for month	17,987.99
Balance	9,921.01

Mrs. Mendel Mendelson reported that she and Mrs. Wilfred Finegold, delegates to South Western Hospital Association of Pennsylvania, represented us at a meeting held at the Uniontown Hospital. Mrs. Finegold was elected Corresponding Secretary of this group. "The meeting was very interesting and stimulating", said Mrs. Mendelson.

Mrs. Gilbert Goldman, special gift chairman, submitted the report for March and April as follows:

\$637.50	Special gifts
11.00	Research
<u>20.00</u>	Hyman Goldenson
\$678.50	Total collected

Mrs. Goldman advised that the new cards will be ready in the next week or ten days, and publicity will appear in the May issue of the Hospital

Aider. She told of a contribution which was received from an individual who had received a note in honor of her sons's Bar Mitzvah. This person acknowledged the good wishes with a check.

Mrs. Caplan congratulated Mrs. Sidney A. Schwartz, Personal Interest chairman, and Mrs. Goldman, and stressed the importance of all committees functioning in a harmonious manner which in turn brings about contributions as mentioned by Mrs. Goldman.

Mrs. Caplan introduced Mrs. Richard Davis, new chairman of the 1959 Holiday Ball.

Mrs. Davis announced that Mrs. Wilfred Finegold and Mrs. Jack Rosenberg will be her co-chairman. Mrs. Michael Bachrach will be program chairman, and Mrs. Seymour Krause will be in charge of publicity. Mrs. Harry Perrin will be in charge of arrangements. Mrs. Davis said that according to Mrs. Perrin, the Hilton is weeks ahead of their building and furnishing schedule and she hopes that we will be able to hold the Ball on November 18th as scheduled. Mrs. Davis pledged her efforts, energies, and all in her power to make the 1959 Holiday Ball a success.

Mrs. Caplan advised that we have tentative dates reserved at the Penn Sheraton and the New Hilton.

Mrs. Caplan called upon Mrs. Mendel Mendelson, Vice President of Hospital Service.

Mrs. Mendelson advised the board of the kitchen improvements completed at this time, particular thanks to Mrs. Sanford Aderson, not only for her efforts in this project, but also for obtaining all the kitchen cabinets at cost.

Mrs. Edgar Davidson, Bay Alumni, reported collections for March and April \$36.50, bank balance as of April 22, \$632.36

Mrs. Harry Tabor, Nursery Photo, reported receipts of \$121.50, disbursements \$64.75, bank balance as of April 28, \$760.00

Mrs. Max Levy, co-chairman Tuesday Sewing Group, reported the completion of 870 items during the month; also the Thursday Sewing Group has disbanded for the summer but hope to stimulate interest in the fall and resume work.

Mrs. Oscar Balter, Volunteens chairman, advised that a group of 29 are in the nurses's training class, and plans will be formulated for the June Volunteens recognition and assignment day.

Mrs. Mendelson concluded the report from the department with the information that the remodeling of the information desk in the hospital has been progressing as scheduled. The completion will enable the volunteers to render better service at greater ease.

Mrs. Robert Whitehill, Vice President, Department of Social Service, was called next

Mrs. Whitehill reported that a meeting of a Social Service committee was held on April 8. Mrs. Bea Miller of the City Wide Senior Citizen Program offered to make paper slippers for use in the clinics. Mrs. Moss gave a short resume of the work of the committee of the past thirty years. Mrs. Whitehill told of a specific

patient who has been receiving services and the excellent progress that has been attained with Visiting Nurses, Home Care Physician, and a Speech Therapist. The library report was next on her agenda. She told the board of the great success of this committee. The volunteers were now taking the book cart out twice a week and that service has been well received by the patients. Mrs. Whitehill made a motion that we reimburse the hospital \$92.36 for the cost of this new library cart. The motion was seconded by Mrs. Gilbert Broff, motion was passed. Mr. Ragusso's O.P.D. charges for the month are \$630.69. Mrs. Henry Shallat, Child Recreation chairman, reported that the children's birthdays are being celebrated and small gifts distributed. The art class of the Hebrew Institute presented one of the patients with a model Seder table. Mrs. Shallat asked for additional volunteers for the summer months so that the program may be continued uninterrupted.

On April 15, the Service to the Blind Committee assisted three doctors at the School for Blind Children.

Mrs. Richard Simon, Vice President of Administration, introduced Mrs. M. H. Fisher, Rules and By-Laws chairman.

Mrs. Fisher thanked Mrs. Meyer Mintz, her co-chairman, and members of her committee, for their research, study, and preparation of these By-Laws. Mrs. Fisher read the sections which are herewith attached. These By-Laws will be available to the general membership fifteen days prior to the open meeting.

Mrs. Caplan thanked Mrs. Fisher and her committee for the tremendous job well done.

At this time Mrs. Caplan presented the calendar of events for the month of May.

May 11	Gift shop committee
May 13	Social service department
May 14	Vice Presidents
May 18	Executive meeting
May 22	Open Program meeting which will be held at the Stephen Foster Memorial, lunch will be served, and a very fine program will be presented. Awards for the volunteers will be presented.
May 28	Board meeting

Mrs. Sidney A. Silverman, Department Head, presented Mrs. A. Leonard Lenchner, Addressograph chairman, who reported that the committee addressed 3271 copies of the Hospital Aider, 3328 flyers for the April meeting, envelopes for the Year Book and also checked the complete file with the financial secretaries cards. New plates have been made for all change of addresses as well as for new members.

Mrs. James J. Goodman, mailing chairman, reported the mailing of 3328 meeting notices at the cost of \$33.28.

Mrs. Howard Rom gave the report on the Bridal Luncheon which was held on April 11. Approximately thirty brides met at the Nurses Residence for lunch and a tour of the hospital. Mr. Sidney Bergman greeted the group. Mr. Irwin Goldberg and Mrs. Sue Carlile were also present. Beside brides of two years or less, wives of the Montefiore House staff were also invited to attend.

Mrs. Milton Micheals suggested that in the future, the menu conform to those who observe dietary laws.

Mrs. Caplan expressed the feeling of the group that this function served a very definite purpose and should be encouraged for new members and volunteers.

Mrs. Harris Frank, Membership chairman, reported that the membership drive will be resumed in September and that all prospect cards will be returned with proper notations to her.

Mrs. Silverman asked that we anticipate our needs for stationary and supplies as Mrs. Merle Pearlman, chairman will be away for several weeks.

She also reminded the board to use the facilities of the Motor Cops headed by Mrs. Samuel Miller. Also that Mrs. Arthur Nelkin and Mrs. Robert Vatz, are dilligently working on permanent files and Mrs. Saul Caplan is processing brides cards.

Mrs. Albert Amshel, Year Book Chairman, distributed the new Year Book to each board member as she entered, ably assisted by her son Bruce, age 5. Mrs. Amshel reported that the books will be mailed within a few days. She apologized for any errors and asked that corrections be given to her and that Mrs. Levy will list all corrections in the Hospital Aider.

Mrs. Simon and Mrs. Caplan thanked and congratulated Mrs. Amshel and her committee for her work on this project.

Mrs. Caplan called on Mrs. Zola Alpert, Vice President, Department of Public Relations. Mrs. Alpert reported that Mrs. Sidney Schwartz, Personal Interest chairman wrote 26 notes during April. She presented Mrs. Reinhardt Levy, Editor, Hospital Aider.

Mrs. Levy advised that the issue was at the printers and that this will be a very exciting and unusual issue; however, she stressed the importance of cooperation from every Department Head who must gather the material so that she can devote her efforts to the publishing of the issue which would portray the valuable and important services L.H.A.S. is performing.

Mrs. Caplan elaborated on the coming issue of the Hospital Aider and assured Mrs. Levy that in the future she would personally alert chairman in order to assist her.

Mrs. Alpert continued with her report advising of the program for the open meeting on May 22, to be held at Stephen Foster Memorial. The skit promises to be most entertaining and urged each member to attend and bring a friend to pay tribute, not only to the volunteers who will be honored, but also to the director, writers, and complete cast and crew of the show who have worked particularly hard to present this skit "Anatomy of a Volunteer", a Group of Case Histories with Music.

Mrs. Seymour Krause, publicity chairman, reported that pictures will appear in the daily publications prior to the open meeting.

Mrs. Caplan complimented Mrs. Alpert for her untiring efforts in producing the skit and thanked Mrs. Krause and Mrs. Alpert for the excellent coverage for the April meeting.

Mrs. Caplan advised that Montefiore has been designated as a disaster hospital, and Mrs. Carlile is recruiting volunteers specially for such training. The Hospital Aider will have an article on this subject.

There being no further business, the meeting was adjourned at 11:45 A.M.

Paula Chayer
Respectfully Submitted,
Assistant Recording Secretary

The regular monthly board meeting of L. H. A. S. was held at the Nurses' Residence Thursday, May 28, 1959. Mrs. Paul Caplan presided.

Minutes of the April board meeting were read and approved.

The minutes of the Executive Committee meeting held on May 18, 1959 at the Nurses' Residence were read, and the board took action on the following recommendations:

Mrs. Mendel Mendelson moved and the Board approved that L. H. A. S. request affiliation with the Health and Welfare Association of Allegheny County.

Mrs. Richard Simon moved and the Board approved, that L. H. A. S. should not send delegates to the Penn State Workshop this year.

Mrs. John Cohen moved and it was approved by the Board that L. H. A. S. accept the offer of a toy Cart from the Pittsburgh Alumnae Association of Alpha Epsilon Phi.

It was moved by Mrs. Harry Ferrin and approved that L. H. A. S. send the President as delegate to the annual meeting of the American Hospital Association in New York, August 24-27, 1959, and provide her with sufficient funds to cover conference and traveling expenses.

Mrs. Nathan Balmuth moved, and it was approved, that the cherry red smock in a modified tailored model, with roll up sleeves and the word "Volunteer" sewn on in white, become the official volunteer uniform as soon as available.

Mrs. Wilfred J. Finegold moved and the Board approved to discontinue free memberships for Brides as of May 18, 1959. Records are to be turned over to membership. The Brides' luncheon and tour will be continued in the future.

Mrs. Robert Whitehill moved and it was approved, that a study be made of the possibilities for the formation of an evening group, with recommendations and reports to be brought to the Board at a future meeting. Mrs. Richard Simon and Mrs. Robert Whitehill volunteered their services in behalf of this effort.

The Board approved the motion made by Mrs. Louis Housman to table the vote on a recommendation for specific allocations of funds from Holiday Ball.

Mrs. Ben Silverman, Corresponding Secretary reported 36 letters written and 14 acknowledgements received. The following correspondence was read:

A letter from Mr. W. W. Grice of the Pgh. Hilton Hotel assuring us of their efforts in our behalf for a November Holiday Ball date.

A letter from Miss Mary C. Mulvany, thanking Mrs. Caplan and L. H. A. S. for their assistance to her while she was Director of the School of Nursing.

A letter from Louis Caplan thanking L. H. A. S. for good wishes extended him on completion of his term as President of United Jewish Fund of Pittsburgh.

An acknowledgement from the Planned Parenthood Center of Pittsburgh for our contribution to their 1959 campaign.

Mrs. Gilbert Krause felt we should all appreciate the fine job of public relations being accomplished by Mrs. Harry Ferrin in her successful effort toward the recruitment of student nurses for Montefiore Hospital. Mrs. Caplan amplified Mrs. Krauses' praise and also expressed a sincere appreciation of this splendid work.

Mrs. Jack Mendelbaum gave the Treasurer's report as follows:

Balance in bank May 1, 1959	\$9,921.01
Receipts	2,357.79
Total Receipts	<u>12,278.80</u>
Disbursements	<u>5,183.03</u>
Balance in bank May 31, 1959	\$7,095.77

Mrs. George Levitt reported as follows for the Financial Secretaries:

4 Contributing Members	10 New Members
12 Paid 1958 Dues	134 Paid 1959 Dues

Total deposited for May 1959, \$800.
Total deposited for May 1958, \$1375.

Special Gifts Chairman, Mrs. Gilbert Goldman reported a total of \$593.00 collected for May 1959.

After a discussion by Mrs. Gilbert Krause concerning the eligibility of certain people for service Pins on Volunteer Recognition Day, it was strongly recommended that these individuals should voluntarily report to the office of Mrs. Sue Carlisle for reevaluation and reconsideration of their service hours. Mrs. Mendel Mendelson assured us of her personal attention to this matter.

Mrs. Richard Aronson suggested that Volunteers, ^{be instructed} in the care of patients' flowers to serve as an additional summer project for them.

From the Department of Hospital Service it was reported by Mrs. Alex Gordon, Chairman of Tuesday Sewing, that 648 articles had been made by them during May 1959.

Mrs. Milton Fredland, Gift Shop Chairman, reported as follows:

April 30, 1959

Cash Receipts	\$8,719.48
Disbursements	5,721.06
Net Profit before Depreciation	<u>473.35</u>
Bank Balance April 30, 1959	\$19,479.31

Mrs. Fredland reported that confirmation orders were good in response to the circular that was distributed at the May 22, meeting.

It was reported for Mrs. Edgar Davidson, Baby Alumni Chairman, that their bank balance as of May 27, 1959 is \$644.36.

Dues Collection Chairman, Mrs. Richard Aronson reported that out of 212 unpaid members as of March 1959, to date 24 have paid, 7 resigned, leaving 173 unpaid 1958-59 members.

From the Department of Social Service, Mrs. Julius Schoenberg, Chairman of Adult Recreation, reported that from a very small investment, one of their patients, a Mr. Hobson, continues to supply excellent leather hand crafts.

Mrs. Sidney Busis, Department Head of Social Service reported that \$733.23 is due O. P. D. from L. H. A. S. for May.

The following reports were filed with the Recording Secretary:

Mrs. Sidney Schwartz, Personal Interest Chairman reported a total of 22 notes sent in May, 1959.

Mrs. Louis Gondelman, Community Cooperation Chairman, reported 3 placques at \$100 each, in memory, are being made.

Mrs. Morris Cohen, Chairman Receptionist Committee, reports 70 volunteers served 614 hours in April. 17 teenagers served a total of 102 hours.

Mrs. Leonard Lenchner, Chairman Addressograph Committee reports 3246 copies of Hospital Aiders were run off, and 3,249 flyers for the May 22 Program meeting.

Mrs. James Goodman, Chairman of Mailing reports as follows:

May 4, 1959	2,978 Year Books Mailed @ \$173.28
May 12, 1959	3,246 Hospital Aiders @ \$32.46
May 18, 1959	3,249 Flyers @ 32.49

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Mrs. A. Alan (Lucille) Herring
Recording Secretary

The result of a telephone vote in July indicated the Executive Committee's approval of the construction of a new electric power vault as the 1959 Holiday Ball fund raising project.

Respectfully Submitted,

Mrs. A. Alan (Beville) Herring
Recording Secretary

The regular Board Meeting of L. H. A. S. was held on Thursday, September 24, at 10 A. M. in the Nurses' Residence. The President conveyed fall greetings and thanked those whose good work continued throughout the summer. Mrs. Caplan then introduced two new Board members, Mrs. Felix Miller and Mrs. Norman Kresh, Chairman and Co-Chairman of the Evening Committee, Pro Tem.

Minutes of the May Meeting were approved as read:

A letter from Mr. Sidney Bergman was read to familiarize the Board with certain information ~~on~~ pertinent to the action of the Executive Committee which was to be presented for approval ~~at~~ this Board Meeting.

In regard to the recommendations of the Executive Committee;

It was moved by Mrs. Zola Alpern and approved that a resolution in the same format as appears in the September Hospital Aider be mailed to Dr. George Goldman, husband of the late Mrs. Gussie Goldman.

Mrs. Robert Whitehill moved, and it was approved, that the annual difference between the salary of Mrs. Sonia Paleos, who is leaving her position November 1, 1959, and Mrs. Katherine Wallace who is her replacement, be assumed by L. H. A. S. Gift Shop Committee; also that Mrs. Wallaces's salary for November and Minor salary adjustments in the Home Care Area be met by these funds.

It was moved by Mrs. Richard Simon and approved, that furniture and equipment for the New Recovery Suite totalling \$11,641.10 be met by funds from one mortgage Bond plus additional money from 1956 Dance account at Franklin Federal.

Mrs. Richard Aronson moved and it was approved, that the Hyman Goldenson and Research fund accounts from Special Gifts be transferred to Franklin Federal to accumulate added interest rates.

Mrs. Mendel Mendelson moved, and Board approved, that since ~~\$~~2,377.20 had originally been designated for sixth floor equipment, and \$1,500. has been paid, that L. H. A. S. treasury assume payment of a balance of \$827.20. This balance to be repaid by Nursery Photo and Baby Alumni treasuries as their funds permit.

The Board approved a motion made by Mrs. Lloyd David that committee for service to the Blind be granted an additional \$150. to continue the expansion of the permanent tape Library.

It was recommended that an additional \$75.00 be allocated to program notices to carry them over to their new budget. Mrs. Robert Whitehill's motion to this effect was approved.

Mrs. Nathan Balmuth moved and it was approved, that a fourth issue of the Hospital Aider be devoted to Dance publicity, and costs of this issue except for Special Gift listings be defrayed by Holiday Ball Funds.

Mrs. Sidney Silverman moved and it was approved, that the Evening Committee continue operating Pro Tem and be allocated \$75.00 for the remainder of the year.

The Board approved a motion made by Mrs. Richard Simon that membership Committee be given a budget increase of \$325.

It was announced that the result of a telephone vote in July indicated the Executive Committee's approval of the construction of a new electric power vault as the 1959 Holiday Ball fund raising project.

Mrs. Ben Silverman, Corresponding Secretary, reported 17 letters written and 41 acknowledgements received. The following correspondence was read:

A letter from Mr. L. J. Reigenstein announcing, the first Annual Meeting of the U. J. F.'s Womens' Division, September 30, 1959 at the Federation Bldg. on McKee Place.

A Notice from the Southwestern Penna. Auxiliary of the American Hospital Assoc. announcing a meeting at Mercy Hospital on Oct. 5, 1959. Mrs. Robert Whitehill and Mrs. Mendel Mendelson will be delegates. Mr. Bergman will be a speaker.

A letter concerning a meeting of the Penna. Assoc. of Hospital Auxiliaries in Wilkes Barre on Oct. 28, 1959 inviting us to attend.

A letter informing us of the Pgh. Conf. of Jewish Womens' Organizations Delegates meeting on Monday Oct. 5, at the Y. The annual Open Program Meeting and Tea honoring Presidents of all Member organizations will take place at 1:00 P. M.

A letter from the Health and Welfare Assoc. of Allegheny County, indicating their willingness to take under consideration our request for delegate affiliation.

An invitation to a luncheon on Tuesday October 6, at 12:30 P. M. at the Penn Sheraton from the Allegheny County Committee for the 1960 White House Conference on Children and Youth.

A letter from the Pgh. Hilton informing us of the reservation of the Grand Ballroom for our affair on December 9, 1959.

A letter from Mrs. Sue Carlisle, Director of Volunteer concerning a desire to receive in her office written or oral complaints or approvals concerning Montefiore, to be handled by her, or channeled to administration for the purpose of improving hospital practices and services.

Mrs. H . A. Pober gave the report of the Financial Secretaries as follows:

11 members paid 1958 dues	\$ 55.00
50 members paid 1959 dues	200.00
1 member paid 1960 dues	5.00
Total - - -	<u>\$ 310.00</u>
Past 9 months	Total - - - \$13,520.00
Same period, 1958	Total - - - \$12,150.00

Mrs. Jack Mendelbaum gave the following Treasurer's report:

Cash in Bank	9/1/59	\$6,699.82
Sept. Receipts		1,213.59
Sept. Disb.		3,892.72
Balance	9/30/59	<u>4,020.69</u>
Cash in Bank	8/1/59	\$6,086.36
Aug. Receipts		2,605.00
Aug. Disb.		1,991.54
Balance	8/31/59	<u>6,699.82</u>
Cash in Bank	7/1/59	\$6,614.87
July Receipts		11,734.67
July Disb.		12,263.18
Balance	7/31/59	<u>6,086.36</u>
Cash in Bank	6/1/59	\$ 7,095.77
June Receipts		1,129.50
June Disb.		1,610.40
Balance	6/30/59	<u>6,614.87</u>

Mrs. Gilbert Goldman, Chairman of Special Gifts reported as follows for June, July, August and September:

June 1959--\$520.00	August 1959--\$576.50
July 1959-- 568.20	Sept. 1959-- 943.50

Mrs. Caplan expressed her gratitude for the unusual financial returns to this Committee, and also for the tremendous amount of energetic work done over the summer by this valuable group of workers.

The Board accepted and approved the resignation of Mrs. Robert Lachtnstul as Program Chairman. Mrs. Lee Bass has become the new Chairman, with Mrs. Lowell Dubic as Co-Chairman.

Mrs. Caplan reported that she and Mrs. Harry Ferrin were speakers at Montefiore Hospital House Staff dinner; that she attended Commencement Exercises of School of Nursing, Class of 1959, and that she reported at the Annual Hospital Board Meeting on September 17, 1959.

Mrs. Richard Simon read an interesting and comprehensive report of the attendance of Mrs. Simon and Mrs. Caplan as delegates to the American Hospital Assoc. Convention in New York, August 23-26, 1959. Mrs. Simon recommended, because of their stimulating, meaningful experience, continued attendance at future A. H. A. meetings to insure the exchange of ideas which are of particular importance to our growth.

Mrs. Sue Carlisle, Director of Volunteers, reported as follows:

Total Volunteers	<u>1958</u> 109	<u>1959</u> 148
Total Hours	<u>1958</u> 1,255	<u>1959</u> 2,086
Total Volunteers	<u>1958</u> 65	<u>1959</u> 127
Total Hours	<u>1958</u> 1,293	<u>1959</u> 2,353

After further study of procedures in other hospitals Mrs. Carlisle reiterated her belief that smocks be accepted as specified, with no exceptions, in all areas of Hospitals Service.

From the Dept. of Public Relations, Mrs. Zola Alpert reported that an September Aider is ready for mailing and that an extra Aider devoted to Dance would be issued next month. She also reported for Mrs. Lee Bass, Program Chairman, that the M/M Penn Shop is presenting the fashion show at the membership party on Oct. 8.

Publicity Chairman, Mrs. Seymour Krauss, reported that publicity releases were being accepted by dailies and weeklies, and that pictures for membership publicity are scheduled.

An election of the nominating Committee took place with the following results:

From the Board

Mrs. Wilfred Finegold*** Chairman
Mrs. Julian Levinson
Mrs. Sidney Silverman
Mrs. Mendel Mendelson

From the General Membership

Mrs. Paul Perrin
Mrs. Irving Stutz
Mrs. David Lewenthal

From the Dept. of Admin. Mrs. Sidney Silverman called on Mrs. Harris Frank, Chairman of membership, who reported the very successful continuation of their campaign with 120 New paid members as of September 24, 1959. Report Meetings are being held regularly and will culminate in, an all day Report Meetings on Sept. 30. Mrs. Franks' Committee is sufficiently large and efficient to eliminate the necessity for Board members to accept kits this year.

Mrs. Felix Miller, Chairman of the Evening Committee, Fro Tem, announced a response of 55 persons at a party at the home of Mrs. Robert Whitehill, of whom 25 volunteered for evening work. Mrs. Sue Carlisle was their Speaker, Mrs. Morton Goldenberg is their advisor. They plan to meet on the second Wednesday evening of the month. Their next scheduled meeting being November 11.

Mrs. A. L. Lenchner, Chairman of addressograph, reported that the Committee ran off 3,187 copies of the Aider on September 22.

Mrs. James Goodman, Chairman of Mailing reported 3,187 Aiders mailed on September 23, of the cost of \$31.87.

Mrs. Morris Cohen, Chairman of Reception Desk, reported that for the months of June, July and August, 163 volunteers served a total of 1,987 hours, with tremendous assistance by the Volunteers.

Mrs. Mendel Mendelson reported for Mrs. M. Fredland, Gift Shop Chairman as follows:

May 31, 1959

Cash Receipts	\$8,547.70
Disbursements	<u>4,550.85</u>
Net Profit before depreciation	2,301.06

June 30, 1959

Cash Receipts	\$8,799.43
Disbursements	<u>4,711.04</u>
Net profit before depreciation	2,546.35
Bank balance June 30, 1959	\$22,880.11

July 31, 1959

Cash Receipts	\$8,875.08
Disbursements	6,137.83
Net profit before depreciation	<u>273.61</u>
Bank Balance July 31, 1959.	\$23,011.09

August 31, 1959

Cash Receipts	\$9,517.67
Disbursements	4,850.09
Net profit before depreciation	<u>2,560.44</u>
Bank balance August 31, 1959	\$25,870.35

For Mrs. Oscar Balter, Chairman of Volunteers as follows:
 Figures for August 1958 show 65 Volunteers.
 Figures for August 1959 show 127 Volunteers.

For Mrs. Alex Gordon, Chairman of Tuesday Sewing:
 3000 Items completed over the summer, work will resume after
 the holidays.

For Baby Alumni, Mrs. Edgar Davidson, Chairmen:
 Collections June 1959, \$25.00
 Collections July 1959, \$25.80
 Bank Balance August 1, 1959 \$695.16
 Paid for furniture August 17, 1959 650.00
 Balance \$ 45.16

Collections August 1959, \$27.00
 Bank Balance, September 24, 1959 \$57.16

For Nursery Photo, Mrs. Harry Tabor, Chairman,

August 14, 1959, Balance	\$933.25	\$933.25
Sent to L. H. A. S. for 6th floor		<u>\$900.00</u>
August 14, 1959 Balance		33.25
August 21 to September 18		
Balance in Bank		\$100.75

A Committee for Special Projects to stimulate Christmas orders in the Gift Shop will be headed by Mrs. Samuel Alpern and Mrs. Carl Hamburg.

The Following women were in charge of arrangements for the luncheon for Mrs. Celia Moss which followed the Board Meeting:

Co-Chairman of Day:	Mrs. Edward Sheinberg
	Mrs. William Shaper
Reservations Ch.	Mrs. Edward Lenchner
	Mrs. Milton Bilder
	Mrs. Sidney Busis
	Mrs. Robert Whitehill
Flower Comm. Ch.	Mrs. Abe Berlin
Hospitality Ch.	Mrs. Leonard Jacobson

From the Department of Finance, Mrs. Richard Davis, Chairman of 1959 Fall reported as follows:

Date - December 9, 1959
Kit Distribution - Monday September 28 - Home of Mrs. W. Finegold

Flyer for Workers Rally - Addressed and Mailed
Tea - ~~To~~ recruit new young hostesses - Home of Mrs. Halpern ^{IRVING}

Chairman- Advance Gifts- Mrs. Irving Wolfson
^{GEN. SOL.} - Mrs. Irwin Porter

Price- \$25- \$50-\$100 and over. Underwriters will be those who contribute an added \$10 to their ticket purchase.

A discussion on the acceptability of formal dress at dance resulted in a motion by Mrs. M. H. Fisher that a recommendation be taken to dance advisory suggesting a reconsideration and acceptance of optional dress for the affair. The motion was carried by the Board.

From the Department of Social Service, Mrs. Edward Lenchner, Chairman of Social Service Liason reported that Mrs. Catherine Wallace would begin her duties on October 1st.

A report from Mrs. Paleos revealed that a 69 year old heart patient from her Department would exhibit in the Golden Age Hobby Show. Sept. 23-27. He was featured in a Fgh. Press article.

The Recreation Workshop is scheduled for Tuesday, Nov. 3, with Prof. Alan Klein from the University of Fgh. Graduate School of Social Work as a keynote speaker.

Mr. A. Raguso reported the yearly grant of \$600. for new eyes for the needy has been received.

Mr. Raguso, Director of ^{Out} Patient Department, reports the following amounts due O. F. D. from L. H. A. S.

June 1959	-	\$736.30
July 1959	-	91.21
August 1959	-	660.64
Sept. 1959	-	689.96
		\$2,178.11

Mrs. Juluis Schoenberg, Chairman of Adult Recreation, reports as follows:

The fourth floor program has been well received by both staff and patients. The program is functioning three days each week.

The regular monthly Board Meeting of Ladies Hospital Aid Society was held on Thursday, October 22, 1959 at the Nurses Residence. Mrs. Paul Caplan presided.

Minutes of the September Board Meeting were read, and approved as corrected.

Mrs. Ben Silverman, Corresponding Secretary, reported twelve letters written and twelve acknowledgements received during the past month. The following correspondence was read:

A thank you note from Mrs. Celia Moss to the Board for her luncheon and gift.

A letter from Mr. Sidney Bergman expressing thanks to L.H.A.S. for undertaking the expense and furnishing of the Intensive Care Suite to the amount of \$11,641.10.

A letter from Mr. Stanley J. Kann offering thanks for a congratulatory telegram honoring his becoming a Fellow of Brandeis University.

A letter from Mrs. Etta Berman of the William Penn Hat and Gown Shop expressing her pleasure resulting from the huge success of the membership party and fashion show.

A letter from Mrs. Theodore Schmidt, President, Pittsburgh Conference of Jewish Women's Organizations, informing us of plans for the Annual Training Institute on Monday, November 2, at 12:30 P.M. in the Mural Room of the Y, and inviting our attendance.

Mrs. Paul Fierst reported for the Financial Secretaries as follows:

Collections October 1959	\$1480
" " 1958	\$1180

Collections in Zone 17	\$ 820
" in all other zones	\$ 665

~~TOTAL RECEIPTS \$13946.94~~

Mrs. Jack Mendelbaum, Treasurer, reported as follows:

Cash in Bank	\$ 4,020.69
Total Receipts	13,946.94
Disbursements	7,752.38
Balance in Bank October 31, 1959	\$ 6,194.56

Mrs. Gilbert Goldman, Special Gifts Chairman, reported a total of \$1,323.50 for the month of October.

Total for the year 1959	\$7,233.20
" " " " 1958	\$5,882.50
Increase 1959	\$1,350.70

Mrs. Goldman further reported that Laurel Garden Club made a \$25 contribution to Garden Therapy Committee as a result of a speaker's refusal of payment for his services at one of their meetings.

The following special reports were given:

"Social Service in Hospitals" was the topic discussed at a meeting of the Southwestern Pennsylvania Auxiliary of the American Hospital Association held at Mercy Hospital on October 5, 1959. This meeting was attended by Mrs. Robert Whitehill, Mrs. W. J. Finegold, Mrs. Paul Caplan, and Mrs. Sue Carlisle.

Mrs. John Cohen and Mrs. Richard Simon attended the business session and delegates meeting of the Pittsburgh Conference of Jewish Women's Organizations on Monday, October 5, at the Y. Mrs. Louis Gondelman attended the ^{afternoon} Program Meeting and Tea honoring all Presidents which featured Mrs. Dorothy Finkelhor as speaker.

Mrs. Gondelman, Community Cooperative Chairman, reported the Mesdames Abrams, Caplan, Handelsman, and Gondelman attended a meeting for the 1960 White House Conference on Children and Youth. Mrs. Gondelman also attended an Israel Bonds Committee Meeting where she was informed that \$2300 in bonds were sold and credited to L.H.A.S. so far this year.

Mrs. W. J. Finegold, Chairman of the Nominating Committee, presented the report of that committee as follows:

President	Mrs. Paul Caplan
1st Vice President	Mrs. Zola Alpert
2nd " "	Mrs. Oliver Handelsman
3rd " "	Mrs. Mendel Mendelson
4th " "	Mrs. Richard Simon
5th " "	Mrs. Robert Whitehill
Recording Secretary	Mrs. A. Alan Herring
Asst. " "	Mrs. Milton Ohringer
Corresponding "	Mrs. Benjamin H. Silverman
Asst. " "	Mrs. Philip Brostoff
Financial Secretaries	Mrs. Harris Frank
	Mrs. H. A. Pober
Treasurer	Mrs. Jack Mendelbaum
Asst. "	Mrs. Reuben Helfant
Auditor	Mrs. Nathan P. Balmuth

Directors 1960-62

Mrs. John J. Cohen
 Mrs. Richard Max Davis
 Mrs. Paul M. Fierst
 Mrs. Morris H. Hirschfield
 Mrs. Milton H. Jacob
 Mrs. Stanley J. Kann
 Mrs. Charles Kirshner
 Mrs. Seymoure Krause
 Mrs. Louis H. Landay
 Mrs. Joseph S. Miller
 Mrs. Martin Ornitz
 Mrs. Charles Plesset
 Mrs. Irwin W. Porter
 Mrs. Morry Ruttenberg
 Mrs. Jay Silverberg
 Mrs. Leonard Singer
 Mrs. Irving L. Stutz
 Mrs. Irving H. Wolfson

Directors 1960-61
 (unexpired term)
 Mrs. Joseph Gumberg
 Mrs. Louis Hausmann

Nominating Committee
 Mrs. W. J. Finegold, chairman
 Mrs. Julian Levinson
 Mrs. David Lowenthal
 Mrs. Mendel Mendelson
 Mrs. Paul Perrin
 Mrs. Sidney Silverman
 Mrs. Irving Stutz

A new booklet of By-Laws of L.H.A.S. was distributed to the Board. Mrs. Caplan expressed gratitude for the culmination of this valuable project and thanked Mrs. M. H. Fisher, Chairman, and her committee for this difficult but highly successful undertaking.

Mrs. Sidney Rosenberg moved, and it was approved, that a committee be formed to investigate and implement the inclusion of wives of House Staff as complimentary members of L.H.A.S., also to explore the possibilities of including other newcomers in their program. Mrs. M. H. Fisher suggested that a representative of Membership Committee serve with this group.

From the Department of Social Service:

Mrs. Sidney Busis reported that Social Service recommended the rental of a T. V. set for a youngster in traction. Mrs. Seymour Krause moved, and it was approved by the Board, that the request be granted.

It was recommended that L.H.A.S. affiliate with the City-wide Senior Citizen Program in areas suggested by Mrs. Carlisle, Mrs. Paleos, and Mrs. Wallace. Mrs. Robert Whitehill made a motion to this effect, and it was approved by the Board.

A request by Mr. Raguso for a pair of \$85 shoes for a clinic patient was approved by the Social Service Committee.

The third annual Recreation Workshop will be held on Tuesday, November 3, from 10 - 2. Professor Alan Kline will be workshop leader of a panel to consist of professional and volunteer workers. Topic of the day, "A Deeper Look at Recreation at Montefiore."

Mrs. Leonard Klineman, Chairman Service to the Blind Committee, reported that Tape Recording Groups are developing into a network in the community, giving rise to a system of liason volunteers who will facilitate the overall activities of these groups. Mrs. Klineman repeated past pleas for the addition of volunteers to serve as readers for this committee.

Mrs. Julius Schoenberg, Chairman of Adult Recreation, reported a greatly successful expansion in their program; the number of patients served has more than doubled. Also, they now occupy new quarters in East sitting room, third floor. Mrs. Schoenberg gave special thanks and recognition to Mrs. Sonia Paleos whose enthusiastic and untiring efforts provided real backbone to this expansion.

From the Department of Administration, Mrs. Richard Simon reported for Membership Chairman Mrs. Harris Frank a total of 294 new paid members resulting from the recent highly successful campaign.

Mrs. Felix Miller, Chairman of the Pro Tem Evening Group, announced a meeting on Wednesday, November 11, at the home of Mrs. Howard Hersh at which time Dr. Frederick Weniger, head of Western State Psychiatric Hospital, will be the speaker. Program, flyer and mailing will be independently handled by the Evening Group. In December they will have a workshop meeting to be concerned with toys for Chanukah.

Mrs. Henry Shallot, Child Recreation Chairman, reported the need of regular Friday volunteers. They are still anticipating the arrival of the A.P.Phi Toy Cart.

Mrs. Leonard Lenchner, Chairman of the Addressograph Committee, reported 3176 Program notices had been run for the Membership Party. Mrs. Caplan paid open tribute to Mrs. Lenchner for the hidden qualities of her tireless, endless, important work effort.

Mrs. Zola Albert, Department of Public Relations, called on Mrs. Seymour Krause, Chairman of Public Relations, who informed us of current notices and photos which are scheduled for near future release.

Mrs. Sidney Schwartz, Personal Interest Chairman, reports 131 total notes sent during June, July, August and September.

At this time, Mrs. Caplan reminded us that Thursday, November 12, would be an Open Board Meeting at which election of officers will take place. Mr. Sidney Bergman, Executive Director, Montefiore Hospital, will give a progress report on his sixteen years as administrator and endeavor to answer questions relative to Hospital operation and procedure.

From the Department of Finance, Mrs. John Cohen reported for Mrs. Richard Aronson, Dues Collection Chairman, as follows:

- 212 Members were unpaid at the beginning of the year.
- 75 Have paid
- 52 Have resigned
- 85 Are undecided or cannot be contacted.

Mrs. Richard Davis gave a complete resume of Dance preparation and plans up to November 23. She informed the Board that Dance Personnel includes the names of 433 women. Dance Calendar includes these important dates:

- October 30 - Dance Advisory and Report Meeting
- November 23- Hostess Drawing
- Mrs. Howard Rom will be Aides Chairman.

From the Department of Hospital Service, Mrs. Milton Fredland, Gift Shop Chairman, reported for Mrs. Jacob Bloom, Treasurer, as follows:

<u>September 30, 1959</u>	
Cash Receipts	\$8,665.66
Disbursements	6,889.90
Net Profit before Depreciation	\$1,775.76
Bank Balance September 30, 1959	\$23,073.09

Mrs. Fredland also announced the preparation of a Flyer to be mailed on November 15, to Staff and Board to stimulate Gift Shop Christmas gift orders.

Baby Alumni Chairman, Mrs. Edgar Davidson, reported \$15 collected in October, and a bank balance of \$71.41 on October 21, 1959.

BOORUM & PEASE "NOISEAR" ®

E "NOISEAR" ®

Mrs. Morris Cohen, Chairman Reception Committee, informed the Board that 62 volunteers served 655 hours during September as compared to 440 hours in September of 1958.

Volunteers served a total of 66 hours in September. A meeting of the Day Chairmen is planned for November 10.

Mrs. Aderson reported for Mrs. Harry Tabor, Nursery Photo Chairman as follows:
Balance in Bank October 12, 1959 \$130.00

There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. A. Alan (Lucille) Herring
Recording Secretary

Mrs. Paul Caplan presided at the Open Board Meeting of the Ladies Hospital Aid Society held in the Nurses Residence on Thursday, November 12, 1959. Coffee was served in foyer preceding the meeting.

The minutes of the October Board Meeting were approved as read.

Mrs. Ben Silberman, Corresponding Secretary, reported forty-nine letters written and six acknowledgements received. The following correspondence was read:

A thank you note and small donation from a grateful patient in appreciation of services rendered during her hospitalization at Montefiore.

Announcement of the annual Montefiore Scientific Day, honoring Dr. K. Y. Yardumian; to whom a telegram was sent by L. H. A. S.

Mrs. Jack Mendelbaum, treasurer, gave her report to date as follows:

Cash in Bank	11/1/59	\$6194.56
Total Receipts		6691.78
Disbursements		855.29
Balance in Bank	11/12/59	\$ 5836.49

Mrs. H. A. Pober, Financial Secretary, reported a total of \$330.00 collected up to November 12, 1959.

At this time, Mrs. Caplan introduced Mr. Sidney Bergman, Executive Director, Montefiore Hospital, who had accepted most graciously the invitation to speak at this open Board meeting.

Mr. Bergman briefed the group on the development of Montefiore during the ~~nineteen~~ years of his stay, and stressed the continued importance of the assistance constantly given by L. H. A. S.

The key points of the enlightening information passed on the open Board audience by Mr. Bergman were based on charts professionally prepared by the accounting company that regularly serves the hospital. Mr. Bergman employed the use of these charts as the basis for specific information concerning hospital development. They were presented as follows:

- I Comparative Miscellaneous Statistics
1945-1949
- II Patient and Other Income
1944-1959
- III Comparative Total Expenses and Total Income
1943-1959

- V Hospital Occupancy Rates of Hospitals with 200 or more beds.
- VI Survey of University Connected Non-Sectarian Hospitals in city of Pittsburgh.
- VII Capital Funds
1949-1959

After thanking Mr. Bergman for his most stimulating talk, Mrs. Caplan opened a question answer period which proved both brisk and informative.

Mrs. W. J. Finegold, Chairman of the 1959 Nominating Committee, presented the slate of officers and directors for election.

Mrs. Harry W. Perrin moved that the nominations be closed and that the Secretary be instructed to cast the ballot.

In the interest of time, it was moved by Mrs. George Levitt, and approved by the Board, to dispense with the rereading of the slate.

Mrs. Caplan announced that installation of officers will take place on Thursday, January 14, 1960 at the Annual Meeting.

It was stressed by the President at this time that unpaid bills must be in the hands of Mrs. Jack Mendelbaum, Treasurer, by December 10, 1959.

Mrs. W. J. Finegold reported for Mrs. Richard Davis, Dance Chairman, that there are 110 Hostesses with tables spoken for.

Board Members are invited to the Hostess Drawing on Monday, November 23 at the home of Mrs. Leonard Rudolph. Board Members were also asked to take kits and cards to facilitate Dance procedure from this time on.

Mrs. Mendel Mendelson announced that the Special Promotion Committee had prepared a Holiday Flyer for the Gift Shop.

Mrs. Sue Carlisle informed us that a full time receptionist has been employed to insure continuity of good service at the Reception Desk.

Mrs. Oliver Handelsman, Co-Chairman of Membership, reported 310 New Paid up Members, also that staff members had been completely covered.

Mrs. Henry Shallat, Child Recreation Chairman, reported attending an Evening Group Meeting to familiarize these eager young women with the opportunities for service in her area. Mrs. Shallat suggested that they could make and supply puppets for the children.

Reports from the following members were filed with the Recording Secretary:

1. Mrs. Gilbert Goldman, Chairman Special Gift Fund.
2. Mrs. A. Leonard Lenchner, Chairman, Addressograph Committee.
3. Mrs. Evelyn Bloom, Gift Shop Treasurer.

There being no further business, the meeting was adjourned.

Respectfully Submitted

Mrs. A. Alan (Lucille) Herring

Mrs. A. Alan (Lucille) Herring

Recording Secretary

The regular monthly board meeting of the Ladies Hospital Aid Society was held on Thursday, December 17, 1959 at the Nurses Residence, Mrs. Paul Caplan presided.

The minutes of the November board meeting were approved as corrected.

Mrs. Phillip Brostoff reported for Mrs. Ben Silverman that 16 letters were written and 12 acknowledgements were received. The following correspondence was read:

An announcement of the Southwestern Pa. Association of Hospital Auxiliaries. Delegate meeting which Montefiore will host in the Nurses Home on Monday, January 11, 1960.

A letter of thanks from Montefiore House Staff for their courteous invitation to the L.H.A.S. Ball.

A letter from Mr. Sidney Bergman, announcing the formal opening of the new Intensive Care Unit and acknowledging the continued generosity of L.H.A.S.

A letter from Mr. Sidney Bergman acknowledging Mrs. Caplan's thanks to him for his appearance at L.H.A.S. Open Meeting in November.

A thank you letter from Jean Hutchman, Librarian of the Nursing School for the fine collection of books they received from L.H.A.S.

A thank you note from Irwin Goldberg, Ass't Director of Montefiore, for congratulations from L.H.A.S. when he became a Fellow in the American Assoc. of Hosp. Accountants.

Announcement by Women's Division of U.J.F. of an all day community conclave on Monday, January 4, 1960 at the Hebrew Institute, and a thank you to Mrs. Paul Caplan for serving on their Promotion Committee for this meeting.

Mrs. Ben Wolk, Chairman of Thursday Sewing reported 525 items completed.

Mrs. Wolk announced that unless her group becomes enlarged, it will be

difficult to stay in operation.

Mrs. Felix Miller, Chairman of Evening Committee, reported that 25 women attended their last meeting and made a beautiful array of clever puppets for the Child Recreation Committee. Some of these puppets were subsequently displayed and admired at the December Board Meeting. This group plans their next meeting for February.

Mrs. Paul Fierst reported for the Financial Secretaries as follows:

Amount of dues collected for all zones in November \$ 590.00

Amount of dues collected for all zones in December \$ 266.00

The report of the Treasurer, Mrs. Jack Mendelbaum is as follows:

Cash in Bank Dec 1, 1959 \$ 2,865.96

Total receipts 7,953.18

Disbursements 2,672.83

Balance in Bank Dec. 17, 1959 \$ 5,280.35

Mrs. Gilbert Goldman, Special Gifts Chairman, reports that as of Dec. 11, 1959, \$791.00 had been collected; also that Mrs. Arther Fidel had resigned from the Committee for 1960.

In regard to new business, it was moved by Mrs. Louis Hausman and approved by the board, that L.H.A.S. assume the additional responsibility from Gift Shop Funds for \$^{553.80}553.80, a difference between the amount approved and the final bill for re-equipment of the Pathology Lab. ~~Mr~~

Mrs. Caplan reminded the Board that the Annual Meeting will be held on Thursday, January 14, 1960 at the Nurses Residence. It was suggested that annual reports should be condensed; that those chairman remaining in jobs should prepare their reports in duplicate; that chairman not resuming jobs should prepare in triplicate, recommendations for procedure, improvements, and other pertinent information for the new chairman.

Concerning Torrance House Association, Home for Blind Women~~s~~, it was moved by Mrs. Robert Whitehill, and approved that since L.H.A.S. is now an

Auxiliary, we send our good wishes to them with an explanation of our inability to support them financially.

Mrs. Sanford Aderson, Dept. Head of Hospital Service gave the following report:

Baby Alumni:

Total balance Dec 1, 1959	\$ 129.41
Total expenses	<u>103.20</u>
Balance Dec 16, 1959	\$ 26.21

Gift Shop:

November 30, 1959	Cash Receipts	\$ 8,422.24
	Disbursements	<u>5,272.85</u>
	Net profit before Depreciation	\$1,514.60
	Bank balance Nov. 30, 1959	\$17,602.61

Total profit for first ten months of '58-'59 shows \$1,617.99 *increase earnings in 1959.*

Sewing Committee:

1255 articles were completed by the Sewing Comm. in December.

Receptionists:

No. of Volunteers	No. of Hours
1958---1959	1958---1959
160 208	1,792 2,552

From the Dept. of Finance, Mrs. J. J. Finegold reported Dance figures as follows:

Deposited as of Dec 17, 1959	\$ 40,655.00
Pledges to be paid in 1960	410.00
Expenses to date	1,200.00

At this time Mrs. Kaplan paid heartfelt personal tribute to the great and devoted and extremely profitable work of Mrs. Richard Davis and the entire Dance Committee. She also conveyed thanks from the entire membership of I.H.A.S. and Montefiore Hospital.

Mrs. Richard Aronson reported unpaid memberships have been reduced to about ten. Mrs. Caplan referred at this time to the diligent work being done by Mrs. Aronson in this area.

From the Dept. of Social Service, Mrs. Robert Whitehill, Chairman of the Day of the Recreation Workshop held Nov. 3, stressed the following points in her report.

1. Reemphasis on Volunteer's place in recreation picture.
2. Importance of communication between volunteer chairman and professional group worker.
3. Realization of the great progress and growth of the program during the last five years.
4. Necessity for training new people and relying on experienced leadership of chairmen.

Mrs. Whitehill also reported that the Social Service Committee met on Nov. 19, 1959. Two home care patients are receiving sewing instructions at Soho Community Center. The Committee authorized \$10.00 for materials. Squirell Hill Senior Citizens Lounge has requested a project, nature to be dependent on supplies needed. Mrs. Whitehill further reported on the Social Service Liason Committee meeting at which Mrs. Wallace evaluated the Workshop for Volunteers held on November 3, 1959. As a result of a questionnaire sent to participants of the workshop it was clearly established that the keynote speech and buzz sessions proved to be the most informative and helpful aspects of the program. Mrs. Whitehill concluded her remarks by reporting that adult recreation is functioning successfully in its new location.

Mrs. Henry Shallat, Chairman of Child Recreation, reported need of volunteers, since only four days a week are now being manned. Thanksgiving and Christmas and Chanukah were well celebrated with decorations for the events being made by the children. Gifts and puppets made by the Evening

Group, will be on the gift list of each child during the holidays.

Mr. Anthony Raguso, Director of C.P.D., reports that the total amount due from L.H.A.S. for December is \$688.05.

From the Department of Public Relations, Mrs. Theodore Schmidt, chairman of Legislation and Education gave an informative and enlightening report on Blue Cross with the viewpoints from both Hospitals and Patients.

Mrs. Charles Kirchner reported for Personal Interest chairman, Mrs. Sidney A. Schwartz as follows: During December 72 notes were mailed.

From the Dept. of Administration, Mrs. Richard Simon reported as follows :

Addressograph Committee:

Zone 17 Statements to membership run November 9, 1959

3307 copies Hospital Aider run December 1, 1959

10 drawers of plates checked with Financial Secretary, Mrs. Paul Fierst Dec. 8.

Statements run off for zones other than 17, December 12, 1959

Mrs. Simon also reported that the Telephone Committee had contacted the medical staff for their gift shop holiday orders.

Mrs. Morris Hirschfield, Chairman of Budget and Allocation, requested 1959 bills and reminded chairmen to be cognizent of budgets and budget planning.

Mrs. Caplan announced an Executive and Budget meeting to be held at her home on Monday, January 18, 1960.

There being no further business, the meeting was adjourned.

Respectfully submitted

Mrs. A. Alan Ferring
Recording Secretary