

CONSTITUTION AND BY-LAWS
of
TEMPLE ISRAEL, UNIONTOWN, PA.

ARTICLE I - Name

This congregation shall be known as Temple Israel, incorporated under the laws of the Commonwealth of Pennsylvania in the year 1904.

ARTICLE II - Purpose

Temple Israel shall be known as a Reform Congregation. The purpose of this congregation shall be to worship God in accordance with the faith of Judaism; to cultivate a love and understanding of the Jewish heritage; to stimulate fellowship in the Jewish community and to strengthen the bonds of loyalty with the Jewish people everywhere; to emphasize the principles of righteousness and brotherhood in society at large.

In order to advance the cause of Liberal Judaism in America and throughout the world, this congregation shall maintain its affiliation with the Union of American Hebrew Congregations.

ARTICLE III - Practices

The congregation shall follow the practices of Judaism as interpreted by the Central Conference of American Rabbis, the Union of American Hebrew Congregations and the officers and Board of Trustees of Temple Israel.

ARTICLE IV - Membership

SECTION I - Any man or woman of the Jewish faith, single or married, shall be eligible for membership. Membership applications must be processed and approved by the Membership committee.

SECTION II - All new members must join for a period of at least one year.

SECTION III - Only children of members of Temple Israel are eligible to attend the Sunday school.

SECTION IV - For the purpose of raising the revenues necessary for maintenance of the congregation, there shall be yearly dues, with a minimum dues to be set annually by the Board of Trustees as required by the needs of the budget. The Board of Trustees shall have the authority to request an amount of dues higher than the minimum according to the members' ability to pay. The Board of Trustees shall also have the right to set dues below the minimum in special cases.

SECTION V - Each member is required to pay the annual dues assessment fixed by the Union of American Hebrew Congregations, in accordance with the rules of affiliation.

SECTION VI - Each membership, whether individual or family, shall be entitled to one vote.

SECTION VII - Dues are payable quarterly. A member in arrears for six months may, on majority vote of the Board of Trustees, be suspended from membership after thirty days notice in writing. Upon suspension, all rights and privileges of the suspended member in the congregation shall cease. Any member in arrears six months or more will not be permitted to hold a wedding, Bar Mitzvah or confirmation in the Temple, or engage the services of the Rabbi for these purposes, unless his dues are paid up to date two weeks prior to the scheduled event.

SECTION VIII - A member thus suspended for any reason may be reinstated by the Board of Trustees on payment of all arrears and compliance with any reasonable terms the Board of Trustees may stipulate.

SECTION IX - The resignation of any member shall not relieve him from the payment of any obligation due this congregation at the time of resignation.

ARTICLE V- Officers

SECTION I - The officers of this congregation shall consist of a President, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and a Board of Trustees composed of nine elected members. Also included on the Board shall be the superintendent of the Sunday school, the president of the Sisterhood, and the Mens Club. All officers and elected members of the Board shall be chosen for a term of one year at the annual meeting of the congregation in May.

SECTION II - The duties of the president shall be to act as chairman of all congregational and board meetings; to appoint committees and the Sunday School superintendent; to call special meetings; to sign all legal documents; to be ex-officio member of all committees; and to perform all other duties incident to the office. He shall also submit a budget for the coming fiscal year, to the congregation at its annual meeting. He shall make contracts relative to engaging a Rabbi each year.

SECTION III - The Vice Presidents in order shall act for the president in case of his absence or disability. The First Vice President shall serve as chairman of the Budget and Finance committee. The Second Vice President shall serve as chairman of the Religious Practices Committee.

SECTION IV - The Treasurer shall keep the books of the congregation and shall collect all dues and assessments and keep a financial record thereof. He shall also make deposits, sign checks and pay bills.

SECTION V - The Secretary shall keep a record of meetings of the congregation and Board of Trustees. He shall keep a register of all members of the congregation and shall send out all meeting notices and other correspondence.

SECTION VI - The Board of Trustees shall have the general management of the affairs, funds, records, and property of the congregation. It shall act on all matters of policy, fill all vacancies in its personnel until the next meeting of the congregation, not herein otherwise provided for, and perform such other duties as members in regular or special meetings assembled from time to time may prescribe. The regular meeting of the Board of Trustees will be held the first Monday of every month. Special meetings may be called by the president at any time. The Board may recess during July and August. Seven members of the Board of Trustees shall constitute a quorum for the transaction of all business. The Board of Trustees shall approve any appropriation or expenditure in excess of \$100.00, except in the case of the Rabbi's salary, which shall be approved by the congregation at its annual meeting.

The Board of Trustees shall have the management of all properties, real or personal, belonging to the congregation, including the sale of securities and investment of funds belonging to the congregation.

The purchase, sale, disposition, leasing, or mortgaging of such properties must be authorized by the congregation at a regular or special meeting thereof by a two-thirds vote of those present.

The Board of Trustees shall have the power to approve or disapprove any suggested change in the ritual or practices as defined in Article III of this constitution.

The Board of Trustees has the power to levy special assessments when needed.

Any officer or member of the Board of Trustees who is absent from three consecutive Board meetings, without valid reasons, may be suspended from office upon a majority vote of the Board of Trustees.

ARTICLE VI - Rabbis

SECTION I - The Rabbi shall be selected by a majority vote of the members present at a regular or special meeting of the congregation, after being recommended by the officers and Board of Trustees. The length of the contract and the salary thereof shall be determined by the congregation. This contract between the Rabbi and the congregation may be terminated before its expiration date by mutual agreement.

SECTION II - The Rabbi shall conduct services in accordance with Article III of this constitution.

SECTION III - The Rabbi shall, whenever requested, officiate at marriage ceremonies, funerals, and brisses of members of the congregation and those in their immediate family. The Rabbi shall confer with the officers and Board of Trustees as to the eligibility of the member for this special service.

SECTION IV - The Rabbi shall submit an annual report of the previous year's activities at the board meeting prior to the annual meeting. The Rabbi shall submit this report in person.

ARTICLE VII - Seats

Seats in Temple Israel shall be unassigned except during the High Holidays when the officers and Board of Trustees shall have the power to assign seats to both members and non-members.

No seats for the High Holidays shall be assigned to any member unless his dues are paid through the second quarter of the year in which the seat assignment is requested.

Non-members, or members requiring seats for guests during the High Holidays shall pay, in advance, whatever fee is set by the officers and Board of Trustees.

ARTICLE VIII - Committees

The following standing committees shall be appointed by the president at the first meeting of the Board of Trustees, following the annual election:

A Budget and Finance committee consisting of not less than 3 members. The First Vice President shall serve as its chairman.

A membership committee consisting of not less than three members.

A Religious Practices committee consisting of not less than 5 members.

A Building and Grounds committee consisting of not less than 3 members.

All members of standing committees must be from the general membership except committee chairmen, who may be Board members.

ARTICLE IX - Meetings

SECTION I - The annual meeting of the congregation shall be held the third Monday in May. At this meeting, reports shall be submitted by the President, the Secretary, the Treasurer, and by committee chairmen designated by the president, and by the Sunday school superintendent. The budget for the coming year shall be submitted by the President for approval of the congregation. The election of officers, Rabbi and Board of Trustees shall be held at the annual meeting.

Every member of the congregation shall be notified by mail at least five days prior to the holding of the annual meeting, such notice to include the slate of officers to be submitted by the nominating committee.

SECTION II - A second meeting of the general membership shall be held the third Monday in January for the purpose of consideration of re-election of the incumbent Rabbi at the annual meeting in May, and other pertinent business of the congregation.

SECTION III - Special meetings of the congregation may be called by the president, himself, or at the request of the majority of the Board of Trustees, or on written application of 10% of the membership. The call for a special meeting shall set forth the purpose and written notice thereof shall be mailed to each member at least five days prior to the time of such meeting; no business shall be transacted except that specified in the call.

SECTION IV - Twenty percent (20%) of the voting members of the congregation shall constitute a quorum at congregational meetings.

ARTICLE X - Nominations

SECTION I - The President shall appoint a nominating committee composed of five members in good standing. This committee shall be appointed at least thirty (30) days prior to the annual congregational meeting. The nominating committee shall submit their slate to the president at least three weeks prior to the election.

SECTION II - The slate of nominees shall consist of one nominee for each office and nine nominees for the Board of Directors.

SECTION III - Any member shall be privileged to place in nomination from the floor the name of any other member in good standing, for any office.

ARTICLE XI - Rules of Order

The rules of procedure at all Board and Congregational meetings shall be determined by Roberts Rules of Order, latest revised edition.

ARTICLE XII - Use of Premises

SECTION I - Any member in good standing shall be permitted the use of the Temple, for religious or related purposes, at no extra cost. No Temple property shall be removed from the premises without permission of the President or chairman of the building committee.

SECTION II - Non-members desiring the use of the Temple for a special event such as weddings, Bar Mitzvahs, funeral services, receptions, recitals, lectures, exhibits, etc. shall first obtain permission from the President. The officers and Board of Trustees shall have the power to charge non-members for the use of the premises.

ARTICLE XIII - Amendments

Amendments to the constitution and by-laws shall be proposed by the Board of Trustees or by at least 10% of the members of the congregation. Such amendment may be acted on at any regular meeting of the congregation or at any special meeting called for that purpose. An affirmative vote of two thirds of the members present and voting shall be necessary to adopt any amendment.

ARTICLE XIV - Effective Date

This constitution and by-laws shall be effective on their adoption by a two-thirds majority of the members present and voting at the annual meeting of the congregation which will be held the third Monday of May, 1958.