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CONSTITUTION

ARTICLE I

Name and Purpose:

1. The name of this organization shall be THE UNITED JEWISH COMMUNITY OF BEAVER VALLEY.
2. The purpose of the organization shall be to unify the Jewish population of Beaver Valley and to establish a suitable center for the furtherance of Jewish community life through educational, charitable, spiritual, cultural, and social activities in accordance with Jewish ideals.

ARTICLE II

Membership:

1. Any Jewish person of good moral character who agrees to abide by the Constitution and By-Laws of this organization shall be eligible for membership.

ARTICLE III

Officers and Elections:

A. Officers:

1. The officers of the UNITED JEWISH COMMUNITY shall be:
 - (a) President
 - (b) First Vice President
 - (c) Second Vice President
 - (d) Third Vice President
 - (e) Financial Secretary
 - (f) Recording Secretary
 - (g) Corresponding Secretary
 - (h) Treasurer
2. The President, First Vice President, Second Vice President, Third Vice President, Financial Secretary, Recording Secretary, Corresponding Secretary, and Treasurer shall be elected at the annual meeting of the members for a term of one year. Any officer may succeed himself.
3. No person may be elected to an office or to the Board of Directors unless he is a member in good standing at the time of the annual meeting.
4. No person may hold more than one office at any one time.

B. Board of Directors:

1. The Board of Directors shall consist of nineteen members as follows:
 - (a) the eight officers, President, First Vice President, Second Vice President, Third Vice President, Financial Secretary, Recording Secretary, Corresponding Secretary, and Treasurer;
 - (b) the Immediate Past-President;
 - (c) eight members elected from the membership; and
 - (d) two members appointed by the President.
2. Each member of the Board of Directors shall have one vote in all matters before the Board.
3. The term of office of any member of the Board of Directors shall be one year.

C. Vacancies:

1. Should a vacancy exist in the office of President, then the First Vice President shall become the President until the next annual election.
2. Should a vacancy exist in any office, or on the Board of Directors except that of President, then the Board of Directors, by majority vote shall appoint a qualified member to fill the unexpired term of the vacated office.

D. Meetings and Elections:

1. An annual meeting of THE UNITED JEWISH COMMUNITY of Beaver Valley shall be held during the month of October each year. Ten days written notice of the meeting shall be sent by mail to all members at their addresses as recorded in the books of the organization. At such meeting, there shall be conducted the election of officers and any other business whatsoever, regardless of the notice.
 - (a) Twenty-five members of the organization shall constitute a quorum.
 - (b) Election shall be by majority vote of the qualified members present.
 - (c) All elections shall be by secret ballot.
2. The Board of Directors shall meet at the call of the President or upon written request of five members of the Board.
 - (a) Ten members of the Board of Directors shall constitute a quorum.

3. Special meetings of the Board of Directors shall be called by the President whenever requested to do so by the Board of Directors, or upon written request by ten (10) members in good standing, stating the object thereof.
- (a) The Corresponding Secretary shall give at least three (3) days written notice of all special meetings, and the notice shall specify the nature of the business to be transacted. Notice thereof shall be sent by mail as in the case of an annual meeting, and no business shall be transacted thereat except as provided in said notice.

ARTICLE ~~IV~~ V

Duties:

A. Duties of Officers:

1. The President shall preside at all meetings of the Board of Directors and the ~~UNITED JEWISH COMMUNITY~~; *Congregation*; he shall enforce this Constitution and ~~all~~ By-Laws subject to the direction of the Board of Directors. He shall report at the annual meeting and submit thereat a budget approved by the Board of Directors. He shall also be an ex-officio member of all committees.
2. *The Vice President shall succeed etc. De Sharon.*
In the event of the absence or disability of the president, the duties of the president shall revert to the Vice Presidents in their respective order. Each Vice President shall be made responsible for the organization and full functioning of all committees assigned to him by the president.
- 4 *Treasurer*
3. The Financial Secretary shall ~~superxise the keeping~~ of an accurate account of the finances, income and expenses of the ~~organization~~ and of the standing of all members thereof, and shall cause to be completed the financial report at the annual meeting of the membership and at such other times as the Board of Directors require, and shall arrange for a periodic audit of the books of account.
3. *Corresponding*
The Recording Secretary shall keep a record of the proceedings of the Board of Directors and of all papers and assets belonging to the ~~organization~~ and perform such duties as may be prescribed from time to time by the Board of Directors.

4

~~5. The Corresponding Secretary shall send out notices of all meetings, write all necessary letters for the organization and perform other duties pertaining to the office.~~

~~6. The Treasurer shall collect and deposit all monies payable to the organization and all monies received by him from the financial secretary or from any other person, for the organization in such depository or depositories as the Board of Directors may select. It is understood that these direct duties may be transferred to the executive director or bookkeeper under the supervision of the treasurer or financial secretary. He shall write checks or pay out money from the funds of this organization only upon presentation of a properly drawn warrant which shall be signed by the President and the Recording Secretary. He shall render a detailed report of the treasurer at the annual meeting.~~

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B. Duties and Powers of Board of Directors:

The Board of Directors shall administer the affairs of the ~~Organization~~. Its powers and duties shall include, but not be limited to the following:

- (1) adopt any reasonable rule, regulation or ~~by law~~ that they may deem necessary;
 - (2) approve all committees appointed by the President;
 - (3) approve an annual budget;
 - (4) hold, manage, collect, administer and disburse all monies and property belonging or appertaining to the ~~Organization~~;
 - (5) ~~administer the affairs of a religious school; and~~
 - (6) take any and all steps necessary to the general welfare; and effective functioning of the ~~UNITED JEWISH COMMUNITY~~.
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~~With the proviso that~~ ARTICLE V

Rights of Members:

Every member of the Organization in good standing, fully paid, shall have the right to vote at all annual and special meetings of the Organization; to the instruction of his children in the religious school and their Confirmation in the Center; to the use of the Center for weddings for himself and children and equal enjoyment of the facilities of the Center and any other instruments of the organization in accordance with the rules set up by the Board of Directors.

ARTICLE VI

Ratification:

Bylaws *Congregation*

This Constitution shall become the governing instrument and shall be binding upon the Organization and all members of the Organization when it shall be ratified at a special meeting of the Organization, called for such purpose. Ratification must be by a three fourths (3/4) majority of the Organization present at such meeting.

ARTICLE VIII

Amendments:

A proposition to alter, amend or repeal the foregoing Constitution, or any part thereof, shall be submitted in writing, signed by at least seven (7) members of the Board of Directors, or signed by at least fifteen (15) members of the Organization, and read at a regular or special meeting of the Organization, which proposition shall lie over until the next regular or special meeting to be held not sooner than two (2) nor more than four (4) weeks from the meeting at which it is read, at which time it shall require a two thirds (2/3) vote of the members present for adoption. The notice of the meeting to consider such proposition shall include a text of the proposed amendment or change.